



**Borough of Tamworth**

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## **CORPORATE SCRUTINY COMMITTEE**

26 September 2023

Dear Councillor

A Meeting of the Corporate Scrutiny Committee will be held in **Town Hall, Market Street, Tamworth on Wednesday, 4th October, 2023 at 6.00 pm**. Members of the Committee are requested to attend.

Yours faithfully

A handwritten signature in black ink, appearing to be 'AJS', followed by a long horizontal line.

**Chief Executive**

### **A G E N D A**

#### **NON CONFIDENTIAL**

**1 Apologies for Absence**

**2 Minutes of the Previous Meeting (Pages 5 - 12)**

*To receive the Minutes of the two previous meetings on the 27<sup>th</sup> July 2023 and the 8<sup>th</sup> August 2023*

**3 Declarations of Interest**

*To receive any declarations of Members' interests (personal and/or personal and prejudicial) in any matters which are to be considered at this meeting.*

*When Members are declaring a personal interest or personal and prejudicial interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a personal and prejudicial interest in respect of which they do not have a dispensation.*

- 4 Chair's Update**
- 5 Responses to Reports of the Corporate Scrutiny Committee**
- 6 Consideration of Matters referred to the Corporate Scrutiny Committee from Cabinet / Council**
- 7 Medium Term Financial Strategy** (Pages 13 - 18)  
*(Report of the Interim Executive Director Resources)*
- 8 Update on Leaseholders** (To Follow)  
*(Report of the Assistant Director, Assets)*  
  
*Cabinet Motions from Leaseholders – February 2023: Members and Officers giving account*
- 9 Working Group Updates**  
*To receive any updates*
  - a Housing Repairs Working Group Update**
- 10 Forward Plan**  
*Discussion Item – Link to the Forward Plan Below*  
  
[Browse plans - Cabinet, 2023 :: Tamworth Borough Council](#)
- 11 Corporate Scrutiny Committee Work Plan & Action Log** (Pages 19 - 22)  
*To review and discuss the Work Plan and Action Log*

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### **Access arrangements**

*If you have any particular access requirements when attending the meeting, please contact Democratic Services on 01827 709267 or e-mail [democratic-services@tamworth.gov.uk](mailto:democratic-services@tamworth.gov.uk). We can then endeavour to ensure that any particular requirements you may have are catered for.*

### **Filming of Meetings**

*The public part of this meeting may be filmed and broadcast. Please refer to the Council's Protocol on Filming, Videoing, Photography and Audio Recording at Council meetings which can be found [here](#) for further information.*

*If a member of the public is particularly concerned about accidental filming, please contact a member of Democratic Services before selecting a seat.*

### **FAQs**

*For further information about the Council's Committee arrangements please see the FAQ page [here](#)*

To Councillors: D Cook, M Bailey, C Bain, L Clarke, R Claymore, G Coates, S Doyle,  
D Maycock and B Price

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## **MINUTES OF A MEETING OF THE CORPORATE SCRUTINY COMMITTEE HELD ON 8th AUGUST 2023**

**PRESENT:** Councillor D Cook (Chair), Councillors C Bain, L Clarke, R Claymore, D Maycock and B Price

**CABINET** Councillor P Turner

The following officers were present: Andrew Barratt (Chief Executive), Zoe Wolicki (Assistant Director People), Michael Buckland (Head of Revenues), Christine Rowe, Pardeep Kataria, Tracey Pointon (Legal Admin & Democratic Services Manager) and Tracey Smith (Democratic Services Assistant)

### **24 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors S Doyle, M Bailey, G Coates

### **25 MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on 20<sup>th</sup> June 2023 were approved and signed as a true record.

*(Moved by Councillor B Price and seconded by Councillor C Bain)*

### **26 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **27 CHAIR'S UPDATE**

None

### **28 RESPONSES TO REPORTS OF THE CORPORATE SCRUTINY COMMITTEE**

None

**29 CONSIDERATION OF MATTERS REFERRED TO THE CORPORATE SCRUTINY COMMITTEE FROM CABINET / COUNCIL**

None referred

**30 LOCAL COUNCIL TAX REDUCTION SCHEME 2024/25**

As report was delayed the committee had asked more time to read and come back with any questions

Update on questions -

- Does the new scheme include the Armed forces Covenant - yes, we will be continuing
- How many people will this new scheme help? The scheme will help over 1,000 vulnerable residents in Tamworth under this scheme
- How many recipients are currently in receipt of Local council Tax reduction between £6,000 and £16,000 – 5 at present of which we have a couple that will receive under the new scheme 1 or 2 people will be affected.
- There is a discretionary fund to help people under transition.

The committee agreed they happy for the scheme to go out for public consultation.

**31 QUARTER ONE 2023/24 PERFORMANCE REPORT**

Report of the Leader of the Council to provide the Committee with an overview of Council performance for the first quarter of the 2023-24 financial year (April to June 2023). It reports the position in relation to progress with strategic corporate projects and updates on the financial position, corporate risk, audit, information governance and complaints. Cabinet will consider the report on 31<sup>st</sup> August 2023.

**RESOLVED** That Committee

endorsed the contents of this report.

*(Moved by Councillor D Cook and seconded by Councillor B Price).*

The Officers confirmed that for future reports the page numbers would be removed to allow for easier reference for members

The Committee sought clarity on the following:

1. Unclear on bench marking how you compare with other local authorities and where do the targets come from? In terms of benchmarking this will

be something we are looking at, key indicators we can benchmark against other authorities.

