



**MINUTES OF A MEETING OF THE  
APPOINTMENTS AND STAFFING  
COMMITTEE  
HELD ON 12th SEPTEMBER 2024**

Present: Councillor C Dean (Chair), Councillors N Arkney, B Clarke and J Oates

The Following Officers were present: Anica Goodwin (Executive Director Organisation), Hamid Khan (Assistant Director, neighbourhoods), Tina Mustafa (Assistant Director Neighbourhoods) and Lucy Mitchell (Disabled Adaptations Manager)

**9 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor T Jay.

**10 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 12<sup>th</sup> June 2024 were approved and signed as a correct record.

*(Moved by Councillor N Arkney and seconded by Councillor B Clarke)*

**11 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**12 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That members of the press and public be now excluded from the meeting during consideration of the following item on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraphs 1,2,3 & 4 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

*(Moved by Councillor N Arkney and seconded by Councillor B Clarke)*

**13 ADAPTATIONS TEAM STAFFING STRUCTURE**

Report of the Assistant Director of Assets.

**Resolved that the Committee:**

Approved the recommendations in the report.

*(Moved by Councillor B Clarke and seconded by Councillor N Arkney)*

**14 TENANTS VOICE MANAGER AND TENANT & LEASEHOLDER ANALYSIST**

Report of the / Assistant Director – Neighbourhoods.

**Resolved that the Committee:**

Approved the recommendation within the report

*(Moved by Councillor B Clarke and seconded by Councillor N Arkney)*

**15 POLICY AND PERFORMANCE TEAM**

Report of the Executive Director Organisation, Deputy Chief Executive and Head of Paid Service.

**Resolved that the committee:**

Approved the recommendation within the report

*(Moved by Councillor N Arkney and seconded by Councillor B Clarke)*

**Chair** \_\_\_\_\_