



## **MINUTES OF A MEETING OF THE CORPORATE SCRUTINY COMMITTEE HELD ON 10th DECEMBER 2020**

**PRESENT:** Councillor T Jay (Chair), Councillors B Price, S Goodall, M Oates, Dr S Peale, P Standen, M Summers and P Thurgood

The following officers were present: Jo Hutchison (Democratic Services, Scrutiny and Elections Officer), Jodie Small (Legal, Democratic and Corporate Support Assistant) and Adam Deakin (Technical Infrastructure Engineer)

### **46 MINUTES OF THE PREVIOUS MEETING**

The Minutes of the previous meeting held on 19 November 2020 were approved as a correct record.

*(Moved by Councillor Dr S Peale and seconded by Councillor S Goodall)*

### **47 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **48 CHAIR'S UPDATE**

There was no Chair's update beyond the matters referred to at the item below.

### **49 RESPONSES TO REPORTS OF THE CORPORATE SCRUTINY COMMITTEE**

The Chair reported that the Committee's recommendations to Cabinet on the Q2 Quarterly Performance Report were approved as set out below:

1. that Officers are requested to ensure that the Scrutiny Chairs are advised of the timelines of their Corporate Plan projects so there is an opportunity for scrutiny to participate in the process as necessary,
2. that council staff in the collections team be thanked for their work at this difficult time.

**50 2020/21 FORWARD PLAN**

There were no further items identified from the Forward Plan at this time to bring forward to this Committee.

**51 REVIEW OF CABINET DECISIONS - MAY 2019 TO FEBRUARY 2020**

The Chair reminded members that this item was due to be considered at the cancelled March 2020 meeting, and therefore members now had the opportunity to identify any items from Cabinet and Council decisions made in the previous municipal year which could benefit from consideration or review by this Committee.

The Committee agreed that the required items for review by this Committee had been considered, and that with the current situation there was nothing further to bring forward to this Committee. The Committee noted that a similar exercise for Council and Cabinet decisions during the 2020/21 municipal year would be undertaken in spring 2021.

**RESOLVED** that the Review of Cabinet Decisions – May 2019 to February 2020 had been received and no further items identified for the Committee's consideration.

*(Moved by Councillor T Jay and seconded by Councillor Dr S Peuple)*

**52 CORPORATE SCRUTINY COMMITTEE WORK PLAN**

It was agreed that the Committee's work plan would be updated as set out below, with the Chair, Councillor Jay, continuing to use discretion to update as necessary.

**Corporate Scrutiny Work Plan**

<b>Work Plan 2020 – 2021</b>		
<b>TARGET MEETING DATE</b>	<b>SUBJECT</b>	<b>MEETING WHEN ITEM ADDED TO WORK PLAN</b>
<b>3<sup>rd</sup> February 2021</b>	<b>Quarter 3 2020/21 Quarterly Performance Report</b>	
<b>3<sup>rd</sup> February 2021</b>	<b>Review of Write-Offs (interim)</b>	<b>July 2020</b>
<b>3<sup>rd</sup> February 2021</b>	<b>Update on Potential Legal Actions</b>	<b>October 2020</b>
<b>11<sup>th</sup> March 2021</b>	<b>Solway trading company update</b>	

<b>11<sup>th</sup> March 2021</b>	<b>Review of Legal Services (post implementation)</b>	<b>November 2019</b>
<b>March / June 2021</b>	<b>Review of Cabinet decisions over previous 12 month period</b>	<b>December 2020</b>
<b>Quarter 4 2020/21</b>	<b>Asset Management update</b>	<b>December 2019</b>
<b>June 2021 (tbc)</b>	<b>Review of Write Offs (full update)</b>	<b>July 2020</b>
<b>Dates to be agreed</b>		
<b>TBC</b>	<b>Update on corporate prioritisation</b>	<b>August 2020</b>
<b>TBC</b>	<b>Market tender progress Update</b>	<b>August 2019</b>
<b>TBC</b>	<b>Parking Toolkit review</b>	<b>October 2019</b>
<b>TBC</b>	<b>Housing Repairs &amp; Investment Contract Review</b>	<b>November 2019</b>
<b>TBC</b>	<b>Solway Trading Company Update (2x per year)</b>	<b>December 2019</b>
<b>TBC</b>	<b>Gungate Masterplan</b>	<b>January 2020</b>
<b>TBC</b>	<b>Customer Portal - post implementation review</b>	<b>November 2020</b>

<b>Upcoming Corporate Scrutiny Committee Meetings</b>
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3 February 2021
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11 March 2021
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Chair