

Community Impact Assessment

Part 1 – Details

<p>What Policy/ Procedure/ Strategy/Project/Service is being assessed?</p>	<p>Statutory requirement to prepare a budget, set the Council tax and rent for the following financial year.</p> <p>The report incorporates the Corporate Vision & Corporate Priorities of the Authority which are reflected within the Budget 2023/24 & Medium Term Financial Strategy (Revenue & Capital). The Corporate Vision & Corporate Priorities are clear and accessible by stating what we aim to achieve, how we will do it and the resources we will use to support these aims.</p> <p>The Vision for Tamworth is underpinned by high level, evidence based priorities that focus upon Tamworth (the place), the communities served (the people) as well as the Council (the organisation).</p> <p>More than ever, we recognise that our financial capacity will be less than in previous years which means that we will need to maintain our approach to innovation, collaboration and transformation. So, not only will the Council seek investment from businesses and developers, but the Council itself will explore viable and sustainable investment opportunities using all returns to support public services.</p> <p>The Vision is focused on longer term, aspirational goals of the Council. The Corporate Priorities identify, in the short to medium term, the key areas for improvement which will change in future years as the Council realigns to local aspirations, central government policy and its performance.</p> <p>The budget and associated forecast will ensure that appropriate resources are focussed on areas we have identified as priorities.</p>
<p>Date Conducted</p>	<p>February 2023</p>
<p>Name of Lead Officer and Service Area</p>	<p>Stefan Garner, Executive Director Finance</p>
<p>Commissioning Team (if applicable)</p>	<p>N/A</p>

Director Responsible for project/service area	Stefan Garner, Executive Director Finance
Who are the main stakeholders	Local residents / customers Members Partners (Local Businesses, Voluntary Organisations, other public sector bodies, other stakeholders) Tamworth Strategic Partnership
Describe what consultation has been undertaken. Who was involved and what was the outcome	<p>The Budget and Priorities were informed through consultation with the people of Tamworth. This included feedback from The State of Tamworth Debate, responses arising from the Annual Survey consultation & customer feedback.</p> <p>Annual Survey Consultation feedback reported to Cabinet 19th January 2023 / Joint Scrutiny Committee (Budget) 25th January 2023.</p> <p>Tenants Consultative Group – informed HRA business plan & associated budgetary implications.</p> <p>Members – prior to approval by Cabinet/Council (Budget Workshop 30th November 2022, Joint Scrutiny Committee (Budget) 25th January 2023);</p>
Outline the wider research that has taken place (E.G. commissioners, partners, other providers etc)	<p>The Annual Survey consultation is an online survey run for nearly six weeks.</p> <p>The digital by default is the most environmentally friendly and cost-effective approach to delivering this survey, however we recognise that not everyone in the town has digital access so other options will be made available.</p> <p>It is a voluntary survey, promoted through media and social media encouraging people to take part.</p> <p>Specific groups also contacted directly and invited to have their say: Citizens’ panel Community & Voluntary Groups Tamworth Businesses Lichfield & Tamworth Chamber of Commerce Housing tenants Tamworth Borough Council staff (many of which are residents)</p> <p>Paper copies of the surveys made available in the TIC, and, subject to County Council approval, Tamworth Library.</p>

	<p>Our customer services staff seek to carry out this survey as a telephone interview, particularly for those who are less likely to engage or have digital access.</p> <p>We also write to a random sample of Tamworth address specifically inviting them to take part.</p> <p>Elected members also invited to share the survey with their constituents.</p>
What are you assessing? Indicate with an 'x' which applies	A decision to review or change a service <input type="checkbox"/>
	A Strategy/Policy/Procedure <input checked="" type="checkbox"/>
	A function, service or project <input type="checkbox"/>
What kind of assessment is it? Indicate with an 'x' which applies	New <input type="checkbox"/>
	Existing <input type="checkbox"/>
	Being reviewed <input checked="" type="checkbox"/>
	Being reviewed as a result of budget constraints / End of Contract <input type="checkbox"/>

Part 2 – Summary of Assessment

Give a summary of your proposal and set out the aims/ objectives/ purposes/ and outcomes of the area you are impact assessing.

Sound procedures / strategy in place

Financial governance, accountability & steward ship

Compliance with legislation – Council tax, rent and revenue & capital programme set

Based on informed feedback from interested parties / focus groups (Annual Survey Consultation, Tenants Groups etc.)

The way the Council prepares and monitors its budgets (including professional standards and statutory timetables) is one of the external auditors key lines of enquiry in assessing the Council's performance under their annual VFM assessment.

Section 25 of the Local Government Act 2003 requires the Chief Finance Officer to report on the robustness of the estimates included in the budget and the adequacy of the reserves for which the budget provides. (In the Executive Director Finance's view, the budget proposals include estimates which take into account

circumstances and events which are reasonably foreseeable at the time of preparing the budget. In his view, the level of reserves remains adequate for the Borough Council based on this budget and the circumstances in place at the time of preparing it.)

Who will be affected and how?

Local residents / customers
Members
Partners (Local Businesses, Voluntary Organisations, other public sector bodies, other stakeholders)

Through continued service provision

Are there any other functions, policies or services linked to this impact assessment?

Yes No

If you answered 'Yes', please indicate what they are?

Corporate Capital Strategy & Asset Management Plan (Separate CIA)
Treasury Management Strategy & Prudential Indicators (Separate CIA)

Part 3 – Impact on the Community
Thinking about each of the Areas below, does or could the Policy function, or service have a direct impact on them?

Impact Area	Yes	No	Reason (provide brief explanation)
Age	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>None directly arising from the MTFs but through associated actions, strategies and plans (separate EIAs completed) – informed by Annual Survey consultation process</p>
Disability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gender Reassignment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Marriage & Civil Partnership	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Pregnancy & Maternity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Race	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Religion or belief	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sexual orientation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sex	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gypsy/Travelling Community	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Those with Caring/Dependent responsibilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Those having an offending past	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Children	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Vulnerable Adults	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Families	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Those who are homeless	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Those on low income	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Those with Drug or Alcohol problems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Those with Mental Health issues	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Those with Physical Health issues	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Other (Please Detail)	<input type="checkbox"/>	<input type="checkbox"/>	

Part 4 – Risk Assessment

From evidence given from previous question, please detail what measures or changes will be put in place to mitigate adverse implications

Impact Area	Details of the Impact	Action to reduce risk
<i>Eg: Families</i>	<i>Families no longer supported which may lead to a reduced standard of living & subsequent health issues</i>	<i>Signposting to other services. Look to external funding opportunities.</i>
None directly arising from the MTFS but through associated actions, strategies and plans (separate EIAs completed) – informed by Annual Survey consultation process.		

Part 5 - Action Plan and Review

Detail in the plan below, actions that you have identified in your CIA, which will eliminate discrimination, advance equality of opportunity and/or foster good relations.

If you are unable to eliminate or reduce negative impact on any of the impact areas, you should explain why

Impact (positive or negative) identified	Action	Person(s) responsible	Target date	Required outcome
	Outcomes and Actions entered onto Pentana			

Date of Review (If applicable)