

Tamworth Borough Council – Decisions taken by the Cabinet on MeetingDate

Meeting date	Agenda title	Decisions (ie Resolutions agreed)	Executive Member	Officer Delegation (if relevant)
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Council 25.02.2020	Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2020/21	27 Recommendations approved as per minutes.	Leader	CMT in Consultation with the Leader and Cabinet
Cabinet 20.02.2020	Write Offs 01 April 2019 to 31 December 2019	Endorsed the amount of debt written off for the period of 1st April 2019 to 31 December 2019	PH Assets and Finance	
Cabinet 20.02.2020	Utilities Supply 2020	<p>1 Endorsed this contract brief for the procurement of Water and Sewerage services</p> <p>2 Delegated Authority to the Executive Director Finance to approve future renewals of the utility services of Water, Electricity and Gas and appoint the successful suppliers</p> <p>3 Confirmed the approach to discuss options with suppliers to address the climate emergency</p>	PH Assets and Finance	ED Finance

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Cabinet 20.02.2020	Quarter Three 2019/20 Performance Report	Endorsed the contents of this report	Leader	
Cabinet 06.02.2020	Start Up Business Grant Review	<ul style="list-style-type: none"> • The impact, outcomes and success of the grant scheme over the past 3 years was noted. •The principles and eligibility criteria of the Start-up Business Grant for the next 3 years was approved •Cabinet makes final decisions on all Start Up Business Grants applied for on a quarterly basis. •An annual budget to be created within the Economic Development and Regeneration service area, GS0402 34537, by way of an annual virement of £20,000 from the Voluntary and Community sector budget, GS1002 57025 per annum subject to annual budget agreements and relevant reviews up until 31st March 2023. • The impact and need for the business grants scheme continues to be reviewed on an annual 	PH Heritage and Growth	Cabinet

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		basis through the business planning process and key performance indicators		
Cabinet 22.01.2020	Development of site in Caledonian for Council Housing	<p>1 Commencement of formal consultation with local residents</p> <p>2 That authority be delegated to the Executive Director, Communities in consultation with the Portfolio Holder for Housing Services and Communities to determine the most viable option to take forward as a scheme</p> <p>3 Preparation of detailed plans and submission for planning consent. Subject to Planning Consent being granted and subject to approval of the Capital programme by Council in February 2020.</p> <p>4 Procurement of a contractor for the delivery of the development using the most appropriate form of procurement</p> <p>5 It is recommended that authority be delegated to the Executive Director, Communities in consultation with the Portfolio Holder for Housing Services and Communities to award</p>	PH Housing services and Communities	ED Communities in Consultation with the PH for housing services and Communities.

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		<p>contracts for the development of the preferred scheme</p> <p>6 Approved one further Confidential recommendation contained within the report</p>		
<p>Cabinet 22.01.2020</p>	<p>Virement of Housing Revenue Account Capital Budgets</p>	<p>Reduction of the of the following budgets totalling £1,500,000:-</p> <ul style="list-style-type: none"> a) Other Regeneration [CR7003] £900,000 b) Structural [CR2001] £100,000 c) Heating [CR2003] £150,000 d) Neighbourhood Regeneration [CR2007] £250,000 e) Rewiring [CR2009] £100,000 <p>Increase the Housing Acquisitions Budget [CR7004] by £1,500,000 from the under spends identified above.</p>	<p>PH Housing services and Communities</p>	
<p>Cabinet 22.01.2020</p>	<p>Wild About Tamworth Service</p>	<p>1 Cabinet approved the decision to tender the Wild About Tamworth service for a further five years (plus the option for one further year, if</p>	<p>PH Culture & Operational Services</p>	<p>AD Operations and leisure in Consultation with the PH for</p>

