



## **MINUTES OF A MEETING OF THE COUNCIL HELD ON 24th MAY 2022**

**PRESENT:** Councillor M Oates (Mayor), Councillors M J Greatorex, R Claymore, T Clements, D Cook, M Cook, C Cooke, A Cooper, S Daniels, S Doyle, A Farrell, R Ford, S Goodall, J Harper, T Jay, J Jones, R Kingstone, D Maycock, J Oates, S People, B Price, R Pritchard, R Rogers, S Smith, M Summers, P Thurgood and J Wadrup

The following officers were present: Andrew Barratt (Chief Executive), Nicola Hesketh (Monitoring Officer) and Tracey Pointon (Legal Admin & Democratic Services Manager)

### **1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors M Bailey, P Turner and J Wade

### **2 TO ELECT A MAYOR**

Councillor Moira Greatorex was elected as Mayor

*(Moved by Councillor R Rogers and seconded by Councillor R Claymore)*

*A Vote of thanks was proposed to thank outgoing Mayor M Oates and the Mayoress Miriam Guest.*

*(Moved by Councillor Moira Greatorex and seconded by Councillor R Claymore)*

The Outgoing Mayor, Michael Oates spoke the following words

Firstly, I would like to thank the Councillors and Tamworth Borough Council for voting me to be Mayor, I've met a lot of nice people and a lot of people have said so many nice things about the town. I have welcomed the first Pride Festival in Tamworth and welcomed groups to the Town Hall and have raised over £2000 for the Mayors Charity. Madam mayor enjoy your year if you enjoy it half as much as I have you will have a wonderful year.

**3 TO ELECT A DEPUTY MAYOR**

Councillor D Cook was elected as Deputy Mayor

(Moved by Councillor M Greatorex and seconded by Councillor R Ford)

**4 TO ELECT THE LEADER OF THE COUNCIL**

Councillor J Oates was elected Leader of the Council

(Moved by J Harper and seconded by Councillor A Cooper)

**5 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**6 TO RECEIVE THE MINUTES OF THE PREVIOUS MEETINGS**

The minutes of the meeting held on 8<sup>th</sup> March 2022; and 15<sup>th</sup> March 2022 were approved and signed as a correct record.

*(Moved by Councillor M Greatorex and seconded by Councillor R Pritchard)*

**7 TO RECEIVE ANY ANNOUNCEMENTS FROM THE MAYOR, LEADER, MEMBERS OF THE CABINET OR THE CHIEF EXECUTIVE**

**The Leader of the Council Councillor J Oates made the following announcement.**

Thank you Madam Mayor I would like to welcome to the new Councillors Sarah Daniels, Samuel Smith, Paul Turner, and Janice Wadrup, look forward to working with you and this is where it starts. All the work we have done on the door steps over the last few weeks its time to leave a lot of that at the door. When it comes to committees particularly with Scrutiny the responsibility sits on your shoulders to challenge and to drive and push the Borough Council the same way it does everybody else in this room. It's going to be a tough learning curve and by September you are going to be frustrated and annoyed but by December you will be clear again and actually it all drops into place and I look forward to working with you all.

I would also like to welcome back Richard Kingstone, a Councillor for eight years then a year off and back again. I look forward to working with you Richard you always brought common sense into discussions and its odd that this is our first meeting back in the Town Hall after the pandemic and the last meeting we had in this room Richard stood and told us the whole world was about to change and we rushed through the agenda and went t the pub and two days later we weren't allowed to go to the pub anymore. So it's an appropriate time that you are back for our first meeting at the Town Hall.

I would also like to, play tribute to John Chesworth who did two terms of service to this council. He was mayor and a Cabinet member prior to him finishing in May and he followed in his father who was also mayor and served this town a few years ago.

Steve Pritchard decided it was time to hang up his gloves. I'm not sure if the Labour group noticed that he was our political grenade thrower. If we wanted the debate spicing up you only had to nudge Steve and he'd lob a grenade in and sit back and watch it all explode. I will miss Steve on the council and wish him well in his retirement.

