








































## Fraud & Corruption Risk Register

**Report Type:** Risks Report

**Report Author:** Andrew Wood/ Andrea Isaac
























**Date:** 30 September 2021

Risk Title	Risk Description	Gross Risk	- Assessment	Current Risk	- Assessment	Last Review Date
Staffing (internal)						
Credit Income	Misappropriation of income		4 significant-unlikely		2 significant-very unlikely	30-Sep-21
Assets	Theft of fixed assets		9 serious-likely		2 minor-unlikely	30-Sep-21
Assets	Theft of Council information/intellectual property		12 major - likely		8 major - unlikely	30-Sep-21
Assets	Inappropriate use of Council assets for private use		8 significant - very likely		2 minor-unlikely	30-Sep-21
Petty cash/imprest accounts	Theft of takings disguised by manipulation of accounts		2 minor-unlikely		2 minor-unlikely	30-Sep-21
Expenses claims	Inflated claims		6 significant-likely		2 minor-unlikely	30-Sep-21
Corruption	Disposal of assets - land and property		6 serious-unlikely		3 serious-very unlikely	30-Sep-21
Corruption	Award of planning consents and licences		9 serious-likely		4 significant-unlikely	30-Sep-21
Corruption	Acceptance of gifts, hospitality, secondary employment		6 significant-likely		4 significant-unlikely	30-Sep-21
Car parking	Theft of takings		9 serious-likely		2 minor-unlikely	30-Sep-21
Treasury management	Falsifying records to gain access to loan or investment monies		12 major - likely		4 significant-unlikely	30-Sep-21
Money laundering	Using the council to hide improper transactions		8 major - unlikely		4 significant-unlikely	30-Sep-21
ICT fraud	Improper use of council ICT equipment		12 major - likely		4 significant-unlikely	30-Sep-21








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Employee - general	Abuse of flexi system Falsification of car loans		6 significant-likely		4 significant-unlikely	30-Sep-21
Payment of grants to the public	Grants fraudulently claimed		12 major - likely		4 significant-unlikely	30-Sep-21
Loans & Investments	Misappropriation of funds Fraudulent payment or investment of funds		12 major - likely		4 significant-unlikely	30-Sep-21
Regeneration development corruption	Regeneration development corruption		12 major - likely		4 significant-unlikely	30-Sep-21
Financial statements	The financial statements may be materially mis-stated due to fraud		6 serious-unlikely		4 significant-unlikely	30-Sep-21
New starter	Fraudulent job application		9 serious-likely		4 significant-unlikely	30-Sep-21
ICT abuse	Improper use of IT equipment		9 serious-likely		4 significant-unlikely	30-Sep-21
Benefits fraud - internal	Fraudulent claim by member of staff		9 serious-likely		4 significant-unlikely	30-Sep-21
Cash theft	Theft of takings disguised by manipulation of accounts		4 significant-unlikely		2 significant-very unlikely	30-Sep-21
Cash theft	Theft of cash without disguise		4 significant-unlikely		1 minor - very unlikely	30-Sep-21
Payroll	Payment to non existent employees		2 significant-very unlikely		3 serious-very unlikely	30-Sep-21
Payroll	Over claiming hours worked		6 significant-likely		2 minor-unlikely	30-Sep-21
Payroll	Manipulation of standing data		6 serious-unlikely		2 significant-very unlikely	30-Sep-21
Assets	Theft of current assets		6 significant-likely		4 significant-unlikely	30-Sep-21
Procurement & Contract Management						30-Sep-21
Selection process	Senior staff influencing junior staff involved in a selection process		6 serious-unlikely		4 significant-unlikely	30-Sep-21

**Appendix 2**

Risk Title	Risk Description	Gross Risk	- Assessment	Current Risk	- Assessment	Last Review Date
Lack of awareness of the procurement process	Lack of awareness of risks and issues in the procurement process		6 significant-likely		4 significant-unlikely	30-Sep-21
Lack of anti fraud culture	No antifraud culture - no due diligence/risk registers		6 significant-likely		2 significant-very unlikely	30-Sep-21
Contract awarded prior to specification being agreed	Contract awarded prior to specifications being fully agreed and developed; meaning the organisation becomes responsible for additional development and training expenses		6 significant-likely		4 significant-unlikely	30-Sep-21
Manipulation of preferred bidders list	Manipulation of preferred bidders list		4 significant-unlikely		2 significant-very unlikely	30-Sep-21
No formal contract in place	No formal contract in place		8 significant - very likely		4 significant-unlikely	30-Sep-21
Prices reworked	Prices reworked to enable the successful bidder to move up the proposal list following initial bidding		6 significant-likely		4 significant-unlikely	30-Sep-21
Value of contract disaggregated	Value of contract disaggregated to circumvent organisation/EU regulations		12 serious - very likely		4 significant-unlikely	30-Sep-21
Inappropriate high value purchase	Inappropriate high value purchase for an unauthorised purpose		6 significant-likely		4 significant-unlikely	30-Sep-21
Inappropriate use of single tender acceptance	Inappropriate use of single tender acceptance		6 significant-likely		4 significant-unlikely	30-Sep-21
Using agency staff or consultants			4 significant-unlikely		1 minor - very unlikely	30-Sep-21
Initial commercial consultations	Procurement staff being sidelined during initial		12 major - likely		4 significant-unlikely	30-Sep-21

