



MINUTES OF A MEETING OF THE LICENSING COMMITTEE HELD ON 12th OCTOBER 2023

PRESENT: Councillor B Price (Chair), Councillors L Clarke, T Clements, G Coates, T Jay, D Maycock, P Thurgood and L Wood

The following officers were present: Wendy Smith (Head of Environmental Health), Sarah Gear (Senior Licensing Officer), Tracey Pointon (Legal Admin & Democratic Services Manager) and Laura Sandland (Democratic and Executive Support Officer)

21 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor A Cooper, J Jones and J Wadrup.

22 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 22nd August and the 11th September 2023 were approved and signed as a correct record.

(Moved by Councillor T Clements and seconded by Councillor P Thurgood)

23 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

24 UPDATE ON PENALTY POINTS AWARDED TO LICENSED DRIVERS

Verbal update from S Gear, Licensing Officer

Since April issued 48 points to 11 separate drivers
2 fixed penalty notices for smoking in the cab.

The Licensing Officer confirmed that the points stay on drivers records for 3 years.

25 SCRAP METAL POLICY 2024 - 2028

Report of the Portfolio Holder for Environmental Health and Community Partnerships to update on the outcome of the approved consultation exercise for

the draft scrap metal policy 2024 – 2028. The public consultation exercise concluded on 24th September 2023.

Resolved That the Committee

1. Recommended to Cabinet that they consider the draft Scrap Metal Policy 2024 – 2028 as suitable for adoption, subject to amendments made following the comments received

(Moved by Councillor L Wood and seconded by Councillor T Clements)

26 DRAFT CHARITABLE COLLECTIONS POLICY 2024 - 2028

Report of the Assistant Director - Growth & Regeneration reviewed the draft Charitable Collections Policy set out at Appendix 1 and, subject to any recommended amendments, approve the draft policy for adoption by Full Council.

Resolved That the Committee

1. Recommended to Full Council that they consider the draft Charitable Collection Policy 2024 – 2028 as suitable for adoption

(Moved by Councillor T Clements and seconded by Councillor D Maycock)

27 SEXUAL ESTABLISHMENT POLICY 2024 - 2028

Report of the Assistant Director - Growth & Regeneration reviewed the draft Sexual Establishment Policy set out at Appendix 1 and, subject to any recommended amendments, approve the draft policy for consideration and adoption by Full Council

Resolved That the Committee

1. Recommended to Full Council that they consider the draft Sexual Establishment Policy 2024 – 2028 as suitable for adoption, subject to the amendments made by Staffordshire Police.

(Moved by Councillor G Coates and seconded by Councillor L Wood)

The Committee thanked Team and Officers for the work over the past few months in completing and reviewing the policies.

Chair

