



MINUTES OF A MEETING OF THE CORPORATE SCRUTINY COMMITTEE HELD ON 14th AUGUST 2019

PRESENT: Councillor T Jay (Chair), Councillors R Bilcliff, R Ford, S Goodall, Dr S Peale, P Standen and M Summers

CABINET Councillor Daniel Cook

The following officers were present: Stefan Garner (Executive Director Finance), Lynne Pugh (Assistant Director Finance), Paul Weston (Assistant Director Assets), John Day (Knowledge, Performance and Insight Co-ordinator), Matthew Fletcher (Head of Economic development and Regeneration) and Tracey Pointon (Civic and Elections Officer)

22 APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillor B Price and Councillor R Claymore

23 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 10th July 2019 were approved and signed as a correct record.

(Moved by Councillor M Summers and seconded by Councillor Dr S Peale)

24 DECLARATIONS OF INTEREST

None

25 CHAIR'S UPDATE

Chair updated that the example report for Quarter Performance Report will be brought to next Corporate Scrutiny Meeting.

26 RESPONSES TO REPORTS OF THE CORPORATE SCRUTINY COMMITTEE

The Chair reported that the Committee's recommendation to Cabinet regarding the Cleaning Services Review were considered by Cabinet at its meeting on 1

August 2019 and it was agreed that this Committee would review the full proposals at this meeting and any recommendations from this Committee would be fed back to Cabinet. The Committee supported this approach and noted that this item would be considered later on the agenda.

27 CONSIDERATION OF MATTERS REFERRED TO THE CORPORATE SCRUTINY COMMITTEE FROM CABINET / COUNCIL

None.

28 WORKING GROUP UPDATES

This had been covered in the Chair's Update.

29 2019/20 FORWARD PLAN

The Committee reviewed the Forward Plan and no new items were identified for the Committee's consideration.

30 QUARTER ONE 2019/20 PERFORMANCE REPORT

The Leader of the Council provided Corporate Scrutiny Committee with a performance update and financial health check. The report will then be considered by Cabinet on 5th September 2019.

RESOLVED

That Corporate Scrutiny Committee endorsed the contents of this report.

That a recommendation be made to Cabinet to address the concerns of the Scrutiny Committee regarding the waiting times for Universal Credit and a recommendation be made to Cabinet to draft a letter to ministers and the letter to be co-signed by Cllr D Cook and Cllr Dr S Peaple.

(Moved by Councillor Dr S Peaple and seconded by Councillor R Ford)

The Committee's vote was unanimous.

31 PROCUREMENT SERVICE AND STRATEGY UPDATE

The Executive Director Finance informed Corporate Scrutiny of the activity of the Procurement function during 2018/19, to notify of completion of agreed actions set out in the previous Procurement Strategy, and to seek agreement for the future approach of the Procurement team.

RESOLVED

Corporate Scrutiny considered the following report and endorsed the recommendations included.

(Moved by Councillor Dr S Peuple and seconded by Councillor S Goodall)

32 MARKET TENDER

The Committee received the report of the Head of Economic Development & Regeneration regarding the Tender for Tamworth Market.

The Committee asked that the Head of Economic Development & Regeneration provide an update at the February 2020 meeting once the contract has been agreed.

The Committee thanked the Head of Economic Development & Regeneration for presenting the report.

33 CORPORATE SCRUTINY COMMITTEE WORK PLAN

The Committee considered the Committee Work Plan. The Committee Work Plan was updated as set out below:

Corporate Scrutiny Work Plan

| Work Plan 2019 - 2020 | | |
|-----------------------|--|--------------------------------------|
| TARGET MEETING DATE | SUBJECT | MEETING WHEN ITEM ADDED TO WORK PLAN |
| August 2019 | QPR Q1 2019/20 Report | Regular item |
| August 2019 | Working group report on QPR Report Executive Summary | June 2019 |
| August 2019 | Review of Council Cleaning Services (exempt) | July 2019 |
| August 2019 | Market Tender | June 2019 |
| August 2019 | Procurement Service and Strategy Update | July 2019 |
| | | |
| October 2019 | Customer Portal – update on progress | |
| October 2019 | Member Training update | June 2019 |
| October 2019 | Review of senior management restructuring | |
| October 2019 | Garage Sites | |
| October 2019 | National Guidelines on Corporate Scrutiny | August 2019 |
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|---------------|---|--------------|
| November 2019 | QPR Q2 2019/20 Report | Regular item |
| November 2019 | Private Sector Housing Enforcement Policy – 12 month update | |
| November 2019 | Local Council Tax Reduction Scheme 2020/21 onwards | July 2019 |
| | | |
| December 2019 | Asset Management Review update (including town centre) – Councillor R Pritchard to be invited | |
| December 2019 | Town Centre Strategy update | June 2019 |
| December 2019 | Corporate investment strategy | |
| | | |
| February 2020 | QPR Q3 2019/20 Report | Regular item |
| February 2020 | Market Tender Update | August 2019 |
| | | |
| March 2020 | Member Support Working group – sub group on Member Communications | |
| March 2020 | Review of Cabinet decisions over previous 12 month period | |
| | | |

Upcoming Corporate Scrutiny Committee Meetings

8th October 2019
 14th November 2019 (QPR Q2 focus)
 5th December 2019
 5th February 2020 (QPR Q3 focus)
 12th March 2020

34 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That members of the press and public be now excluded from the meeting during consideration of the following item on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraphs 1, 2, 3 and 4 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

(Moved by Councillor M Summers and seconded by Councillor Dr S Peuple)

35 REVIEW OF CLEANING SERVICES

The Committee received and considered a confidential report from the Assistant Director Assets.

The Committee unanimously agreed the content of the report and endorsed the recommendation. The Committee also commented on the high quality of the report.

(Moved by Councillor R Bilcliff and seconded by Councillor Dr S Peuple)

Chair

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