

# Community Impact Assessment

<b>Part 1 – Details</b>		
What Policy/ Procedure/ Strategy/Project/Service is being assessed?	<b>TEMPORARY RESERVES AND RETAINED FUNDS</b>	
Date Conducted	26 <sup>th</sup> November 2024	
Name of Lead Officer and Service Area	Jo Goodfellow, Interim ED Finance	
Commissioning Team (if applicable)		
Director Responsible for project /service area	Jo Goodfellow, Interim ED Finance	
Who are the main stakeholders	Corporate Management Team (CMT) and Elected Members	
Describe what consultation has been undertaken. Who was involved and what was the outcome	Reserves and retained fund balances circulated to and discussed at Corporate Management Team meetings	
Outline the wider research that has taken place (E.G. commissioners, partners, other providers etc)	N/A	
What are you assessing? Indicate with an 'x' which applies	A decision to review or change a service	<input type="checkbox"/>
	A Strategy/Policy/Procedure	X
	A function, service or project	<input type="checkbox"/>
What kind of assessment is it? Indicate with an 'x' which applies	New	x
	Existing	<input type="checkbox"/>
	Being reviewed	<input type="checkbox"/>
	Being reviewed as a result of budget constraints / End of Contract	<input type="checkbox"/>

## Part 2 – Summary of Assessment

Give a summary of your proposal and set out the aims/ objectives/ purposes/ and outcomes of the area you are impact assessing.

For Cabinet to approve the transfer of unspent reserves back to balances and note the current levels of reserves remaining.

Who will be affected and how?

N/A

Are there any other functions, policies or services linked to this impact assessment?

Yes  No

If you answered 'Yes', please indicate what they are?

All services/ functions with reserves/retained funds are covered by this report

## Part 3 – Impact on the Community

Thinking about each of the areas below, does or could the Policy function, or service have a direct impact on them?

Impact Area	Yes	No	Reason (provide brief explanation)
Age		X	No direct impact as a result of this report
Disability		X	No direct impact as a result of this report
Gender Reassignment		X	No direct impact as a result of this report
Marriage and Civil Partnership		X	No direct impact as a result of this report
Pregnancy & Maternity		X	No direct impact as a result of this report
Race		X	No direct impact as a result of this report
Religion or belief		X	No direct impact as a result of this report
Sexual orientation		X	No direct impact as a result of this report
Sex		X	No direct impact as a result of this report
Gypsy/Travelling Community		X	No direct impact as a result of this report
Those with caring/dependent responsibilities		X	No direct impact as a result of this report
Those having an offending past		X	No direct impact as a result of this report

Children		X	No direct impact as a result of this report
Vulnerable Adults		X	No direct impact as a result of this report
Families		X	No direct impact as a result of this report
Those who are homeless		X	No direct impact as a result of this report
Those on low income		X	No direct impact as a result of this report
Those with drug or alcohol problems		X	No direct impact as a result of this report
Those with mental health issues		X	No direct impact as a result of this report
Those with physical health issues		X	No direct impact as a result of this report
Social inclusion Please include refugees and asylum seekers,		X	No direct impact as a result of this report
Social inclusion: Armed Forces The Armed Forces Covenant is a pledge that together we acknowledge and understand that those who have served in the armed forces, and their families, should be treated with fairness and respect and any impact should be considered		X	No direct impact as a result of this report
Health and Wellbeing		X	No direct impact as a result of this report
Climate Change		X	No direct impact as a result of this report

#### **Part 4 – Risk Assessment**

**From evidence given from previous question, please detail what measures or changes will be put in place to mitigate adverse implications. this includes climate change considerations**

**This is the section in which to please outline any actions to mitigate negative or enhance positive impacts in terms of economic, environmental or wider societal considerations, and actions to review and monitor the overall impact of the change accordingly.**

Impact Area	Details of the Impact	Action to reduce risk

## Part 5 - Action Plan and Review

Detail in the plan below, actions that you have identified in your Community Impact Assessment, which will eliminate discrimination, advance equality of opportunity and/or foster good relations.

If you are unable to eliminate or reduce negative impact on any of the impact areas, you should explain why

Impact (positive or negative) identified	Action	Person(s) responsible	Target date	Required outcome

Date of Review (If applicable) : 23 July 2024

Guidance and form updated July 2023 following CMT approval.