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		<p>required)</p> <p>2 Cabinet delegated authority to award the contract for the most economically advantageous contractor to the Assistant Director Operations and Leisure in consultation with the Portfolio Holder for Culture & Operational Services</p>		Culture and Operational Services
Cabinet 22.01 2020	Provision of Fireworks	<p>1 Cabinet approved the decision to tender for fireworks for a five year period</p> <p>2 Cabinet delegated authority to the Assistant Director, Operations and Leisure in conjunction with the Theatre, Artistic and Events Manager to enter into contract with the most advantageous tenderer as detailed within the report</p>	PH Culture & Operational Services	AD Operations and Leisure in conjunction with the Theatre, Artistic and Events Manager
Cabinet 22.01.2020	Lichfield District Council Preferred Options Consultation Response	<p>1 Cabinet noted the policies and proposals contained within the Lichfield District Council Local Plan Review 2018-2040 - Preferred Options document; and</p> <p>2 Cabinet approved the comments to be made to Lichfield District Council in response to the consultation as set out in Appendix 1.</p>	PH Regulatory and Community Safety	

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Cabinet 22.01.2020	Business Rates Income Forecast 2020/21	<p>1 Approved the Business Rates income forecast for 2020/2021 and Subsequent NNDR1 form for submission to MHCLG by 31 January 2020, in line with the scheme of delegation.</p> <p>2 Should material amendments be required to the forecast NNDR1, Cabinet authorised the Executive Director Finance, in consultation with the Leader of the Council, to make such required amendments as necessary; and</p> <p>3 Noted discretionary relief granted to qualifying bodies in line with the existing policy</p>	PH Assets and Finance	ED Finance in consultation with the Leader
Cabinet 22.01.2020	Draft Budget & Medium Term Financial Strategy 2020/21	<p>1 Cabinet approved the draft package of budget proposals including the proposed policy changes (as detailed at Appendix B);and</p> <p>2 As required by the Constitution of the Council, the Joint Scrutiny Committee (Budget) on 29th January 2020 is requested to consider the budget proposals contained within this report</p>	Leader	
Cabinet	Grants Report Quarter 3 2019-20	The grant applications agreed can be found in the minutes.	PH Housing Services and	

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19.12.2019			Communities	
Cabinet 19.12.2019	Update on Housing Repairs & Investment Contract	<p>1 endorsed the contents of this update in relation to the delivery of the Housing Repairs & Investment Contracts</p> <p>2 endorsed the contents of this update in relation to the establishment of an in-house call centre associated with the delivery of the Housing Repairs and Investment works</p> <p>3 approved interim arrangements for the provision of the out of hours call centre for a period of twelve months</p>	PH Housing Services and Communities	
Cabinet 19.12.2019	Joint Waste Service Review	<p>1 Approved the approach taken during the fundamental review of the Joint Waste Service and its key findings</p> <p>2 Approved the proposal to continue providing the Joint Waste Service using the current in house arrangements and delay any decision on the future provision of the service until the implications of the Government's Resources and Waste Strategy were fully known.</p>	PH Culture & Operational Services	

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		<p>3 Approved the proposals to undertake an appraisal of options for the future disposal of dry recyclate and identify measures to address the issue of over reliance on agency staff</p>		
<p>Cabinet 19.12.2019</p>	<p>ASB Crime and Policing Act 2014 Public Space Protection Orders</p>	<p>1 Approved the progression to public consultation and submission to the Infrastructure Safety and Growth Scrutiny Committee, thereafter for a PSPO at Access Road to Dosthill Hall, Dosthill Park to be renewed and updated;</p> <p>2 Rejected, pending further monitoring and evidence, that the proposals for suggested PSPO (Gating Order) at Carisbrooke, Glascote</p>	<p>PH Regulatory and Community Safety</p>	
<p>Cabinet 19.12.2019</p>	<p>Provision of Legal Services to Tamworth Borough Council</p>	<p>1 Approved the establishment of a shared legal service with South Staffordshire District Council and Lichfield District Council, with South Staffordshire District Council being the ‘Host Authority’;</p> <p>2 Delegated authority to the Cabinet Member and the Executive Director Organisation to approve the Strategic Partnership Agreement;</p>	<p>PH Assets and Finance</p>	<p>PH Assets and Finance & ED Organisation and Relevant budget holder</p>