Mr Michael Oates who is sate at the back he as done 4 terms on this council two terms then a break then and then another two terms. He started standing for Council in the 1980's and as stood in all of the then 8 out of 9 wards. In fact I do recall him referring to councillors as low down the political hierarchy. In 2002 he stood as a paper candidate and in 2003 he decided he was going to join me on the Council and stood in a bye-election when Derrek Jones resigned. The reason I am spending so much time on my dad is not just because he's my dad but actually we are standing on the shoulder of giants and the stuff we are doing now is only possible because f the work my dad and others have done in past 43 years. So its going to be a big change for him being out of politics and he bought some changes in when he was Chair of Licensing and its going to be difficult for him no longer being on the Council and no longer being politically active. I would like to put on record now that I would like to thank him for the political leadership he as given to the Council and the conservative party and the town in the last 43 years and I would also like to thank Steve Pritchard and John Chesworth for their contribution and at the last meeting we thanked Simon People and Ken Norchi. So, it's going to be a shift change for Tamworth Borough Council they have done some wonderful things and I'm looking forward to working with the new Councillors going forward.

### **Councillor Sheree People requested to speak.**

Thank you Madam mayor, I would like to say thank you to Michael Oates for his hard work as Mayor and his service on the Council on behalf of the Labour and Co-operative party and the opposition and also yourself Madam Mayor congratulations and I hope you have a wonderful year ahead. Councillor Cook well you took up the challenge, when my husband stood as Mayor in 1997 our children were six and four, I think you will find it an interesting experience, but all the very best And I hope you enjoy your year.

## **8 QUESTION TIME:**

### **QUESTIONS FROM MEMBERS OF THE PUBLIC**

**Under Procedure Rule No 10, Zoe Jarratt, of Tamworth will ask the Portfolio Holder finance, Risk & customer Services, Councillor Marie Bailey the following question: -**

As well as getting £4,607,700 in non-discretionary funding for the energy rebate scheme, Tamworth Borough Council also received £133,050 in discretionary funding to help their most vulnerable residents.

Can you please tell me what progress has been made to date around the scheme to distribute this discretionary funding and when vulnerable residents will be able to apply?

**Councillor Bailey provided the following written reply response**

To date the focus has been on issuing the £150 energy rebate payments to council taxpayers in bands A – D under the provisions of the mandatory scheme. In order to start administering payments from the discretionary fund, we are dependent on the scripts being developed by our software suppliers and made available for testing and implementation. Once these scripts are released which is expected to be June, it is the intention that the scheme will target those considered most vulnerable. However it should be noted that the scheme will need to be modelled within the available grant funding and then approved by Members.

**QUESTIONS FROM MEMBERS OF THE PUBLIC NO. 2**

**Under Procedure Rule No 10, Mr Ron Brown, of Tamworth will ask the Portfolio Holder Environment, Entertainment and Leisure Councillor Rob Pritchard, the following question:-**

How many vehicle-capable surfaced areas are there around Tamworth which are specifically subject to Borough Council maintenance?

**Councillor Pritchard provided the following written response**

The authority has over 1120 records of Council assets which could be accessed by cars.

These include all borough owned roads, carparks, pathways, sports pitches, drying areas, parking areas in Housing Revenue Account estates, shop frontages, industrial unit parking and service areas, other commercial property service area, local shopping centres parking and service areas, areas of public open space such as the Castle Grounds and local parks.

**QUESTIONS FROM MEMBERS OF THE PUBLIC NO. 3**

**Under Procedure Rule No 10, Mr Ron Brown, of Tamworth will ask the Portfolio Holder, Planning, Economy and Waste, Councillor Stephen Doyle, the following question: -**

What proportion of a Ward's Electorate are required, by written petition, in order to oblige the Planning Department to reject a planning permission application in that Ward, regardless of all else?

