



# **MINUTES OF A MEETING OF THE INFRASTRUCTURE, SAFETY AND GROWTH SCRUTINY COMMITTEE HELD ON 15th SEPTEMBER 2021**

PRESENT: Councillor S Goodall (Chair), Councillors T Clements,  
R Claymore, D Maycock, Dr S Peple and B Price

CABINET: Councillor Jeremy Oates

The following officers were present: Anna Miller (Assistant Director – Growth & Regeneration), Thomas Hobbs (Future High Streets Fund Project Officer) and Jo Hutchison (Democratic Services, Scrutiny and Elections Officer)

Apologies received from: Councillor(s) J Chesworth, A Cooper and M Summers

## **21 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors J Chesworth, A Cooper and M Summers.

## **22 MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on 7<sup>th</sup> July 2021 were approved as a correct record.

*(Moved by Councillor Dr S Peple and seconded by Councillor B Price)*

## **23 DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **24 UPDATE FROM THE CHAIR**

There was no Chair's update, beyond the matters which would be raised under later items on the agenda.

## **25 RESPONSES TO REPORTS OF THE INFRASTRUCTURE SAFETY & GROWTH COMMITTEE**

The Chair reported that following this Committee's consideration of and support of the recommendations within the Local Development Scheme and Local Plan Timetable report at its meeting on 7<sup>th</sup> July 2021, the report was approved by Cabinet.

## **26 CONSIDERATION OF MATTERS REFERRED TO THE INFRASTRUCTURE SAFETY & GROWTH COMMITTEE FROM CABINET OR COUNCIL**

The Chair reported that no matters had been referred by Cabinet or Council to this Committee. However it was noted that at the previous full Council meeting when the Recovery & Reset Arrangements were approved, it had been considered that going forwards it would be appropriate for the relevant scrutiny committees to maintain oversight of the various workstreams. It was noted that the scrutiny chairs would consider which scrutiny committee would lead on the various workstreams and update the Committees as appropriate.

## **27 FUTURE HIGH STREETS FUND UPDATE**

The Chair introduced Councillor J Oates, the Leader of the Council, Anna Miller, Assistant Director, Growth & Regeneration and Tom Hobbs, Future High Streets Fund Project Officer to the Committee to provide an update.

It was reported that this was intended to be one of four per year update reports to the Committee, with the next one expected in November 2021.

The key points highlighted were:

1. Procurement where significant steps forward had been made to appoint a Lead Consultant, which would include the provision of services to the project related to architecture, Quantity Surveying and engineering, with the tender process nearly completed following interviews with the shortlisted tenderers in the previous week. A final recommendation had been made to the Programme Board and following completion of the necessary legal arrangements, further details would be provided.
2. Surveys where measured surveys, topographical surveys and utilities mapping of the buildings and areas affected by the Future High Streets Fund had commenced.
3. Projects where an overview of the progress made in the three areas was provided, and in particular, in regard to the College Quarter Project that South Staffordshire College had achieved a first round pass for their funding bid to the Department for Education.
4. Engagement and Communications where a plan regarding engagement and communication had been approved by the Project Board which included targeted engagement events as well as the development of a website to provide more general updates.

The Committee sought clarifications in the following areas:

- Confirmation of the Lead Consultant when the appointment process had been completed and confirmation that there were robust arrangements in place regarding further appointments by the Lead Consultant.

- Clarification over the arrangements for how the Council's Lead Consultant and any Lead Consultant appointed by the College could work together, where it was confirmed that consideration had been given to facilitate collaborative working. Furthermore, the membership of the Project Board included the Chief Executive of South Staffordshire College and whilst the Council currently did not have representation on the College's Project Board, this had been raised.
- The Committee noted that the College's funding bid had gone through to the next stage and sought clarification on whether any sales proceeds of the College's existing assets would be sufficient for the project to progress if the funding bid were ultimately unsuccessful. The Assistant Director reported that the current project required both the sale proceeds and funding bid to proceed.
- Whether currently the budget remained on target given the further details and progress made, including with third parties and how the Council was achieving and confirming value for money through the project in terms of valuations of third party property. It was confirmed that the project remained on target, however, further detailed costing work would commence once the Lead Consultant was appointed.
- Conservation activity and the importance to work with Historic England and to engage early with them and to seek pragmatic solutions where necessary so that the projects deliver for the residents of Tamworth.
- The potential impact of any building supply issues, in terms of availability and costs, on the project where it was reported that this was an area which would be closely addressed and could require revisions to designs over time.
- The requirement to keep an extremely close eye on the budget for this project and to ensure that public funds were being used appropriately and to ensure that the project managed expectations in terms of delivery.