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		<p>3 Requested staffing implications associated with this report be considered by Appointments & Staffing Committee and</p> <p>4 Delegated authority to the relevant budget holder to vire the identified budgetary amounts as detailed in Appendix 4</p>		
<p>Cabinet 19.12.2019</p>	<p>Landlord Regulation - Councils Stock retained services</p>	<ul style="list-style-type: none"> • highlighted to Cabinet the Regulatory Social Housing (RSH) requirements in relation to the Council Stock retained service; as detailed in the regulator’s annual consumer report shown here https://www.gov.uk/government/publications/consumer-regulation-review-2018-to-2019 •Proposed Tenants’ annual performance report (2018/19) evidencing compliance and opportunities for continual improvement for the Council’s stock retained service •Updated Cabinet with regard to changing requirements of the RSH around participating with the Local Authority rent data collection pilot on a voluntary basis in 2019/20. 	<p>PH Housing services and Communities</p>	

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Council 10.12.2019	Adoption of the Proposed Licensing Policy 2020-2023	<p>1 Council approved and adopted the final amended version of Tamworth's Statement of Licensing Policy 2020 – 2023 and Cumulative Impact Assessment 2020 – 2023</p> <p>2 To undertake an initial review by Tamworth Borough Council Officers, as soon as possible, of the cumulative impact assessment, within the guidelines of policy</p>	PH Regulatory and Community Safety	
Council 10.12.2019	Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2019/20	that Council approved the Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2019/20	PH Assets and Finance	
Council 10.12.2019	Local Council Tax Reduction Scheme 2020/21 onwards	<p>Council considered and endorsed that the base scheme goes forward with the following:</p> <p>That the Local Council Tax Reduction Scheme for working age customers for 2020/21 will continue to be aligned to Applicable Amounts with those of Housing Benefit</p>	PH Assets and Finance	
Cabinet	Council Taxbase 2020/21	That the calculation of the Council Tax Base for	PH Assets and	

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28.11.2019		the year 2020/21 to be 22,367 (2019/20 – 21,761).	Finance	
Cabinet 28.11.2019	Review of Temporary Reserves, Retained Funds and Provisions	<p>Approved the transfer of the reserves, as detailed in Appendix A, of £47,873.22 to General Fund Balances and £Nil to Housing Revenue Account Balances (HRA);</p> <p>Noted the reserves to be spent in 2019/20 and 2020/21 which will otherwise be returned to balances; and</p> <p>Noted the current levels of reserves remaining</p>	PH Assets and Finance	
Cabinet 28.11.2019	Draft Base Budget Forecasts 2020/21 to 2024/25	<p>the technical adjustments and re-priced base budget figures for 2020/21 & indicative budgets to 2024/25 be approved (as attached at Appendix B, C, D, E, F, G & H);</p> <p>consideration be given to the proposed Policy Changes and Capital Programmes, as detailed within the report;</p> <p>Consideration be given to the planned changes to Council Tax and Housing Rent for 2020/21, as detailed within the report; and</p>	Leader	

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		In compliance with the Constitution of the Council, the Leader’s Budget Workshop be asked to consider the budget proposals contained within this report		
Cabinet 28.11.2019	Quarter Two 2019/20 Performance Report	Cabinet endorsed the contents of this report; and the General Fund budgets be revised to reflect the projected outturn underspend as at period 6 releasing funding of £1.756m to be returned to balances	Leader	
Council 19.11.2019	Allocations Policy	<p>1 Approve the Council’s Allocations Policy 2020, shown at annex one with the following clarifications</p> <p>A That the thresholds for income per households range from £30k(pa) up to a maximum of £60k (pa). This will be subject to a comprehensive household income and expenditure assessment to ensure no household suffers exceptional financial hardship & is deemed ineligible as a result</p> <p>B That the local connection be usually 2 years as set out in the proposed policy; but</p>	PH Housing services and Communities	