**ANSWER**

There isn't a number of signatories that would oblige the Planning department to reject a Planning application regardless of all the petitions that have been and are relevant to changing minds in Government and industry but do not have a formal role in the Planning process. The Planning process is governed by specific laws and procedures, these require the application to be determined in accordance with the policies of the Development Plan unless material consideration indicate otherwise.

So to determine a planning application based solely on the number of people either supporting or proposing an application would therefore be unlawful. Although people are allowed to contribute towards the decision-making process both applicants and those opposing an application are entitled to submit their views to the Planning department.

These are viewed by Members of the Planning Committee when reviewing an application and so long as they are material in consideration of the application they will be taken into account. In this way a single objection raising a planning concern carries significantly more weight than any number of rejections that do not.

If I can refer you to the Tamworth Borough Council website and the planning section, there is a good deal of information on how this works.

**Mr Brown asked the following Supplementary Question**

What concerns and remedial plans does the Council have with respect to every wards electorate complete lack of self determination on all Council Planning issues.

**Councillor Doyle gave the following answer**

We do have a process. Applications received goes to the Planning Officer. It is displayed for all to see on the Council website. Notifications are then put up. It then depends if it is a decision taken by officers based on the criteria or it goes to planning committee where it is decided by a panel of your peers in the Committee. So that's how it works, the Applicant as a right to appeal and it can be taken to the Bristol Planning office where it is evaluated and then a committee will be convened back at the local office where the applicant can put their point of view based on the decision made at Bristol.

**QUESTIONS FROM MEMBERS OF THE COUNCIL NO. 1**

**Under Procedure Rule No 11, Councillor Sheree People will ask the Leader of the Council, Councillor J Oates, the following question:-**

Can the Leader of the Council please confirm when Tamworth residents, many of whom are struggling with the current devastating cost of living crisis, can expect to receive their £150 Council Tax Rebate?

### **Answer**

The Revenues Team made the first payments to 18,513 residents (out of approximately c.30,000 properties in the borough) on 20<sup>th</sup> May – following the required assurance processes. This represents 90% of the direct debit payers, and with the planned rollout of the post office bar code letters by the end of May, this should mean the vast majority of people will have had the opportunity to have their payments by the end of May.

A total of £2,776,950.00 in energy rebates has been paid into bank accounts to arrive 20<sup>th</sup> May, a total of 18,513 payments of £150.00. This is approximately 90% of qualifiers who pay by direct debit, and represents those council taxpayers who have paid at least one direct debit between 5<sup>th</sup> April and 5<sup>th</sup> May. The remaining 10% are at present subject to further validation checks as required by Government guidance which the Revenues team are working on. For example, where there are changes in circumstances to be processed or a council tax bill is paid by someone other than the person named on the council tax account.

For those who have recently set up a direct debit for first time collection on 18<sup>th</sup> May or later, the Revenues team will confirm that payment has successfully been received before the energy rebates are processed for payment into these bank accounts. Once processed and the necessary checks completed, those council taxpayers will receive their rebate in June.

Non direct debit payers and those where it cannot be confirmed that the direct debit is paid by the council taxpayer will be issued with a bar code letter from the Post Office which will enable the resident to be able to redeem the £150 at any post office. It is anticipated that letters will be issued later on in May.

It should be noted that the end date to receive this money from the Post Office is 31 July 2022. If council taxpayers receive a letter and do not collect the £150 by this date, it will be credited to their Council Tax account.

### **Councillor People asked the following supplementary Question**

There are posts that people on social media will see that residents of North Warwickshire and Lichfield received their rebate long before Tamworth residents, so can the Leader please explain why people who are struggling and on the bread line have had to wait so long.

### **Councillor Oates gave the following answer**

As I mentioned in my first answer we performed an assurance process and the reason for this was that we could ensure when we did hand the cash out it went to the correct people and only went to those people once. There is a number of authorities I have been told about anecdotally that they paid the same individuals multiple times, there are some who paid the £150 and took it back out the next

day and there as been a while raft of horror stories and I appreciate the increased pressure our delay may have put on people but it was about ensuring the payment got to the right people and we did the process correctly first time rather than pro-long the agony that some places had done with the problems they had.

