



## **MINUTES OF A MEETING OF THE CABINET HELD ON 29th AUGUST 2024**

**PRESENT:** Councillors C Dean, D Foster, N Arkney, B Clarke, S Daniels and L Smith

The following officers were present: Anica Goodwin (Executive Director Organisation), Rob Barnes (Executive Director Communities), Rebecca Smeathers (Executive Director Finance (S151)), Joanne Sands (Assistant Director Partnerships), Paul Weston (Assistant Director Assets), Zoe Wolicki (Assistant Director People), Nicola Hesketh (Monitoring Officer), Tania Phillips (Head of Corporate Communications), Tracey Pinton (Legal Admin & Democratic Services Manager) and Laura Sandland (Democratic and Executive Support Officer)

### **28 APOLOGIES FOR ABSENCE**

There were no apologies. Councillor Daniels arrived at 18.02

### **29 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **30 QUESTION TIME:**

None

### **31 MATTERS REFERRED TO THE CABINET IN ACCORDANCE WITH THE OVERVIEW AND SCRUTINY PROCEDURE RULES**

### **32 REPORT OF THE CHAIR OF CORPORATE SCRUTINY (UPDATE ON STRATEGIC LEASEHOLD REVIEW)**

Councillor A Wells Vice Chair of Corporate Scrutiny presented to Cabinet the report and recommendations from the Strategic Leasehold Review item that was discussed at the meeting of the Corporate Scrutiny Committee on the 13th of August 2024.

Cabinet thanked the committee for the recommendations and agreed to look at the recommendations when the report is presented at Cabinet on

10<sup>th</sup> October and provide a written response to Corporate Scrutiny.

**33 REPORT OF THE CHAIR OF INFRASTRUCTURE, SAFETY AND GROWTH SCRUTINY (ANNUAL GARDEN WASTE SUBSCRIPTION CHARGE) - TO FOLLOW**

Report of the Chair of the Infrastructure, Safety and Growth Scrutiny Committee. Notified Cabinet of the report and recommendations from the Annual Garden Waste Subscription charge item that were discussed at the meeting of the IS&G Scrutiny Committee on the 13th August 2024.

Following consideration of the item the Committee supported the following recommendations for Cabinet to agree:

1. Approve the increase of the annual subscription fee to £41 effective 1st January 2025, with the sign-up window open in October.

*(Moved by Councillor M Couchman and seconded by Councillor N Statham)*

**Resolved that Cabinet:**

1. Approved the increase of the annual subscription fee to £41 effective 1st January 2025, with the sign-up window open in October.

*(Moved by Councillor D Foster and seconded by Councillor L Smith)*

**34 COMMENTS, COMPLIMENTS AND COMPLAINTS**

Report of the Leader of the Council sought approval for the revised comments, compliments and complaints policy and to publish the required elements of the Housing Ombudsman statutory complaints handling code.

**Resolved that Cabinet:**

1. Approved the Annual Complaints Performance and Service Improvement Report 2023- 2024 for submission to the housing ombudsman.
2. Approved the updated Comments, Compliments and Complaints Policy for publication and implementation.

*(Moved by Councillor B Clarke and seconded by Councillor S*

*Daniels)*

The Chair thanked Officers for their work on the report

**35 QUARTER ONE 2024-25 PERFORMANCE REPORT**

Report of the Leader of the Council provided Cabinet with an overview of Council performance for the first quarter of the 2024-25 financial year (April to June 2024). It reports the council's position in relation to progress with strategic corporate plan projects and updates on the financial position, corporate risks, audits, information governance and complaints

**Resolved that Cabinet:**

1. Endorsed the content of this report.

*(Moved by Councillor B Clarke and seconded by Councillor N Arkney)*

The Chair thanked Officers for their work on the report

**36 WRITE OFFS 1 APRIL 2024 TO 30 JUNE 2024**

Report of the Leader of the Council That Members endorse the amount of debt written off for the period 1st April 2024 to 30th June 2024.

**Resolved that Cabinet:**

1. Endorsed the amount of debt written off for the period of 1st April 2024 to 30th June 2024 – Appendix A-E and approve the write off of irrecoverable debt for Housing Benefit Overpayments of £18,679.53 – Appendix F respectively.

*(Moved by Councillor B Clarke and seconded by Councillor N Arkney)*

The Chair thanked Officers for the work in the report

**37 ANNUAL REPORT OF THE TREASURY MANAGEMENT SERVICE AND ACTUAL PRUDENTIAL INDICATORS 2023/24**

Report of the Portfolio Holder for Operations and Finance, The Annual Treasury report is a requirement of the Council's reporting procedures. It covers the Treasury activity for 2023/24, and the actual Prudential Indicators for 2023/24. The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local Government Act 2003. It also provides an opportunity to review the approved Treasury Management Strategy for the current year and enables Members to consider and approve any issues identified that require amendment.

**Resolved** That Cabinet endorse the recommendations for Council in the report to:

1. Approve the actual 2023/24 Prudential and Treasury Indicators within the report and shown at Appendix 1; and
2. Note the Annual Treasury Management Report for 2023/24

*(Moved by Councillor S Daniels and seconded by Councillor B Clarke)*

### **38 BUDGET AND MEDIUM TERM FINANCIAL PLANNING PROCESS 2025/26**

Report of the Leader of the Council, sought agreement to the Proposed Budget and Medium Term Financial Planning Process for General Fund and the Housing Revenue Account for 2025/26.

**Resolved that Cabinet:**

1. Adopted the proposed process for the General Fund and Housing Revenue Account Budget and Medium Term Financial Planning Process for 2025/26.
2. Agreed delegated authority is given to the Executive Director Finance in conjunction with the Leader to approve any amendments to the draft survey as attached at Appendix E before finalisation.

*(Moved by Councillor N Arkney and seconded by Councillor S Daniels)*

### **39 PROPOSALS FOR TAMWORTH STRATEGIC PARTNERSHIP**

Report of the Portfolio Holder for Cooperative Council, Community Partnerships and ASB. Updated Cabinet on proposals to consider a refreshed local strategic partnership and associated sub-groups.

**Resolved that Cabinet:**

1. Endorsed proposals for the development of a refreshed local strategic partnership
2. Supported the re-launch of the Partnership on 10th September 2024

*(Moved by Councillor B Clarke and seconded by Councillor N*

*Arkney)*

#### **40 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That members of the press and public be now excluded from the meeting during consideration of the following item on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

*(Moved by Councillor B Clarke and seconded by Councillor L Smith)*

#### **41 UPDATE ON COMMERCIAL LEASE**

Report of the Portfolio Holder for Infrastructure, Heritage and Local Economy.

**Resolved that Cabinet:**

1. Approved the recommendations in the report

*(Moved by Councillor D Foster and seconded by Councillor L Smith)*

The Portfolio Holder thanked the Officers for the work on this report.

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Leader

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