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		<p>circumstances will be considered to ensure exemptions and officer discretion is applied to avoid any household being significantly disadvantaged where there is current local connection with Tamworth and this period needs extending.</p> <p>C The impact of the policy (specifically thresholds and local connection) will be reviewed within 12 months and recommendations reported back to Cabinet on policy developments going forward, in 2021</p> <p>2 Supported Health & Well-being scrutiny committee observations shown at annex three which have been incorporated into the revised policy</p> <p>3 Endorsed the Equality Impact Assessment set out at annex six</p> <p>4 Acknowledged feedback from the detailed consultation exercise that ran from 7th May 2019 – Friday 30th August 2019, full details set out in annex seven</p> <p>5 Approved the implementation action plan,</p>		

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		should Council approve the final scheme, highlighted in the report and shown at annex eight		
Council 19.11.2019	To consider the following motion, notice of which has been duly given in accordance with Procedure Rule No. 4.12.1 by Councillors R Ford, J Oates, S Goodall, B Price and R Pritchard	<p>1 Tamworth Borough Council declares a Climate Emergency’ that requires urgent action;</p> <p>2 Make the Council’s activities net-zero carbon by 2050 with aspiration to achieve by 2030 should the Council be financially able to do so</p> <p>3 Ensure that political and chief officers leadership teams embed this work in all areas and take responsibility for reducing where practicable, as rapidly as possible, the carbon emissions resulting from the council’s activities;</p> <p>4 The Council (including the Executive and Scrutiny Committee) consider the impact of climate change and the environment when adopting and reviewing Council policies and strategies;</p> <p>5 Receive a report to the relevant scrutiny committee regarding the level of investment in</p>		

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		<p>the fossil fuel industry that any of our investments have;</p> <p>6 Ensure that all reports in preparation for the 2021/2022 budget cycle and investment strategy will take into account the actions the Council will take to address this emergency</p> <p>7 Ask council to note there will be an as yet undefined financial impact to any plan to achieve net zero carbon operations</p>		
<p>Cabinet 07.11.2019</p>	<p>Budget Consultation 2020/21</p>	<p>Endorsed the report and,</p> <p>Took in to account the findings, along with other sources of information, when setting the 2020/21 Budget</p>	<p>Deputy Leader</p>	
<p>Cabinet 17.10.2019</p>	<p>Future High Streets Fund</p>	<p>1 Cabinet acknowledged grant funding due from Government up to the value of £150,000</p> <p>2 Cabinet approved the creation of additional budget under account GS0402 32050 of £150,000 based on grant income from Government, to be ring fenced solely for the use of the Future High Streets Fund project in</p>	<p>PH heritage and Growth</p>	

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		<p>financial year 2019/2020 and any underspend be retained for use in financial year 2020/2021</p> <p>3 Authority was given to procure and appoint such specialists as is deemed necessary to a produce a fully compliant business case</p> <p>4 Cabinet endorsed changes to the Economic Development and Regeneration business plan priorities</p> <p>5 Cabinet endorsed all activity undertaken to date</p> <p>6 Cabinet endorsed the outline scope of the Business Case projects and acknowledged this may change during the project</p> <p>7 Cabinet endorsed future activity</p>		
Cabinet 17.10.2019	Business Rates Pooling 2020/21	<p>A Approved the principle of the Staffordshire pool remaining in place for 2020/21</p> <p>B Delegated approval for the Executive Director Finance (Section 151 Officer), in consultation with the Leader of the Council and the Chief</p>	PH Assets and Finance	ED Finance in Consultation with the Leader and the Chief Exec

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		Executive, to agree, in conjunction with the other authorities of the proposed pool, the detail of the 2020/21 application		
Cabinet 26.09.2019	Grant Report Quarter 2 2019-20	<ul style="list-style-type: none"> •The grant applications agreed can be found in the minutes. • Cabinet delegated authority to the Executive Director of Communities in consultation with the Portfolio Holder for Housing Services and Communities and the Portfolio Holder for Assets and Finance to manage the Festive Grant Applications and agree Festive Grant awards including any variations during the term of the grants 	PH Housing Services and Communities	ED Communities in Consultation with PH Housing Services and Communities and PH Assets and Finance
Cabinet 26.09.2019	Arts and Events Organisational Review (including Tamworth Assembly Rooms and Conferencing Facilities)	Approved the request to release £61,910 from the contingency budget to enable the implementation of the new Arts and Events structure	PH for Culture and Operational Services	
Cabinet 26.09.2019	Local Council Tax Reduction Scheme 2020/21 Consultation	The need to review the Council's Local Council Tax Reduction Scheme	PH Assets and Finance	