## **QUESTIONS FROM MEMBERS OF THE COUNCIL NO. 2**

**Under Procedure Rule No 11, Councillor Sheree People will ask the Leader of the Council, Councillor J Oates, the following question:-**

Can the Leader of the Council please confirm the number of complaints received, by phone. letter or email, about the new blue bag recycling scheme since its announcement?

### **ANSWER**

As of Friday 20th May we have received the following communications for the whole joint waste service

Directly to the Tamworth tell us scheme:

0 complaints

29 contacts classified as grumbles/comments/suggestions

1 compliment

Received by our partners Lichfield District Council who operate the contact centre for the service

164 complaints (6 formal complaints and 158 other contacts (emails/calls) that have been classified as complaints)

As context the service collects from approximately 80,000 properties per week across both district/borough areas.

In preparation for a peak in demand once the service was announced, we revised our outgoing telephone message to signpost customers to our Frequently Asked Questions page on our website.

I have looked at customer interaction data within the first week of the new system being in place. We experienced a significant increase in demand, with many expressions of dissatisfaction – no blue bag, blue bag too small, what goes in what bin, too heavy to carry, nowhere to store - among them.

Our role is to signpost customers to Lichfield as the managing authority but on occasion it was an hour wait on LDC's helpline and customers were return calling us.

We had enquiries across all channels which peaked and abated within a couple of days as social media communications were updated.

However, we have emerging issues to contend with since the new collection regime was introduced – the main one being 'missed rounds' as the operatives are getting behind and pushing some collections into the following day. This has been a steady issue at around 3 x per week.

Other customer feedback during May gives an idea of residual issues following introduction of the new system from 18th April :

- How to recycle shredded paper
- Blue bin not been emptied or amnesty sticker (x 8) (if I don't know what was wrong in my blue bin how can I put it right?)
- What can I now put in blue bin
- Not been issued with blue bin(x 16) (also state on hold for over an hour)
- Want bins collecting from house (x 3)
- Wants larger blue bin
- Bin men leaving paper rubbish on street when emptying
- Is this blue bin a trial or permanent - if permanent want a smaller blue bin
- No blue bag so are you expecting me to separate once I get one
- I have two blue bins can I not just dedicate one to card
- Disabled/too heavy to carry
- Need extra bags (x9)

**Councillor Peale asked the following Supplementary Question:**

Is the Council Leader is aware there have been a number of issues with regards to this scheme. Obviously there was a major issue with the blue bag and I'm told anecdotally that it wasn't the correct size, shape etc. Can I ask the Leader to give is assurance that the way this scheme as been implemented and the methodology behind it is going to be reviewed as a matter of urgency?

**Councillor Oates gave the following answer**

The completion of the roll out of the blue bins is scheduled for Friday this week, so at that point everybody who should be in receipt of a blue bag should have received it and its not until that point that we would like to implement a review of the implementation and the operation of the scheme, and we will be starting that immediately. The reason that Friday is significant it concludes the roll out and the roll out is taking up some capacity in terms of staffing. We can then take a compete review of the implementation and the operation of the service. I have seen some social media posts and have had similar rants, I have concerns about how the scheme is rolling out however until we have completed the roll out we don't have the figures. What I will say though is popularity of a change isn't a good measure if it is a suitable change, it doesn't mean it's necessary the wrong thing to do and sometimes we have to do the right thing for the right reasons.



The review will take place after Friday and that will be fed back and any learning or adjustments will be fed back.

