

Appendix A

Summary of Council Tax Write Offs 01/04/2023-30/09/2023

Date of Write Off	Head of Revenues			Assistant Director of Finance	Executive Director of Finance		Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£2,000.00)									
Jul 2023									(£66.43)	(£66.43)		Dividend received
Aug 2023									£0.02	£0.02		Small cr bal w/o reversal
Sep 2023									(£1,061.21)	(£1,061.21)		Voluntary arrangement failed
Jul 2023		£1,084.01	£1,327.90							£2,411.91	6	Hardship
Sep 2023	£67.20	£254.32								£321.52	2	Hardship
Q2 Totals	£67.20	£1,338.33	£1,327.90	£0.00	£0.00	£0.00	£0.00	£0.00	(£1,127.62)	£1,605.81	8	
Q1 Totals (B/F)	£0.01	£0.00	£1,920.41	£2,132.85	£0.00	£0.00	£0.00	£0.00	(£884.27)	£3,169.00	3	
Overall Total	£67.21	£1,338.33	£3,248.31	£2,132.85	£0.00	£0.00	£0.00	£0.00	(£2,011.89)	£4,774.81	11	

Appendix B

Summary of NNDR Write Offs 01/04/2023-30/09/2023

Date of Write Off	Head of Revenues			Assistant Director of Finance	Executive Director of Finance	Cabinet	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£2,000.00)									
Q2 Totals	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	
Q1 Totals (B/F)	£0.00	£0.00	£1,398.94	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,398.94	1	
Overall Total	£0.00	£0.00	£1,398.94	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,398.94	1	

No NNDR write offs processed in Q2

Appendix D

Summary of Benefit Overpayment Write Offs 01/04/2023-30/09/2023

Date of Write Off	Head of Benefits				Executive Director of Finance (£2,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Reversed Write Off	Total	No. of Accounts	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£2,000)						
31/07/2023		£104.57					£104.57	1	Deceased, 2 wks outstanding	
"			£599.06				£599.06	1	Insolvency (IVA)	
"						(£31.15)	(£31.15)		Payment received	
31/08/2023	£0.40						£0.40	1	Small balance	
"		£87.26					£87.26	1	Deceased, 2 wks outstanding	
30/09/2023	£0.90						£0.90	1	Small balance	
"		£282.68					£282.68	1	Deceased	
"		£409.23					£409.23	1	Uneconomic to pursue	
"		£673.81					£673.81	2	Insolvency (IVA)	
"						(£0.90)	(£0.90)		Benefit award	
Q2 Totals	£1.30	£1,557.55	£599.06	£0.00	£0.00	£0.00	(£32.05)	£2,125.86	9	
Q1 Totals (B/F)	£2.47	£1,347.98	£0.00	£0.00	£0.00	£0.00	(£302.27)	£1,048.18	9	
Overall Total	£3.77	£2,905.53	£599.06	£0.00	£0.00	£0.00	(£334.32)	£3,174.04	18	

Appendix E

Summary of Housing Write Offs 01/04/2023-30/09/2023

Date of Write Off	Assistant Director - Neighbourhoods				Executive Director of Finance (£5,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Remitted	Credit Write Off	Reversed Write Off (Write On)	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£2,000.00)	(£2,000.01-£5,000)								
07/08/2023	£41.98	£1,910.31	£4,050.73							£6,003.02	12	Deceased. No estate or under £250 1 Uneconomical to pursue 13 Over 6 years old Statute Barred
07/08/2023	£0.50									£0.50	1	
07/08/2023	£209.69	£430.95	£4,668.55	£2,166.21						£7,475.40	13	
Q2 Totals	£252.17	£2,341.26	£8,719.28	£2,166.21	£0.00	£0.00	£0.00	£0.00	£0.00	£13,478.92	26	
Q1 Totals (B/F)	£218.85	£1,796.91	£4,864.00	£9,869.93	£0.00	£0.00	£0.00	£0.00	£0.00	£16,749.69	19	
Overall Total	£471.02	£4,138.17	£13,583.28	£12,036.14	£0.00	£0.00	£0.00	£0.00	£0.00	£30,228.61	45	

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