



**NOMINATION FORM**

Please read the guidance notes provided and complete the form below.  
**Please also provide two other letters of support for the nomination (both of which should not be related to the nominee)**

<b>NOMINEE</b>
<p><i>Please clearly print or type the following details about the person you are nominating. You must ensure that all sections of this form are completed otherwise we will be unable to consider your nomination</i></p> <p><i>Please send the completed form to Democratic Services, Marmion House, Lichfield Street, Tamworth, B79 7BZ or email to <a href="mailto:democraticservices@tamworth.gov.uk">democraticservices@tamworth.gov.uk</a></i></p>

***This part to be completed by the person making the nomination:***

**I, Mr/Mrs/Ms..... of**

**(Address) .....**

.....

**(Phone) .....**

**(Email) .....**

**(Signature)..... (Date) .....**

**This nomination is further supported by:**

**Name .....**

**Address .....**

**Phone / email.....**

**This nomination is further supported by:**

**Name .....**

**Address .....**

**Phone / email.....**

I nominate the following for a (please circle relevant nomination)

*Please note: anyone nominated for a Freeman/Freedom/Alderman award but not considered by the committee to have met all the criteria, will automatically be considered for a Public Recognition Award (details below).*

**Public Recognition Award**

For people/groups/organisations who have done a significant act for the community, achieved a lot for their community or the borough, or have raised the town profile in a positive and lasting way, but their actions falls below those required for other honours."

**Freeman of the Borough**

Awarded to an **individual** who has given Tamworth a great and/or exceptional service over a significant period of time in a voluntary, professional or philanthropic capacity

**Title of Freedom of the Borough**

To reflect **groups/organisations/businesses** that have served Tamworth in a significant and impactful way, military organisations that have significant links to Tamworth, groups/organisations/businesses that are considered part of Tamworth's cultural identity or are beloved of the Tamworth public in a way that they should hold such a prestigious title.

**Honorary Alderman/Alderwoman**

Awarded to **former Borough Councillors** who have made a positive difference to Tamworth in their role, or who rendered exceptional service to the Borough Council during their term of office. This title is only held while they are not in office i.e. a sitting councillor

**Company/Group:**

\_\_\_\_\_

Please ensure that names/details are accurate spelling is correct

**Full Name:**  
*(Individual)*

\_\_\_\_\_

**Known as:**

\_\_\_\_\_

If different from above

**Date of Birth/Formation:**  
*(as applicable)*

\_\_\_\_\_

**Address:**

\_\_\_\_\_  
\_\_\_\_\_

Please include as full an address as possible

**County:** \_\_\_\_\_

**Postcode:** \_\_\_\_\_

**Telephone No:** \_\_\_\_\_

If known, (including area code if land line number)

The information contained in this nomination is strictly confidential and will not be communicated to any person other than those involved in the administration of the nomination system, with the exception of background information provided which may be used in association with the announcement of any honour granted.

**THE RECOMMENDATION**

In this section, space has been provided for you to set out details of how the nominee has made a significant contribution in their area of activity whether it is in the public, private or voluntary sectors.

We are looking for people/organisations with exemplary service, which may be paid or unpaid, who have changed / improved things, with an emphasis on practical achievement; have demonstrated innovation and entrepreneurship; are examples of the best sustained and selfless voluntary service or have delivered in a way that has brought distinction to UK life. The legislation defines this as eminent services.

It is important that you give as much detail as possible about what your nominee has achieved which makes them stand out against others and make it clear if the achievement is in one area or in a number of different areas. Please provide this detail on a separate sheet of paper at the end of this form so as to provide the Committee with as much information as possible so that they have a compelling reason to support and grant the award.

Please describe the benefits resulting from the nominee’s service to a particular field, area, group, community or humanity at large

- What has their impact been?
- How wide is their influence?
- What are their achievements?
- What made their contribution stand out from any other persons?
- What difference have their actions made to Tamworth?

Please provide any evidence e.g., newspaper cuttings/letters of support etc.

**Please state the service for which you consider that the nominee should receive an honour (for example, services to disabled people).**

\_\_\_\_\_

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**Please list the positions), with start and end dates, in which the nominee has excelled.**

- **If you do not know exact dates, please estimate the period of time**
- **Please state if the position was paid or unpaid or you do not know**

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