## 9 APPOINTMENT OF CABINET AND ALLOCATION OF RESPONSIBILITIES

The Membership of Cabinet for 2022/23 was received and circulated as below:

### **Leaders Portfolio**

Business Continuity

Emergency Planning

MTFS

Organisational Development, inc HR & Payroll

Marketing

Partnership Development

Corporate Assessments

WMCA Member

Local Enterprise Partnerships (LEP's)

Performance

Lead for Climate change & Green Agenda

Reset & Recovery programme - Cabinet members form the board & responsible for each element

FHSF

Town Centre Regeneration

Town Centre Master-planning

### **Portfolio Holder for Environment, Entertainment and Leisure – Cllr Robert Pritchard**

TIC

Litter / Car parking enforcement

Street Scene / Tamworth in Bloom

Cemeteries

Community Leisure / Sport

Public Toilets

Nature Reserves, Parks and Play

Entertainment - Assembly Rooms, Castle Operations, Outdoor events, Arts, Culture, Heritage experience, Street Markets

Sports Development

Tourism / Destination Tamworth

Town Centre Car Parks

HRA Green Spaces and Neighbourhoods

Reset & Recovery programme - Cabinet members form the board & responsible for each element

Climate change & Green Agenda

### **Portfolio Holder for Finance, Risk and Customer Services – Cllr Marie Bailey**

Property Management Investment  
GF Repairs  
Commercial Property Portfolio  
Asset Management  
Revenues & Benefits  
Treasury Management  
Finance  
Procurement  
Audit & Governance  
Corporate Risk Management  
FHSF Finance and Risk – including seat on the FHSF board  
Land Charges / Legal / RTB  
Customer Services and insight  
Information Mgt / GDPR / Ombudsman  
Reset & Recovery programme - Cabinet members form the board & responsible for each element  
Climate change, green issues, ethical procurement

### **Portfolio Holder Planning, Economy and Waste collection – Cllr Stephen Doyle**

Local Plan Development / Implementation  
Development Control (Planning)  
Building Control (Planning)  
Conservation (planning)  
Heritage Assets – Maintenance, upkeep, Refurbishments  
Dry Recycling Disposal Contract  
Waste Management  
Joint Waste Board with LDC  
Economic & Business Development  
General Regeneration opportunity  
Education / Educational Attainment  
Career Skills and Training  
Reset & Recovery programme - Cabinet members form the board & responsible for each element  
Climate change & Green Agenda

### **Portfolio Holder for Town Centre, Evening economy, Voluntary Sector & Community Safety – Cllr Martin Summers**

Town Centre Relationships - work with Cllr Clements & business forums  
Evening economy  
Electric Vehicle Strategy and wider provision.  
Voluntary Sector  
Environmental Health (all disciplines)  
Licensing Policy  
Corporate Health & Safety  
Taxi Licensing  
PCC Engagement  
Community Safety

Corporate ASB Strategy  
Safeguarding  
E.H. Enforcement  
Community Wardens  
CCTV

Reset & Recovery programme - Cabinet members form the board & responsible for each element

Climate change & Green Agenda

### **Portfolio Holder for Homelessness Prevention and Social Housing – Cllr Alex Farrell**

Chairman of Shadow Housing Committee

HRA Repairs standards / performance

HRA Business Planning

HRA Regeneration

Tenant Regulation / enforcement

HRA Community contribution

Homelessness Prevention

Private Rental Sector (including private sector enforcement)

HRA communal buildings

Social Landlord Providers

HRA Strategy

DFGs and DFAs

Reset & Recovery programme - Cabinet members form the board & responsible for each element

Climate change & Green Agenda

### **Portfolio Holder for Engagement, civic pride and pride in place – Cllr Tina Clements**

Public Relations

Member Communications

Public Consultation

Citizens Panel

Democratic Services inc Member Development

Memberzone

Civic Pride

Pride in Place

Community pride (micro level)

New honours scheme

Mayoralty

Reset & Recovery programme - Cabinet members form the board & responsible for each element

Climate change & Green Agenda

## **10 APPOINTMENT OF COMMITTEES**

Membership of Committees for 2022/23 is as follows

**Cabinet**

Councillors

J Oates  
R Pritchard  
M Bailey  
S Doyle  
A Farrell  
T Clements  
M Summers

**Appointments and Staffing Committee**

Councillors

J Oates (Chair)  
S Doyle  
R Pritchard  
M Summers  
J Wadrup

**Audit and Governance Committee**

Councillors

P Turner (Chair)  
R Ford  
D Cook  
A Cooper  
J Jones  
S Daniels  
P Thurgood

**Planning Committee**

Councillors

R Ford (Chair)  
A Cooper  
D Box  
R Claymore  
S Daniels  
S Goodall  
J Harper  
J Jones  
D Maycock  
R Rogers

