

Community Impact Assessment

Part 1 – Details		
What Policy/ Procedure/ Strategy/Project/Service is being assessed?	Heritage Engagement Co-ordinator and Heritage Crafts project - review	
Date Conducted	23.09.24	
Name of Lead Officer and Service Area	Lara Rowe, Tamworth Castle Museum	
Commissioning Team (if applicable)		
Director Responsible for project/service area	Anna Miller	
Who are the main stakeholders	Local residents, community groups, volunteers, charities, churches, partner organisations, funder.	
Describe what consultation has been undertaken. Who was involved and what was the outcome	Consultation takes place with the participants at each event via surveys and feedback forms. Funders are provided with quarterly monitoring via the UKSPF board and in turn provide guidance on funding priorities.	
Outline the wider research that has taken place (E.G. commissioners, partners, other providers etc)	N/A	
What are you assessing? Indicate with an 'x' which applies	A decision to review or change a service	<input type="checkbox"/>
	A Strategy/Policy/Procedure	<input type="checkbox"/>
	A function, service or project	<input type="checkbox"/> <input checked="" type="checkbox"/>
What kind of assessment is it? Indicate with an 'x' which applies	New	<input type="checkbox"/> <input checked="" type="checkbox"/>
	Existing	<input type="checkbox"/>
	Being reviewed	<input type="checkbox"/>
	Being reviewed as a result of budget constraints / End of Contract	<input type="checkbox"/>

Part 2 – Summary of Assessment

Give a summary of your proposal and set out the aims/ objectives/ purposes/ and outcomes of the area you are impact assessing.

The range and impact of activities delivered by the Heritage Engagement Coordinator since January 2024. The benefits for local residents of the grant-funded post.

Who will be affected and how?

Local residents – improved access to creative activities and events, local pride, skills development, improved engagement with local heritage and culture.

Community groups, volunteers, charities and church groups – opportunities to work with artists and crafters, skills development, collaboration and reduced social isolation, pride, profile raised.

Partner organisations – increased footfall, audience development

Artists and creative practitioners – raised profile, opportunities to develop professional practice.

Are there any other functions, policies or services linked to this impact assessment?

Yes

No

If you answered 'Yes', please indicate what they are?

Part 3 – Impact on the Community

Thinking about each of the Areas below, does or could the Policy function, or service have a direct impact on them?

Impact Area	Yes	No	Reason (provide brief explanation)
Age	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Services delivered directly to sheltered accommodation and accessible locations to increase opportunities to engage.
Disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Services delivered directly to community groups and in accessible locations to increase opportunities to engage.
Gender Reassignment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Marriage and Civil Partnership	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Pregnancy & Maternity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Race	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Services delivered directly to community groups and in accessible locations to increase opportunities to engage.
Religion or belief	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Services delivered directly to community groups and in accessible locations to increase opportunities to engage.
Sexual orientation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Sex	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Gypsy/Travelling Community	<input type="checkbox"/>	<input type="checkbox"/>	
Those with caring/dependent responsibilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Services delivered directly to community groups and in accessible locations to increase opportunities to engage.
Those having an offending past	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Children	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Free family activities delivered in local venues such as library and shopping centres to improve access.
Vulnerable Adults	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Services delivered directly to community groups and in accessible locations to increase opportunities to engage.
Families	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Free family activities delivered in local venues such as library and shopping centres to improve access.
Those who are homeless	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Those on low income	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Free activities delivered in local venues such as library and shopping centres to improve opportunities to access creative sessions.
Those with drug or alcohol problems	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Those with mental health issues	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Those with physical health issues	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Social inclusion Please include refugees and asylum seekers,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Working with third party organisations to build relationships and deliver sessions with participants in accessible and neutral locations to increase opportunities to engage.
Social inclusion: Armed Forces The Armed Forces Covenant is a pledge that together we acknowledge and understand that those	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

who have served in the armed forces, and their families, should be treated with fairness and respect and any impact should be considered			
Health and Wellbeing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Arts and craft activities provide wellbeing benefits. Volunteers and participants are surveyed over time.
Climate Change	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Part 4 – Risk Assessment

From evidence given from previous question, please detail what measures or changes will be put in place to mitigate adverse implications. this includes climate change considerations

This is the section in which to please outline any actions to mitigate negative or enhance positive impacts in terms of economic, environmental or wider societal considerations, and actions to review and monitor the overall impact of the change accordingly.

Impact Area	Details of the Impact	Action to reduce risk
Project participants	End of project due to lack of funding. Reduced opportunities to engage in creative activities and subsequent health and wellbeing impacts.	Seek suitable grant funding providers.
Artists and creative practitioners	End of project due to lack of funding. Reduced opportunities to deliver creative activities and to develop professional practice and networks.	Seek suitable grant funding providers.

Part 5 - Action Plan and Review

Detail in the plan below, actions that you have identified in your Community Impact Assessment, which will eliminate discrimination, advance equality of opportunity and/or foster good relations.

If you are unable to eliminate or reduce negative impact on any of the impact areas, you should explain why

Impact (positive or negative) identified	Action	Person(s) responsible	Target date	Required outcome
Lack of opportunities to engage due to end of project funding	Seek appropriate grant funding to extend the duration of the project	Lara Rowe, Emma Carter (postholder)	March 2025	Continuation of the project delivery

Date of Review (If applicable) March 2025

Guidance and form updated July 2023 following CMT approval.

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