



Action Plan Arising From The 2016/17 Assurance Process


Report Type: Actions Report


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Action Code	Action Title	Current Status	Progress Bar	Due Date	Completed Date	Assigned To
AGS1 1718	Review of E-induction programme Priority Low		<input type="text" value="0%"/>	31-Mar-2018		Zoe Wolicki
Description	Review of the E-induction programme					
All Notes	Angela Struthers 13-Apr-2017 The ASTUTE e-learning package has now been deployed which allows the current module to be updated. Training for users will commence shortly.					

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AGS2 1718	Personal Development Review Priority Low		<input type="text" value="0%"/>	31-Mar-2018		Zoe Wolicki
Description	Personal Development Review					
All Notes	Angela Struthers 13-Apr-2017 The current PDR process is not used fully throughout the council but will form part of the further deployment of the ASTUTE e-learning package (as mentioned in E-Induction). The PDR document will include the core principles of corporate governance					

Action Code	Action Title	Current Status	Progress Bar	Due Date	Completed Date	Assigned To
AGS3 1718	Tell Us Policy Priority Medium		<input type="text" value="0%"/>	31-Mar-2018		Tracey Tudor
Description	Review of Tell Us Policy					
All Notes	Angela Struthers 13-Apr-2017 The Tell Us Policy is currently being reviewed to incorporate a feedback mechanism to ensure that action has been taken					

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AGS4 1718	Scrutiny Committees Priority Medium		<input type="text" value="0%"/>	31-Mar-2018		Jane Hackett
Description	Review of the effectiveness of the Scrutiny Committees					
All Notes	Angela Struthers 13-Apr-2017 On-going review of the effectiveness of the Scrutiny Committees					

Action Code	Action Title	Priority	Current Status	Progress Bar	Due Date	Completed Date	Assigned To
AGS5 1718	Communication Strategy	Medium		<input type="text" value="0%"/>	31-Mar-2018		Anica Goodwin
Description	Review of the Communication Strategy						
All Notes	Angela Struthers 13-Apr-2017 Communication Strategy currently being reviewed						

Action Code	Action Title	Priority	Current Status	Progress Bar	Due Date	Completed Date	Assigned To
AGS6 1718	Workforce Plan	Medium		<input type="text" value="0%"/>	31-Mar-2018		Zoe Wolicki
Description	Review of Workforce Plan						
All Notes	Angela Struthers 13-Apr-2017 Workforce Plan to be presented to CMT May 2017						

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AGS7 1718	Organisational Development Plan	Medium		<input type="text" value="0%"/>	31-Mar-2018		Zoe Wolicki
Description	Review of Organisational Development Plan						
All Notes	Angela Struthers 13-Apr-2017 Organisational Development Plan to be presented to CMT May 2017. the PDR document will include the core principles of corporate governance						

Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed