



## **MINUTES OF A MEETING OF THE LICENSING COMMITTEE HELD ON 22<sup>nd</sup> JUNE 2023**

**PRESENT:** Councillor B Price (Chair), Councillors L Clarke, T Clements, G Coates, A Cooper, T Jay, R Kingstone, D Maycock, P Thurgood, J Wade, J Wadrup and L Wood

The following officers were present: Anna Miller (Assistant Director – Growth & Regeneration), Wendy Smith (Head of Environmental Health), Sarah Gear (Senior Licensing Officer), Tracey Pointon (Legal Admin & Democratic Services Manager), Leanne Costello (Democratic and Executive Support Officer) and Tracey Smith (Democratic Services Assistant)

### **1 APOLOGIES FOR ABSENCE**

There were no apologies for absence. Councillor J Wade arrived at 18.10

### **2 APPOINTMENT OF A VICE-CHAIR**

Councillor T Clements was nominated as Vice-Chair

(Moved by Councillor A Cooper and seconded by Councillor T Jay)

Votes in favour 3  
No abstentions

Councillor R Kingstone was nominated as Vice-Chair

(Moved by Councillor B Price and seconded by Councillor L Wood)

Votes in favour 6  
Votes against 3

**RESOLVED** that Councillor R Kingstone was elected as Vice-Chair of the Committee.

Councillor Wade was not present at the vote

### **3 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 30<sup>th</sup> March 2023 were approved and signed as a correct record.

*(Moved by Councillor D Maycock and seconded by Councillor J Wadrup)*

#### **4 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

#### **5 CHARITABLE COLLECTION POLICY 2024 - 2028**

Report of the Assistant Director, Growth & Regeneration to review the draft Charitable Collections Policy set out at Appendix 1 and, subject to any recommended amendments, approve the draft policy for consultation with relevant stakeholders and residents.

**RESOLVED:** That the Committee

endorsed the draft Charitable Collections Policy and approved the document for public consultation subject to the following changes proposed by Councillor R Kingstone.

Page 4 – 3.5 No more than 3 collections per charity per Calendar year will be allowed in the Tamworth Borough. Applications that consist of consecutive days will be considered as 1 collection.

3.9 – Tamworth Borough Council will restrict the number of people taking part in a collection to three. If more than three people are requested these will be considered on a case by case basis.

Page 8 – deleted How much the charity will receive as part of the collection.

Reworded The percentage of the proceeds that the charity will receive from the collection.

*(Moved by Councillor R Kingstone and seconded by Councillor T Jay)*

#### **6 SCRAP METAL POLICY 2024 - 2028**

Report of the Assistant Director, Growth & Regeneration to provide Members with information and guidance on a new draft Scrap Metal Licensing Policy which required Members' comments and approval prior to formal public consultation.

**RESOLVED:** That the Committee

endorsed the draft Scrap Metal Policy and approved to recommend the document to Cabinet for public consultation.

*(Moved by Councillor R Kingstone and seconded by Councillor L wood )*

## 7 SEXUAL ESTABLISHMENT POLICY 2024 - 2028

Report of the Assistant Director, Growth & Regeneration to review the draft Sexual Establishment Policy set out at Appendix 1 and, subject to any recommended amendments, approve the draft policy for consultation with relevant stakeholders and residents.

Noting one amendment - Pg 77 [of Agenda Pack] Para 3.2.1 should read: **“All applications for the grant of a new licence where representations or objections are received will be determined by the Licensing Committee”**.

**RESOLVED:** That the Committee

approved the draft Sexual Establishment Policy and a set of draft Standard Conditions for Sexual Establishment Licences in order that they may be circulated for public consultation.

*(Moved by Councillor R Kingstone and seconded by Councillor T Clements)*

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Chair

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