



**Borough of Tamworth**

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## **AUDIT AND GOVERNANCE COMMITTEE**

5 November 2024

Dear Councillor

A meeting of the Audit and Governance Committee will be held in **Town Hall, Market Street, Tamworth on Wednesday, 13th November, 2024 at 6.00 pm**. Members of the Committee are requested to attend.

Yours faithfully

**CHIEF EXECUTIVE**

**A G E N D A**

**NON CONFIDENTIAL**

- 1 Apologies for Absence**
- 2 Declarations of Interest**

*To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.*

*When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.*

- 3 Minutes of the Previous Meeting** (Pages 5 - 8)
- 4 Audit Findings Report and Management Representation Letter (To Follow)**  
*(Report of the External Auditors, Azets)*
- 5 Outstanding Audit Recommendations** (Pages 9 - 36)  
*(Report of the Audit Manager)*
- 6 Counter Fraud Update** (Pages 37 - 126)  
*(Report of the Audit Manager)*
- 7 Internal Audit Quarterly Progress Report - Q2 2024/25** (Pages 127 - 152)  
*(Report of the Audit Manager)*
- 8 Annual Statement of Accounts (To Follow)**  
*(Report of the Interim Executive Director Finance)*
- 9 Risk Management Quarterly Update Qtr.2 2024/25** (Pages 153 - 202)  
*(Report of the Assistant Director Finance)*
- 10 Financial Waivers to 30th September 2024** (Pages 203 - 206)  
*(Report of the Assistant Director Finance)*
- 11 Member Enquiries Update** (Pages 207 - 216)  
*(Report of the Leader of the Council and the Monitoring Officer)*
- 12 Audit and Governance Committee Timetable** (Pages 217 - 222)  
*(Discussion Item)*

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### **Access arrangements**

*If you have any particular access requirements when attending the meeting, please contact Democratic Services on 01827 709267 or e-mail [democratic-services@tamworth.gov.uk](mailto:democratic-services@tamworth.gov.uk). We can then endeavour to ensure that any particular requirements you may have are catered for.*

### **Filming of Meetings**

*The public part of this meeting may be filmed and broadcast. Please refer to the Council's Protocol on Filming, Videoing, Photography and Audio Recording at Council meetings which can be found [here](#) for further information.*

*If a member of the public is particularly concerned about being filmed, please contact a member of Democratic Services before selecting a seat*

### **FAQs**

*For further information about the Council's Committee arrangements please see the FAQ page [here](#)*

To Councillors: C Adams, S Doyle, C Bain, M Couchman, J Oates, P Turner, J Wadrup  
and A Wells