Risk Title	Risk Description	Gross Risk	- Assessment	Current Risk	- Assessment	Last Review Date
	commercial consultations and subsequently being presented with a "done deal".					
Contract signing	Contracts signed by member of staff not authorised to do so		12 major - likely		4 significant-unlikely	30-Sep-21
Diversion of funds	Diversion of funds: the risk that a member of staff diverts funds through the set up of non-existent supplier/freelancer		12 major - likely		4 significant-unlikely	30-Sep-21
Bogus vendor	An individual could authorise the set up of a bogus vendor and raise and authorise a purchase order		16 major - very likely		4 significant-unlikely	30-Sep-21
Sale of confidential information	A member of staff could disclose information on bids to other contract bidders		12 major - likely		4 significant-unlikely	30-Sep-21
Creditor payments	Fraudulent requests for creditor payments		9 serious-likely		4 significant-unlikely	30-Sep-21
Fraudulent use for one off payment	Staff use the cheque payment process to send to a bogus vendor		6 serious-unlikely		2 significant-very unlikely	30-Sep-21
Declaration of interests	Lack of declarations of interests		9 serious-likely		4 significant-unlikely	30-Sep-21
Housing tenancy/homelessness						30-Sep-21
Housing allocations	Housing allocated for financial reward fraudulent allocation of property		9 serious-likely		4 significant-unlikely	30-Sep-21
Illegal sub letting	Illegal sub letting of council property		4 significant-unlikely		2 minor-unlikely	30-Sep-21
Homelessness	False claim of homelessness		6 significant-likely		2 minor-unlikely	30-Sep-21
Right to Buy	Fraudulent claim of right to buy discount		6 significant-likely		4 significant-unlikely	30-Sep-21

Risk Title	Risk Description	Gross Risk	- Assessment	Current Risk	- Assessment	Last Review Date
Council Tax						30-Sep-21
Single Persons Discount	Single persons discount fraudulently claimed		6 significant-likely		6 significant-likely	30-Sep-21
Discounts/exemptions	Discounts and exemptions falsely claimed		3 minor-likely		2 minor-unlikely	30-Sep-21
Refund fraud			3 minor-likely		2 minor-unlikely	30-Sep-21
Suppressed recovery action	Suppressed recovery action		3 minor-likely		2 minor-unlikely	30-Sep-21
NNDR						30-Sep-21
Void exemption	Void exemption falsely claimed		6 significant-likely		4 significant-unlikely	30-Sep-21
Occupation dates	Occupation dates incorrectly notified		6 significant-likely		4 significant-unlikely	30-Sep-21
Changes to property	Changes to property increase the rateable value		6 significant-likely		4 significant-unlikely	30-Sep-21
Insurance						30-Sep-21
Insurance claims	Claiming for non existent injuries Claiming at another establishment for the same injury overclaiming		9 serious-likely		4 significant-unlikely	30-Sep-21
Other						30-Sep-21
Elections	Fraudulent voting Fraudulent acts by canvassers		12 major - likely		4 significant-unlikely	30-Sep-21
External funding	Fraudulently claiming/using external funding		1 minor - very unlikely		1 minor - very unlikely	30-Sep-21
Housing Benefits/Council Tax Reduction Scheme						30-Sep-21
Benefits fraud -	Claimant fraudulently claims		12 serious - very likely		6 significant-likely	30-Sep-21

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claimant	benefits					
Benefits fraud - third party eg landlord	fraudulent claim by third party		4 significant-unlikely		4 significant-unlikely	30-Sep-21
Cyber	Risk of loss, disruption or damage to the reputation of the Authority from some sort of failure of Information Technology systems				6 serious-unlikely	30-Sep-21
Cyber risk			6 serious-unlikely		6 serious-unlikely	30-Sep-21
Sheltered schemes	Theft of customer monies		4 significant-unlikely		2 significant-very unlikely	30-Sep-21