



## **MINUTES OF A MEETING OF THE CABINET HELD ON 10th NOVEMBER 2022**

**PRESENT:** Councillor J Oates (Chair), Councillors R Pritchard (Vice-Chair), M Bailey, T Clements, S Doyle, A Farrell and M Summers

The following officers were present: Andrew Barratt (Chief Executive), Matthew Fletcher (Head of Economic Development and Regeneration) and Tracey Pointon (Legal Admin & Democratic Services Manager)

### **65 APOLOGIES FOR ABSENCE**

None

### **66 MINUTES OF PREVIOUS MEETING**

The minutes of the meeting held on 20th October 2022 were approved as a correct record.

*(Moved by Councillor M Summers and seconded by Councillor R Pritchard)*

### **67 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **68 QUESTION TIME:**

There were no questions

### **69 MATTERS REFERRED TO THE CABINET IN ACCORDANCE WITH THE OVERVIEW AND SCRUTINY PROCEDURE RULES**

Councillor R Claymore Chair of Health & Wellbeing Scrutiny Committee attended to update Cabinet and to make recommendations to it following consideration of matters by the Health & Wellbeing Scrutiny Committee.

At its meeting on 18th October 2022, the Health & Wellbeing Scrutiny Committee received the Safeguarding Children and Adults at Risk of Abuse Report (April to September 2022).

The Report provided an overview of the Safeguarding training provided to all staff and the suicide prevention training which was also available. The scrutiny committee sought clarification on which training was mandatory. It was reported that all staff completed Level 1 Safeguarding training. In terms of the suicide prevention training it was reported that teams were identified and relevant staff were encouraged to attend. The Committee debated whether it would be appropriate for public facing staff roles to be more aware of suicide prevention and training related to this.

Following its consideration of the above item, the Committee agreed to make the recommendation to Cabinet as set out below.

### **Recommendations**

**RESOLVED** that the Committee recommend to Cabinet that it consider whether all public facing staff should complete suicide prevention / awareness training.

*(Moved by Councillor D Maycock and seconded by County Councillor T Jay)*

**RESOLVED:** That Cabinet

1. Agreed that the recommendation as worded above is referred to the Chief Executive and Head of Paid Service to expediate suicide and awareness training to all public facing staff as appropriate
2. Agreed that all Councillors should receive Mental Health First Aid Training
3. Agreed that a session is organised for all Councillors to receive a presentation from the Samaritans to update Councillors on the ongoing work; and
4. Agreed to release specific contingency where necessary to allow this training to go ahead.

*(Moved by Councillor J Oates and seconded by Councillor T Clements)*

## **70 GUNGATE REGENERATION PROGRAMME TERMS OF REFERENCE**

Report of the Portfolio Holder for Skills, Planning, Economy & Waste to provide Cabinet with a proposed governance structure for the Gungate Regeneration programme, to oversee the development and delivery of emerging projects, within scope of the wider programme.

**RESOLVED:** That Cabinet

1. Approved the terms of reference for the Gungate Regeneration programme

*(Moved by Councillor S Doyle and seconded by Councillor R*

*Pritchard*)

The following recommendation in the report from Corporate Scrutiny was not moved

Considered the proposals from Corporate Scrutiny Committee, that a member of one the opposition parties become a board member

## **71 REGULATION SOCIAL HOUSING FOR THE COUNCILS OWN STOCK**

Report of the Portfolio Holder for Homelessness Prevention and Social Housing To set out the Regulator Social Housing (RSH) revised approach for consumer regulation across its council housing services

To update Cabinet on the proposals within the Government's Social Housing (Regulation) Bill and the Council's preparedness for it across its council housing services

To update Cabinet on discussions arising from the Homelessness Prevention and Social housing Sub-committee specifically in relation to:

- The Government's proposed rent cap & HRA business planning requirements
- Tenant representation on the committee

RESOLVED: That Cabinet

1. Acknowledged the detail shared with Homeless Prevention and Social Housing Sub-Committee on 12th October 2022, shown in full at Annex 1.
2. Endorsed the findings from the external Self-Assessment shown at Annex 2
3. Delegated authority to the Council's Monitoring Officer to ensure nominated representatives from the Tenants Consultative Group (Chair &/or Vice Chair) form part of the Council's Homelessness Prevention and Social Housing Sub-Committee in compliance with the Council's constitutional & legal framework; noting the Committee fully supported this at their meeting on the 12th of October 2022
4. Approved the self-assessment improvement framework shown at Annex 3; referring it to Corporate Scrutiny for further development on 17th November 2022; delegating the SMART detail to the Portfolio Holder for Homelessness Prevention and Social Housing
5. Approved retrospectively the response to DLuCH on the proposed rent cap shown at Annex 4 and discussed at the Council's Homelessness Prevention and Social Housing

