

Community Impact Assessment

Part 1 – Details		
What Policy/ Procedure/ Strategy/Project/Service is being assessed?	Delivery of Internal Audit Service and Outstanding Audit Recommendations	
Date Conducted	16 th October 2024	
Name of Lead Officer and Service Area	Andrew Wood, Audit Manager – Shared Service	
Commissioning Team (if applicable)	N/A	
Director Responsible for project/service area	Jo Goodfellow – Acting Executive Director – Finance	
Who are the main stakeholders	Corporate Management Team and Elected Members	
Describe what consultation has been undertaken. Who was involved and what was the outcome	Corporate Management and Audit & Governance Committee approved annual audit plan for 2024/25. Adoption of audit recommendations by management at the conclusion of audits.	
Outline the wider research that has taken place (E.G. commissioners, partners, other providers etc)	N/A	
What are you assessing? Indicate with an 'x' which applies	A decision to review or change a service	
	A Strategy/Policy/Procedure	
	A function, service or project	X
What kind of assessment is it? Indicate with an 'x' which applies	New	
	Existing	X
	Being reviewed	
	Being reviewed as a result of budget constraints / End of Contract	

Part 2 – Summary of Assessment

Give a summary of your proposal and set out the aims/ objectives/ purposes/ and outcomes of the area you are impact assessing.

To provide an update to Audit & Governance Committee on the completion of outstanding audit recommendations by management.

Who will be affected and how?

The whole organisation is impacted by the report and its findings; residents, businesses, visitors, voluntary sector and partner organisations.

Are there any other functions, policies or services linked to this impact assessment?

Yes No

If you answered 'Yes', please indicate what they are?

All services and functions are covered by this report.

Part 3 – Impact on the Community

Thinking about each of the Areas below, does or could the Policy function, or service have a direct impact on them?

Impact Area	Yes	No	Reason (provide brief explanation)
Age		<input checked="" type="checkbox"/>	No impact as a direct result of this report
Disability		<input checked="" type="checkbox"/>	No impact as a direct result of this report
Gender Reassignment		<input checked="" type="checkbox"/>	No impact as a direct result of this report
Marriage and Civil Partnership		<input checked="" type="checkbox"/>	No impact as a direct result of this report
Pregnancy & Maternity		<input checked="" type="checkbox"/>	No impact as a direct result of this report
Race		<input checked="" type="checkbox"/>	No impact as a direct result of this report
Religion or belief		<input checked="" type="checkbox"/>	No impact as a direct result of this report
Sexual orientation		<input checked="" type="checkbox"/>	No impact as a direct result of

			this report
Sex		X	No impact as a direct result of this report
Gypsy/Travelling Community		X	No impact as a direct result of this report
Those with caring/dependent responsibilities		X	No impact as a direct result of this report
Those having an offending past		X	No impact as a direct result of this report
Children		X	No impact as a direct result of this report
Vulnerable Adults		X	No impact as a direct result of this report
Families		X	No impact as a direct result of this report
Those who are homeless		X	No impact as a direct result of this report
Those on low income		X	No impact as a direct result of this report
Those with drug or alcohol problems		X	No impact as a direct result of this report
Those with mental health issues		X	No impact as a direct result of this report
Those with physical health issues		X	No impact as a direct result of this report
Social inclusion Please include refugees and asylum seekers,		X	No impact as a direct result of this report
Social inclusion: Armed Forces The Armed Forces Covenant is a pledge that together we acknowledge and understand that those who have served in the armed forces, and their families, should be treated with fairness and respect and any impact should be considered		X	No impact as a direct result of this report
Health and Wellbeing		X	No impact as a direct result of this report
Climate Change		X	No impact as a direct result of this report

Part 4 – Risk Assessment

From evidence given from previous question, please detail what measures or changes will be put in place to mitigate adverse implications. this includes climate change considerations

This is the section in which to please outline any actions to mitigate negative or enhance positive impacts in terms of economic, environmental or wider societal considerations, and actions to review and monitor the overall impact of the change accordingly.

Impact Area	Details of the Impact	Action to reduce risk
N/A		

Part 5 - Action Plan and Review

Detail in the plan below, actions that you have identified in your Community Impact Assessment, which will eliminate discrimination, advance equality of opportunity and/or foster good relations.

If you are unable to eliminate or reduce negative impact on any of the impact areas, you should explain why

Impact (positive or negative) identified	Action	Person(s) responsible	Target date	Required outcome
	Outcomes and Actions entered onto Pentana			

Date of Review (If applicable)

Guidance and form updated July 2023 following CMT approval.

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