



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 August 2022 - 30 November 2022

*Published by Jo Hutchison
Published on 1st August 2022
(Updated on 02.08.22, 22.08.22)
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Exempt	Decision to be taken by	Date	Key Decision	Subject	Corporate Priorities	Other Committees to Consider Item / Date	Portfolio and Contact Officer details/Author	Proposed consultation and means
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Open	Cabinet	11/08/22	Key	<p>Application for an Increase to Prescribed Hackney Carriage Fare Rates</p> <p>Cabinet to consider the proposed increase to the Hackney Carriage Tariff set by the authority in light of an application to increase the fares by the Tamworth Hackney Carriage and Private Hire Association.</p>	Living in Tamworth		<p>Portfolio Holder for Voluntary sector, Town Centre, Evening economy & Community Safety</p> <p>Wendy Smith, Head of Environmental Health wendy-smith@tamworth.gov.uk</p>	Public consultation will be taken on approval of the proposed fares by cabinet
Open	Cabinet	8/09/22	Non-Key	<p>Budget and Medium Term Financial Planning Process 2023/24</p> <p>To seek agreement to the proposed budget and medium term financial planning process for General Fund and the Housing Revenue Account for 2023/24</p>	Infrastructure		<p>Leader of the Council</p> <p>Stefan Garner, Executive Director Finance stefan-garner@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance joanne-</p>	The report includes proposals for the Budget Consultation process for 2022

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							goodfellow@tamworth.gov.uk	
Open	Cabinet	8/09/22	Non-Key	Quarter one 2022/23 performance report Quarter one 2022/23 performance report		Corporate Scrutiny Committee 16 Aug 2022	Leader of the Council John Day, Knowledge, Performance and Insight Co-ordinator johnda@tamworth.gov.uk	None
Open	Cabinet	8/09/22	Non-Key	Write Offs 1 April 2022 to 30 June 2022 Debt written off for the period 01 April 2022 to 30 June 2022	The Economy		Portfolio Holder for Finance, Risk and Customer Services Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	Not applicable

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Open	Cabinet	8/09/22	Key	<p>Local Plan Issues and Options Consultation Cabinet approval is sought to publish a consultation on the Local Plan Issues and Options stage.</p>	Infrastructure	Infrastructure, Safety and Growth Scrutiny Committee 23 Aug 2022	<p>Portfolio Holder for Skills, Planning, Economy & Waste</p> <p>Richard Powell, Planning Policy and Delivery Team Leader richard-powell@tamworth.gov.uk</p>	N/A
Open	Cabinet	8/09/22	Key	<p>Statement of Community Involvement and Local Development Scheme Cabinet approval is sought for the publication of updated versions of the Statement of Community Involvement and Local Development Scheme.</p>	Infrastructure	Infrastructure, Safety and Growth Scrutiny Committee 23 Aug 2022	<p>Portfolio Holder for Skills, Planning, Economy & Waste</p> <p>Laura Massey laura-massey@tamworth.gov.uk, Richard Powell, Planning Policy and Delivery Team Leader richard-</p>	N/A

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							powell@tamworth.gov.uk	
Open	Cabinet Council	8/09/22 20/09/22	Key	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2021/22</p> <p>The Annual Treasury report is a requirement of the Council's reporting procedures.</p> <p>It covers the Treasury activity for 2021/22, and the actual Prudential Indicators for 2021/22.</p> <p>The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with</p>	The Economy		<p>Portfolio Holder for Finance, Risk and Customer Services</p> <p>Roger Bennett, Head of Finance roger-bennett@tamworth.gov.uk,</p> <p>Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk</p>	None required

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				Regulations issued under the Local Government Act 2003.				
Open	Cabinet	29/09/22	Key	Future High Streets Fund Quarterly Update This is the quarterly update on progress	Infrastructure	Infrastructure, Safety and Growth Scrutiny Committee 14 Sep 2022	Leader of the Council Alice Poulton, Future High Streets Fund Project Officer alice-poulton@tamworth.gov.uk	n/a
Exempt 3,4	Cabinet	29/09/22	Key	Future Delivery of Disabled Facilities Grants and Adaptations This report sets out proposals for the delivery of Disabled Facilities Grants and Adaptations from April 2023 when the current contractual arrangements come to an end.	Living in Tamworth		Portfolio Holder for Homelessness Prevention and Social Housing Paul Weston, Assistant Director Assets paul-weston@tamworth.gov.uk	This report updates on previous reports considered by H&W Scrutiny and Cabinet.

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Open	Cabinet	20/10/22	Key	<p>Net Zero Carbon - baseline reporting</p> <p>This report will feedback the work undertaken by consultants to identify our carbon baseline.</p>	The Environment	<p>Infrastructure, Safety and Growth Scrutiny Committee</p> <p>14 Sep 2022</p>	<p>Leader of the Council</p> <p>Anna Miller, Assistant Director – Growth & Regeneration</p> <p>Anna-Miller@tamworth.gov.uk</p>	n/a
Exempt 3	Cabinet	20/10/22	Key	<p>Amington Local Centre Update</p> <p>To provide an update on and agree actions for the future development of Amington Local Centre.</p>	Infrastructure	<p>Infrastructure, Safety and Growth Scrutiny Committee</p> <p>11 Oct 2022</p>	<p>Portfolio Holder for Skills, Planning, Economy & Waste</p> <p>Matthew Fletcher, Head of Economic Development and Regeneration</p> <p>matthew-fletcher@tamworth.gov.uk</p>	not applicable at this time.

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Open	Cabinet	10/11/22	Non-Key	<p>Gungate Regeneration Programme Terms of Reference</p> <p>To update on the Governance approach for the programme to deliver the regeneration of the Gungate Masterplan site.</p>	Town Centre	Corporate Scrutiny Committee 6 Oct 2022	<p>Portfolio Holder for Skills, Planning, Economy & Waste</p> <p>Matthew Fletcher, Head of Economic Development and Regeneration matthew-fletcher@tamworth.gov.uk, Liz McCusker, Future High Streets Fund Project Officer liz-mccusker@tamworth.gov.uk</p>	not applicable
Open	Cabinet	1/12/22	Non-Key	<p>Quarter two 2022/23 performance report</p> <p>Quarter two 2022/23 performance report</p>		Corporate Scrutiny Committee 17 Nov 2022	<p>Leader of the Council</p> <p>John Day, Knowledge, Performance</p>	None

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							and Insight Co-ordinator johnda@tamworth.gov.uk	
Open	Cabinet	1/12/22	Key	Review of Temporary Reserves, Retained Funds and Provisions To advise Members on the levels of reserves and to seek approval to re-purpose unspent reserves, following review by the Executive Director Finance	Infrastructure		Portfolio Holder for Finance, Risk and Customer Services Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk	CMT following requests from budget managers
Open	Cabinet Council	1/12/22 13/12/22	Key	Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2022/23 This report is presented in line with the Chartered Institute of Public Finance and	The Economy		Portfolio Holder for Finance, Risk and Customer Services Roger Bennett, Head of Finance roger-	None required

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				<p>Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>			<p>bennett@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk</p>	
Open	Cabinet	1/12/22	Key	<p>Draft Base Budget Forecasts 2023/24 to 2027/28 To inform Members of the re-priced base budget for 2023/24, base budget forecasts for the period 2024/25 to 2027/28 and the underlying assumptions and to consider the future strategy to address the financial trends</p>	Infrastructure		<p>Leader of the Council</p> <p>Stefan Garner, Executive Director Finance stefan-garner@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance joanne-</p>	<p>Discussions with EMT following Budget Consultation with local stakeholders: Local residents, businesses and stakeholders</p>

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							goodfellow@tamworth.gov.uk	
Open	Cabinet	15/12/22	Key	Council Tax Base 2023/24 To report the Council Tax Base for the Borough Council for 2023/24	The Economy		Portfolio Holder for Finance, Risk and Customer Services Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	Not applicable
Open	Cabinet	15/12/22	Non-Key	Write Offs 1 April 2022 to 30 September 2022 Debt written off for the period 01 April 2022 to 30 September 2022	The Economy		Portfolio Holder for Finance, Risk and Customer Services Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	Not applicable

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Open	Cabinet	19/01/23	Key	<p>Draft Budget & Medium Term Financial Strategy 2023/24</p> <p>to approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 26th January 2023 and receive their feedback on:</p> <p>General Fund Revenue Budget and Council Tax for 2023/24; Housing Revenue Account budget for 2023/24; Capital Programme; & Medium Term Financial Strategy.</p>	Infrastructure	Joint Scrutiny (Budgets) 25 Jan 2023	<p>Leader of the Council</p> <p>Stefan Garner, Executive Director Finance stefan-garner@tamworth.gov.uk,</p> <p>Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk</p>	<p>Discussions with Cabinet following Budget Consultation with local residents, businesses and stakeholders</p> <p>Consultees Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>
Open	Cabinet	19/01/23	Key	<p>Business Rates Income Forecast 2023/24</p> <p>To report to and seek endorsement from Members on the</p>	The Economy		Portfolio Holder for Finance, Risk and Customer Services	Not applicable

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				Business Rates income forecast for 2023/24			Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	
Open	Cabinet	23/02/23	Non-Key	Quarter three 2022/23 performance report Quarter three 2022/23 performance report		Corporate Scrutiny Committee 8 Feb 2023	Leader of the Council John Day, Knowledge, Performance and Insight Co-ordinator johnda@tamworth.gov.uk	None
Open	Cabinet Council	23/02/23 28/02/23	Key	Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2023/24 For Members to approve the Vision Statement & Priority Themes, Corporate Priorities for 2023/24 and the	Infrastructure		Leader of the Council Stefan Garner, Executive Director Finance stefan-garner@tamworth.gov.uk, Joanne	Discussions with Executive Management Team following Budget Consultation with local residents, businesses and stakeholders

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				<p>recommended package of budget proposals to enable the Council to agree the:</p> <p>General Fund Revenue budget and Council Tax for 2023/24;</p> <p>Housing Revenue Account (HRA) budget for 2023/24;</p> <p>the Capital Programme & Corporate Capital Strategy;</p> <p>the Medium Term Financial Strategy (MTFS).</p> <p>and</p> <p>To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy for the forthcoming year and the Local Government Act 2003 with the reporting of the Prudential Indicators.</p>			<p>Goodfellow, Assistant Director Finance joanne- goodfellow@ta mworth.gov.uk</p>	<p>including the Joint Scrutiny Committee (Budget)</p>

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Open	Cabinet	23/02/23	Non-Key	<p>Write Offs 1 April 2022 to 31 December 2022 That Members endorse the amount of debt written off for the period 1st April 2022 to 31 December 2022</p>	The Economy		<p>Portfolio Holder for Finance, Risk and Customer Services</p> <p>Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk</p>	Not applicable