

**The terminal hour for Films (section B), Boxing or wrestling entertainments (section D), Live music (section E), Recorded music (section F), Performances of dance (section G), late night refreshment (section I) and Supply of alcohol (section J) reduced to 02:00 hours every day.**

**Also the terminal hour the premises are open to the public (section L) reduced to 02:30 hours every day.**

To amend and incorporate conditions contained in section M (b) The prevention of crime and disorder:

1. The Premises must be an active member of PABCIS (Partners against Business Crime in Staffordshire). The Premises Licence Holder/Designated Premises Supervisor (DPS) or another nominee must attend all meetings relevant to the premises as organised by the initiative, must actively participate in the partnership scheme and fully adhere to all the rules and regulations of the scheme.
2. The PABCIS radio system relevant to the area must be used at all times when the premises are open and regularly monitored by the Designated Premises Supervisor (DPS) or a person nominated by them. The DPS must ensure that all Police instructions and directions are followed and all instances of crime and disorder are reported immediately.
3. No entertainment, performance, service, or exhibition involving nudity or sexual stimulation permitted, except when the premises are operating under the authority of a Sexual Entertainment Venue Licence.
4. CCTV must be installed and cover all public areas, including all public entry and exit points, any area covered by a Street Café Licence and any areas where smokers are allowed to congregate. The CCTV unit must be positioned in a secure part of the licensed premises and not within any private area of the location. Access to the system must be allowed immediately to the Police, Trading Standards or an authorised officer of the Licensing Authority in accordance with the Data Protection Act where it is necessary to do so for the prevention of crime and disorder, prosecution or apprehension of offenders or where disclosure is required by law.
5. All images must be kept for a consecutive 28 day period and to be produced to the Police, Trading Standards or an authorised officer of the Licensing Authority in relation to the investigation of crime and/or disorder issues and suspected licence breaches, upon request or within 24 hours of such request where it is necessary to do so for the prevention of crime and disorder, prosecution or apprehension of offenders or where disclosure is required by law.
6. The CCTV system must be maintained so as to be fully operational and recording continually 24 hours every day.
7. The CCTV system clock must be set correctly and maintained (taking account of GMT and BST).
8. There must be notices displayed throughout the premises stating that CCTV is in operation.

9. There must be a member of staff available at all times who is trained and capable of operating the CCTV system and also downloading any footage required by the Police, Trading Standards or an authorised officer of the Licensing Authority.

10. Daily checks must be made of the operation of the CCTV system to confirm that it is working correctly and such checks must be recorded in a register which is to be signed by the person conducting the check. This record must be kept fully updated at all times and remain on the premises for inspection by the Police, Trading Standards or an authorised officer of the Licensing Authority.

11. No open vessels must be removed from the inside of the premises, unless it is to a defined area which must have all of the appropriate consents from the Local Authority and must include a plan on which the area is defined and must also utilise a physical barrier which is approved by the Local Authority. Any conditions attached to the consent for the utilisation of the defined area must be adhered to.

12. A minimum of 2 Security Industry Authority (SIA) registered Door Supervisors must be present when the premises are open for trade on a Friday, and Saturday, seasonal variations and Bank Holiday weekends from 21:00 hours and must remain at the premises until such time the premises are closed and all members of the public have left the venue. Door Supervisors must be provided with and use 'ear pieces' connected to the relevant radio communication system.

13. One member of Door Staff on duty must utilise a Body Worn Camera. Footage from the camera must be made available to a Responsible Authority within 8 hours of request. Footage recorded by the camera must be stored at the premises for a consecutive 28 day period and such footage must be capable of being downloaded into a DVD viewable format.

14. The Premises Licence Holder/Designated Premises Supervisor must identify the requirement for Door Staff at all other times by way of a risk assessment. Where the risk assessment identifies the need for Door Staff to be deployed, Door Staff must be of sufficient number to be able to control entry to the premises and deal with any instances of disorderly behaviour within the premises simultaneously. Door Staff must remain at the premises until such time the premises are closed and all members of the public have left the venue.

15. Where Door Staff are employed there must be a register of every SIA person employed at the premises that contains the following details:

- Name, date of birth, home address and contact number
- Security Industry Authority licence number
- Time and date each security staff starts and finishes duty
- Each entry must be signed by the security staff

All persons utilised at the premises in the capacity of a Door Supervisor must wear yellow high visibility clothing at all times they are deployed.

16. The Door Staff register must be kept fully updated at all times and remain at the licensed premises and be available for inspection immediately by the Security Industry Authority, an authorised officer of the Licensing Authority, or Police.

17. An incident log must be kept at the premises and made available on request to a Responsible Authority. It must be completed within 24 hours of the incident.

To amend and incorporate conditions contained in section M (e) The protection of children from harm:

18. Challenge 25 must be operated at the premises whereby all persons who appear to be under 25 years of age and purchasing or attempting to purchase alcohol must be asked to provide identification to prove they are over 18 years of age.

19. The only acceptable forms of identification allowed are a valid passport, a valid photo ID driving licence or a valid proof of age scheme card with the PASS approved hologram.

20. Challenge 25 signage must be displayed in a clear and prominent public place at every point of sale at the location.

21. All staff must be fully trained in relation to the Challenge 25 scheme before being allowed to sell alcohol and a record must be kept of staff training. Training must be refreshed at least every 12 calendar months. Such training must be recorded and be maintained at the premises and made available for inspection upon request by a Responsible Authority. Records for each person must be retained for a minimum of 12 months.

22. A refusals register must be held at the point of sale/supply and contain details of the time and date of any sales that are refused in relation to persons that are under age. This register can be written or electronic. This register must be made available for inspection upon request by a Responsible Authority.

Staffordshire Police also request the removal from the non-standard timings in Films (section B), Late night refreshment (section I), Supply of alcohol (section J) and Hours premises are open to the public (section L):

*'In the event of a screening of any international sporting event involving any of the countries from the United Kingdom and the Republic of Ireland which falls outside the current permitted hours on the Premises Licence, details of the transmission shall be notified to the Police 7 days before the event. Provided the Police have not objected to the additional hours within 72 hours of being notified, this licensable activity is permitted to start 1 hour before and finishing 1 hour after the end of the sporting event.'*