## Sub-Committee on 12th October 2022

6. Delegated authority to the Portfolio Holder Homeless Prevention and Social Housing to agree the consultation arrangements with Tenants and Leaseholders on the HRA business plan arrangements following the Government's announcement on the rent cap and its associated impact on financial planning.
7. Delegated approval to the Head of Paid Service and Chief Executive to approve the resourcing arrangements; noting policy changes of £100k are being built into the Council's budget setting processes (subject to approval) to deliver the improvement plan and
  - a. ensure the Council complies with the Regulators decision statement on the submission of new tenant satisfaction measures

*(Moved by Councillor A Farrell and seconded by Councillor T Clements)*

**72 GRANT SUPPORT FOR TAMWORTH PRIDE EVENT**

Report of the Portfolio Holder for Environment, Entertainment and Leisure to recommend an ongoing annual grant of £5,000 toward the Tamworth Pride Event.

RESOLVED: That Cabinet

1. approved the release of £5k annually from the contingency budget to be used as a grant donation towards Tamworth Pride for a period of three years; and
2. Agreed to give authority to the Theatre, Artistic and Events Manager to release the grant annually to the Tamworth Pride Committee, upon conditions detailed below.

**Conditions**

Awarding an ongoing grant commits TBC to an expense, and risk, should a fall in event standards occur. It is recommended a grant is committed annually for 3 years, subject to:

1. a written de-brief from the Pride Committee, after the event.
2. submission of plans for the following year.

*(Moved by Councillor R Pritchard and seconded by Councillor J Oates)*

**73 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** That members of the press and public be now excluded from the meeting during consideration of the following item on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

*(Moved by Councillor J Oates and seconded by Councillor R Prtichard)*

#### **74 SENIOR REGENERATION OFFICER ROLE**

Report of the Portfolio Holder for Skills, Planning, Economy & Waste to seek approval to use contingency funds in order to make the role of Senior Regeneration Officer full time on the establishment.

**RESOLVED:** That Cabinet approved the recommendations in the report

*(Moved by Councillor S Doyle and seconded by Councillor T Clements)*

#### **75 RECOVERY & RESET PROGRAMME UPDATE**

Report of the Leader of the Council to update Cabinet on progress of the Recovery & Reset Programme specifically on the: -

- Timeline for interim premises arrangements pending the outcome of the Levelling Up Bid for 2022
- Options for de-commissioning Marmion House to compliment timeline for its disposal by 2025 onwards
- Interim Options for Customer Service front reception arrangements up until Spring 2025
- Update on the Service Redesign project within Recovery and Reset aimed at targeted service reviews

**RESOLVED:** That Cabinet

1. Approved the updated timeline shown in the report endorsing the Council's interim premise & customer front reception arrangements until 2025/2026
2. Noted the Council's permanent office arrangements will be reported separately once the outcome of the Levelling Up Bid is announced; detailed in the report to Full Council on 05th July 2022

3. Redacted
4. Approved acceleration of de-commissioning Marmion House  
Part redacted
5. agreed that the Council's other assets/premises will be used to maximise opportunities for agile/hybrid working to support rationalisation of Marmion House, specifically the Depot, Town Hall and Assembly Rooms.
6. Agreed to support a review of member requirements for in/out of hours office accommodation so that this can be linked to the use of space across all assets
7. Approved the continuation of interim front reception arrangements; set out in section 6. Namely that the Tamworth Information Centre at the Assembly Rooms will continue to signpost and triage face-to-face contacts whilst accelerating and promoting digital access for routine, high volume transactions
8. Approved the Vulnerability offer detailed in the report which will see customer services signpost to a range of partner organisations based on their assessed needs; the detail of which is set out at annex two
9. Endorsed the Community Impact Assessment for the interim customer service reception arrangements shown at annex 5.
10. Redacted
11. Redacted
12. Approved findings reported within the Community Warden Review set out at annex three. Agreeing option four set out at 7.2 in the report; creating a neighbourhood impact service focused on corporate anti-social behaviour and estate management; thereby
  - i. Delegating approval to Appointments & Staffing to agree detail and oversee organisational impacts in line with the Councils employment & Stability Policy
13. Endorsed the Community Impact Assessment for the proposed Neighbourhood Impact service shown at annex 6.
14. Redacted
15. Redacted  
*(Moved by Councillor J Oates and seconded by Councillor M Summers)*

Recommendations: 14 & 15 were moved by Councillor Summers and these recommendations were approved.

Leader

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