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		<p>Detailed cost forecasting and scheme principles explained in the report were considered and endorsed</p> <p>That Corporate Scrutiny Committee are asked to review the proposals and options contained within this report with the aim to finalise a new scheme for Public consultation in 2020</p>		
<p>Council 10.09.2019</p>	<p>Tamworth Parliamentary Constituency - Review of Polling Districts, Polling Places and Polling Stations</p>	<p>1 Adopted the polling districts and polling places as listed in Appendix A to this report</p> <p>2 Settled the polling place as the polling district plus any adjacent polling district(s)</p> <p>3 Settled the polling place as the polling district plus any adjacent polling district(s)</p>	<p>Chief Exec</p>	
<p>Council 10.09.2019</p>	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2018/19</p>	<p>Approved the actual 2018/19 Prudential and Treasury Indicators within the report and shown at Appendix 1; and</p> <p>Accepted the Annual Treasury Management Report for 2018/19</p>	<p>PH Assets and Finance</p>	

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Cabinet 05.09.2019	Modern Slavery and Human Trafficking Statement 2018/19	Approved the Council's Modern Slavery and Human Trafficking Statement 2018/19 endorsed by the Audit and Governance Committee	PH Regulatory and Community Safety	
Cabinet 05.09.2019	Quarter One 2019/20 Performance Report	Endorsed the contents of the report, and Approved the virement of £1,000,000 from CR7003 Regeneration General to CR7004 HRA Acquisitions to fund the purchase of properties on the open market and maximise the use of 1-4-1 right to buy (RTB) receipts	Leader	
Cabinet 15.08.2019	Write Offs	1 Endorsed the amount of debt written off for the period of 1st April 2019 to 30th June 2019 – summarised in Appendix A-D ; and 2 approved the write off of irrecoverable debt for Business Rates of £146,711.50 – detailed at Appendix E	PH Assets and Finance	
Cabinet 15.08.2019	Procurement Service and Strategy Update	Noted the contents of the report; and Approved the future approach for the Procurement team	PH Assets and Finance	

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Cabinet 15.08.2019	Budget and Medium Term Financial Planning Process 2020/21	That the proposed process for the General Fund and Housing Revenue Account Budget and Medium Term Financial Planning Process for 2020/21 was adopted	Leader	
Cabinet 15.08.2019	Review Of Cleaning Services	<p>Approved the development of a retained and restructured in-house service</p> <p>Approved the submission of Policy Changes, as part of the budget setting process for 2020/21, to support the restructured service</p> <p>Approved implementation of the restructured service subject to budget being approved through the 2020/21 budget setting process</p> <p>Delegated authority to the Head of Paid Service to implement staff changes arising from the restructure</p>	PH Assets and Finance	Head of Paid Services
Council 16.07.2019	Confirmation of the appointment of the Monitoring Officer	Approved the appointment of Rebecca Neill to the role of Monitoring Officer upon her commencement with the authority as Head of Audit & Governance on the 19 th August 2019.	Chief Exec	

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Council 16.07.2019	Appointment of a deputy electoral registration officer	Approved the appointment of the senior elections officer, Mrs Bernadette Flanagan, to the role of Deputy Electoral Registration Officer under section 52(2) of the representation of People Act 1983, having the same duties as the Electoral Registration Officer.	Chief Exec	
Council 16.07.2019	Pay Policy Statement 2019	Approved the pay policy statement 2019 for adoption and publication, in line with the localism Act 2011	Leader	
Cabinet 02.07.2019	CCTV - Service Review setting out future delivery options	The eight recommendations in the report be approved with an amendment to reflect the recommendations of the Infrastructure Safety and Growth Scrutiny Committee	Leader	
Cabinet 02.07.2019	Grants to Voluntary Organisations (Small Grants Scheme) Quarter 1 2019-20	The grant applications agreed can be found in the minutes.	PH Housing Services and Communities	
Cabinet 02.07.2019	Sports Grants Scheme Quarter 1 2019-20	The grant applications agreed can be found in the minutes.	PH Culture and Operational Services	
Cabinet	Arts Grant Scheme Quarter	No applications for Art Grants were received	PH Culture and Operational	