**RESOLVED** that the Committee noted the Report.

*(Moved by Councillor S Goodall and seconded by Councillor T Clements)*

The Chair thanked the Leader of the Council and the Officers in attendance who then left the meeting.

## **28 FORWARD PLAN**

The Chair highlighted the Review of Council Housing Repairs Policy which was due for Cabinet consideration in November 2021 and could be considered by this Committee at its October meeting.

## **29 WORKING GROUP UPDATES**

The Chair provided a brief update on the working group which had been formed in relation to Travellers and reported that this had raised further questions which had been forwarded to Officers and that additionally the Chair planned to meet with the Portfolio Holder to discuss further work in this area.

The Chair invited Councillor T Clements to provide an update on the working group in relation to Fireworks. The working group comprised Councillors Clements (Working Group Chair), Claymore, Summers, Chesworth and Maycock who had met and looked at ambient fireworks, regulating the sale of fireworks and the need for further legislation from Government and the main agreement from the working group was the need to set an example as a Council.

### **30 INFRASTRUCTURE SAFETY & GROWTH SCRUTINY COMMITTEE WORK PLAN**

The Chair reported that he would like to the Committee to consider the following items which were agreed to be added to the work plan:

1. Review of Council Housing Repairs Policy;
2. Electric Vehicle Charging item – an update on progress;
3. Waste Management.

It was further suggested that the Police Commissioner, Councillor Ben Adams, be invited to attend the Committee at an early opportunity.

The Committee agreed to update the work as follows:

#### **Infrastructure, Safety and Growth Scrutiny Work Plan**

| <b>Work Plan 2021 - 2022</b>            |                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>DATE</b>                             | <b>SUBJECT</b>                                                                                                                                                                                                                                                                                                                                  |
| <b>Quarterly updates</b>                | Future High Street Fund (Growth) – Quarterly updates – starting March 2021                                                                                                                                                                                                                                                                      |
| <b>October 2021</b>                     | Kettlebrook and Bolehall Public Space Protection Orders                                                                                                                                                                                                                                                                                         |
| <b>October 2021</b>                     | Review of Council Housing Repairs Policy                                                                                                                                                                                                                                                                                                        |
| <b>Date to be confirmed – 2021 / 22</b> | Community Safety overview to include: <ul style="list-style-type: none"> <li>• Invitation to Tamworth Police Commander</li> <li>• Invitation to Police, Crime and Fire Commissioner</li> <li>• CCTV update</li> <li>• E-Scooters and E-Bikes</li> <li>• Modern Slavery update</li> <li>• Business Crime Reduction Partnership Update</li> </ul> |
| <b>Date to be confirmed - 2021 /22</b>  | Garage Sites & EV Charging update                                                                                                                                                                                                                                                                                                               |
| <b>Date to be confirmed</b>             | Review of policy / engagement with stakeholders relating to Travellers                                                                                                                                                                                                                                                                          |
| <b>Date to be confirmed</b>             | Waste Management                                                                                                                                                                                                                                                                                                                                |
| <b>November 2021</b>                    | Review of Taxi Licensing Policy – Points System                                                                                                                                                                                                                                                                                                 |
| <b>July 2022 (tbc)</b>                  | Fire Safety Update                                                                                                                                                                                                                                                                                                                              |

| <b>Working Groups</b>                                |                            |                                         |
|------------------------------------------------------|----------------------------|-----------------------------------------|
| <b>Topic</b>                                         | <b>Possible WG Members</b> | <b>Target IS&amp;G Com meeting date</b> |
| Fireworks                                            | Open to all                | tbc                                     |
| Review of policy / engagement relating to Travellers |                            |                                         |

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| <p style="text-align: center;"><b>Upcoming Infrastructure, Safety and Growth Scrutiny Committee Meetings</b></p> |
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| <p>12<sup>th</sup> October 2021</p> |
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| <p>23<sup>rd</sup> November 2021</p> |
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| <p>19<sup>th</sup> January 2022</p> |
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| <p>24<sup>th</sup> March 2022</p> |
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Chair