S Smith  
M Summers  
J Wade

### **Licensing Committee**

Councillors

B Price (Chair)  
T Clements  
M Bailey  
D Cook  
C Cooke  
S Doyle  
M J Greatorex  
R Kingstone  
J Oates  
S Smith  
P Thurgood  
J Wade  
J Wadrup

### **Nominations & Grants**

Councillors

R Pritchard (Chair)  
T Clements  
M Bailey  
M J Greatorex  
J Harper  
P Turner  
Sheree People

### **Infrastructure, Safety and Growth Scrutiny Committee**

Councillors

S Goodall (Chair)  
R Ford  
M Cook  
A Cooper  
S Daniels  
J Harper  
Sheree People  
B Price  
P Turner

### **Corporate Scrutiny Committee**

Councillors

T Jay (Chair)  
D Cook (Vice-Chair)  
C Cooke  
S Goodall  
J Harper  
J Jones  
S Smith  
J Wade  
Sheree People

**Health and Wellbeing Scrutiny Committee**

Councillors

R Claymore (Chair)  
D Maycock  
M Cook  
M J Greatorex  
T Jay  
R Kingstone  
R Rogers  
P Thurgood  
J Wadrup

**Homelessness Prevention & Social Housing Sub Committee**

Alex Farrell  
T Jay  
B Price  
P Turner  
Sheree People

**Chief Officer Conduct Committee**

Councillors

R Claymore  
M Cook  
S Goodall  
D Maycock  
Sheree People

**Statutory Officer Conduct Committee**

Councillors

A Farrell  
C Cooke  
R Ford  
B Price  
D Box

## 11 APPOINTMENT OF COMMITTEE CHAIRS

### **Appointments and Staffing Committee**

Councillor J Oates

### **Audit and Governance Committee**

Councillor Paul Taylor as Chair

### **Licensing Committee**

Councillor B Price as Chair

### **Planning Committee**

Councillor Richard Ford as Chair

### **Corporate Scrutiny Committee**

Councillor T Jay as Chair

### **Health and Wellbeing Scrutiny Committee**

Councillor R Claymore as Chair

### **Infrastructure, Safety and Growth Scrutiny Committee**

Councillor S Goodall as Chair

*(Moved by Councillor A Cooper and seconded by Councillor R Claymore)*

## 12 APPOINTMENT TO OUTSIDE BODIES - 2022/23

OUTSIDE BODY	APPOINTEES
Citizens Advice Mid Mercia Management Committee	Councillor Daniel Cook Councillor Thomas Jay

OUTSIDE BODY	APPOINTEES
	Councillor Daniel Maycock
Dorcas Management Committee	Councillor D Cook (Substitute Councillor J Oates)
Civil Emergency Committee	The Mayor – Councillor M Greatorex Leader of the Council – Councillor J Oates Leader of Opposition – Councillor Sheree People
High Rise Social Club	Councillor B Price Councillor P Thurgood
Local Government Association – General Assembly	Councillor J Oates (Substitute Councillor R Pritchard)
St. Peters Church Management Committee	Councillor R Rogers Councillor S Doyle Councillor D Box
Staffordshire County Council Health & Care Overview & Scrutiny Committee	Councillor R Claymore
Staffordshire Planning Forum	Portfolio Councillor S Doyle (Substitute Councillor J Oates)
Staffordshire Pension Fund Governance – Pensions Consultative Forum (Staffordshire Pension Fund - Pensions consultative forum (staffspf.org.uk))	Portfolio Councillor M Bailey
Support Staffordshire	Councillor R Ford Councillor M Summers Councillor D Maycock
Tamworth Cornerstone Housing Association	Councillor Sheree People Councillor A Farrell
Tamworth Municipal Charities	The Mayor – Councillor M Greatorex Deputy Mayor - Councillor D Cook Councillor - Tina Clements
Tamworth Strategic Partnership	Councillor J Oates
Tamworth Twinning Association	Councillor Rosey Claymore
Staffordshire Joint Waste Management Board	Councillor S Doyle