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02.07.2019	1 2019-20	this quarter.	Services	
Cabinet 02.07.2019	Start Up Business Grants Scheme – Quarter 1 – 2019/20	The grant applications agreed can be found in the minutes	PH Heritage and Growth	
Cabinet 02.07.2019	Sports Pitch Infrastructure	<p>1 Accepted the Premier Leagues and Football Association Facilities grant award of £471,951</p> <p>2 Endorsed the Service Level Agreement between Tamworth Borough Council Academies Enterprise Trust and Tamworth Enterprise College for the project (<i>Appendix 1</i>)</p> <p>3 Approved the fees and charges for the facility (<i>Appendix 2</i>).</p>	PH Culture and Operational Services	
Cabinet 02.07.2019	Update on Tamworth Assembly Rooms	Endorsed the update as detailed within the report	PH Heritage and Growth	
Cabinet 02.07.2019	Write Offs	<p>1 Endorsed the amount of debt written off for the period of 1st April 2018 to 31 March 2019 as detailed at Appendix A-D and</p> <p>2 Approved the write off of irrecoverable debt for Housing Benefit Overpayments of £22,000.77</p>	PH Assets and Finance	

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		as detailed at Appendix E		
Cabinet 02.07.2019	Quarter Four 2018/19 Performance Report	Endorsed the contents of this report	Leader	
Cabinet 13.06.2019	Gungate	Approved the Recommendations contained within the report.	PH Heritage and Growth	Chief Exec and section 151 Officer
Cabinet 13.06.2019	Market Tender	<p>1 Approved the Council to go out to tender for a market operator from 1st April 2020 for a period of 5 years with an option to extend for up to an additional 2 years</p> <p>2 Endorsed the Project Initiation Document – appendix 1</p> <p>3 Delegated authority to the Assistant Director for Regeneration and Growth in consultation with the Portfolio Holder for Assets & Finance to:</p> <p>A Commence the procurement process including the approval of the detail of the tender</p>	PH Assets and Finance	AD Regeneration and Growth in consultation with the Portfolio Holder for Assets & Finance

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		<p>B Following the procurement and evaluation process, appoint an operator</p> <p>Two further confidential recommendations contained within the report were also approved by Cabinet</p>		
<p>Cabinet 13.06.2019</p>	<p>Design Supplementary Planning Document</p>	<p>1 Approved the adoption of the Design Supplementary Planning Document</p> <p>2 Noted the comments received during the consultation period and the Council's response to them</p> <p>3 Authorised the Assistant Director Growth and Regeneration to make minor changes to the Design Supplementary Planning Document and publish a final version of the document</p>	<p>PH Regulatory and Community Safety</p>	<p>AD Growth and Regeneration</p>
<p>Cabinet 13.06.2019</p>	<p>Capital Outturn Report 2018/19</p>	<p>1 Received the final outturn position of the 2018/19 capital programme as summarised in Appendix A</p> <p>2 Approved for each of the projects detailed in</p>	<p>PH Assets and Finance</p>	

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		Appendix B the re-profiling of the budget into the Authority's Capital Programme 2019/20 (total £40.283m)		
Council 21.05.2019	The Local Authorities (Executive Arrangements) (Meetings and Access to Information) regulations 2012	Endorsed the Annual Executive Arrangements Report	Leader	
Council 21.05.2019	Review of the Constitution & Scheme of Delegation	Approved and adopted the Constitution and Scheme of Delegation as presented in Appendix 1	PH Assets and Finance	
Council 21.05.2019	Regulation of Members Conduct	Endorsed the findings of the contents of the report.	Chief Exec	