OUTSIDE BODY	APPOINTEES
GBS LEP	Councillor J Oates (Substitute Councillor R Pritchard)
Sons of Rest	Councillor John Harper
Friends of Wigginton Park	Councillor Andrew Cooper Councillor Robert Pritchard
Building Control Shared Service Board	Portfolio Councillor S Doyle
Health & Safety Shared Service Board	Portfolio Councillor S Doyle
Waste Management Shared Service Board	Leader Councillor J Oates Portfolio Councillor S Doyle
Tamworth Heritage Trust	Councillor Sheree Peaple Councillor John Harper
Destination Tamworth	Councillor M Summers Substitute R Pritchard
Staffordshire Police and Crime Commissioner Panel.	Councillor M Summers Councillor T Clements
Rawlett Trust	Councillor Chris Cooke
West Midlands Combined Authority Board (WMCA)	Councillor J Oates (Substitute Councillor R Pritchard)
West Midlands Combined Authority Scrutiny Panel (WMCA)	Not required this year
West Midlands Combined Authority Audit Risk & Assurance Committee	Not required this year
West Midlands Combined Authority – Housing & Land Delivery Board	Councillor J Oates
Corporate Parenting Panel (Staffordshire)	Councillor Rosey Claymore
Greater Birmingham and Solihull Local Enterprise Partnership – Joint Scrutiny Membership	Councillor Dan Maycock
Stoke –on-Trent & Staffordshire Local Enterprise Partnership	Councillor J Oates
Stoke –on-Trent & Staffordshire Local Enterprise Partnership Scrutiny	Councillor Jason Jones

OUTSIDE BODY	APPOINTEES
Panel	

**13 THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (MEETINGS AND ACCESS TO INFORMATION REGULATIONS) 2012**

Report of the Leader of the Council that The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2012 specify and require inter alia under Regulation 19 that the executive leader must submit a report on a regular basis to Council containing details of particulars of each urgent executive decision and a summary of the matters in respect of which the decision was made.

RESOLVED: That Council

endorsed the Annual Executive Arrangements Report.

*(Moved by Councillor J Oates and seconded by Councillor R Pritchard)*

**14 ANNUAL REPORT OF THE AUDIT & GOVERNANCE COMMITTEE - 2021/22**

Annual Report of the Audit & Governance Committee - 2021/22 to present the proposed Annual Report of the Audit & Governance Committee 2021/22 for Council

RESOLVED: That Council

Endorsed the Annual Report of the Audit Committee 2021/22

*(Moved by Councillor T Clements and seconded by Councillor R Ford)*

**15 ANNUAL REPORTS OF THE SCRUTINY COMMITTEES - 2021/22**

The Chairs of Corporate Scrutiny, Infrastructure, Safety & Growth and Health & Wellbeing presented the Annual reports to Council to formally update Council on the activities of the Committees over the year 2021/22 which included,

- Chair's overview
- Working Groups
- Recommendations made in the year to Cabinet
- Committee Terms of Reference
- Membership and Attendance
- Training & Effectiveness
- Work Plan
- Resource implications

RESOLVED That Council

Endorsed the Annual Report of the Corporate Scrutiny Committee, the Infrastructure Safety & Growth Committee and the Health & Wellbeing Committee

(Moved on block by Councillor T Jay and seconded by Councillor S Goodall)

**16 CALENDAR OF MEETINGS - 2022/2023**

The Calendar of Meetings for 2022/23 was received and circulated at the meeting

RESOLVED: That Members

Accepted the Calendar of Meetings for 2022/23

(Moved by Councillor J Oates and seconded by Councillor R Pritchard)

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The Mayor

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