2. Page 8 Quarterly targets, some of the graph's quarterly performance varies for performance, are the targets wrong where do they come from. These are internal targets based on internal profile of spend. Internal check against are we roughly spending to our anticipated profile. It's another way of visualising of where our spend should be now.
3. Pg 14 responded to 145 Freedom of Information requests in 1 quarter, what sort of drain is that on capacity. – This is decrease of 9.9% from last year. The Committee would like to thank the team for the hard work in responding to all these enquiries.
4. Neighbourhood Impact Team – what outcome are we looking for from this. It's set up to give a more targeted approach the vulnerable people. Previously the service was great but very wide, this service allows to target those people who need us. It may be something the committee would like to review in 6 – 12 months. It will build on the vulnerability data that is collected.
5. Should Corporate Scrutiny have seen the draft Asset Management Strategy – It was discussed at Corporate Scrutiny last year and led to some changes. It is planned to go to Infrastructure Safety and Growth Committee
6. Exploration of new operating model for services. – A new corporate project hand in hand with the medium Term Financial Strategy, need to look if there is a more efficient effective way of doing things.
7. Page 12 Universal Credit/Housing benefit payments. We have 26 successful claims from 89 applied for, which means we granted 29.9% of applications changed from previous year granted 43 of 98 43.9% why does it keep going down. – It is the level of outside income people are applying because its general austerity so they are applying for a discretionary housing payment, but the criteria is strict, so we are having to refuse on comparison of income and expenditure as they don't meet the criteria. Officer asked to provide a briefing note.
8. 5134 caseload for Council Tax Reduction Scheme so a quarter of the public are currently talking to us about this. Officer confirmed there are a lot of vulnerable people in Tamworth that need help.
9. Net Zero, in report project is on track is this the case. – Target is 2050 with an aspiration to move target is 2030. Just recruited a climate change officer. Two strategy's due at Scrutiny before Xmas. Being financially affordable will be a challenge.

**32 WORKING GROUP UPDATES**

Nothing to update.

**33 FORWARD PLAN**

Chair requested to look at the Financial Strategy to look at the Mid Term Financial Strategy.

**34 CORPORATE SCRUTINY COMMITTEE WORK PLAN & ACTION LOG**

Chair requested the Local Plan is added to the work plan but will liaise with the Chair of Infrastructure Safety & Growth as that Committee is also looking at the Local Plan

Add Financial Strategy to work plan

Repair Working Group to be added as a standing agenda item

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Chair





## **MINUTES OF A MEETING OF THE CORPORATE SCRUTINY COMMITTEE HELD ON 27th JULY 2023**

**PRESENT:** Councillors D Cook (Chair), C Bain, L Clarke, G Coates, S Doyle, D Maycock and B Price

**CABINET** Councillor T Jay

The following officers were present: Joanne Goodfellow (Assistant Director Finance), Michael Buckland (Head of Revenues), Paul Weston (Assistant Director Assets) and Tracey Pointon (Legal Admin & Democratic Services Manager)

### **14 APOLOGIES FOR ABSENCE**

Apologies for Absence were received from Councillors R Claymore, M Bailey

### **15 DECLARATIONS OF INTEREST**

There were no declarations of Interest.

### **16 CHAIR'S UPDATE**

Nothing to update

### **17 RESPONSES TO REPORTS OF THE CORPORATE SCRUTINY COMMITTEE**

None.

### **18 CONSIDERATION OF MATTERS REFERRED TO THE CORPORATE SCRUTINY COMMITTEE FROM CABINET / COUNCIL**

No new items referred.

**19 LOCAL COUNCIL TAX REDUCTION SCHEME 2024/25**

Report of the Portfolio Holder for Operations & Finance to provide an update on the proposed changes to the Local Council Tax Reduction Scheme and to request permission to undertake a consultation with the public and our Preceptors.

The Head of Benefits & Revenues Michael Buckland updated the committee on the work undertaken so far and would like to request permission from Cabinet to undertake a consultation with both the public and the Major Precepting Authorities in respect of proposed changes to the Council's Council Tax Reduction Scheme with effect from 1<sup>st</sup> April 2024.

Each year the Council is required to review its Council Tax Reduction Scheme in accordance with the requirements of the schedule 1A of the Local Government Finance Act 1992 and to either maintain the scheme or replace it.

Council Tax Reduction (CTR) was introduced from 1 April 2013 when it replaced the Central Government funded Council Tax Benefit regime. From its inception, the funding available to the Council from government has reduced year on year.

As with the majority of authorities within England, the Borough Council need to make changes to the CTR scheme for working age applicants (the scheme for pension age applicants is prescribed by Central Government) in order to reduce the significant administrative burden placed on the Council by the introduction of Universal Credit.

This report requests permission to consult on changes required to the scheme and makes recommendation for the 2024/25 scheme.

The Committee sought clarifications in the following areas:

- Clarification on rationale to reducing the capitol to £6,000.00 –to make it a limit of £16,000 would make the scheme much more expensive.
- Peoples' expenditure rises very quickly what is being done in terms of money advice or green energy support - There are lots of things we have set up with the CAB, TAC we will always speak to people even at recovery stage, moving forward we will work together with housing and looked at vulnerable debtors this is part of a strategy in trying to lift vulnerable people out of poverty to help as many people as we can.
- The scheme at present it does say support people under the armed forces compensation scheme the scheme coming only quotes those that are on the war pension not armed forces compensation – we will look into that in terms of whether we continue to do so.

**RESOLVED** That the Committee

Endorsed the report and the recommendations in the report;  
and

Asked that the item is bought back to Committee on 8<sup>th</sup> August for a follow up discussion before going to Cabinet on 17<sup>th</sup> August.

*(Moved by Councillor D Cook and seconded by Councillor B Price)*

## **20 UPDATE ON HOUSING REPAIRS SERVICE**

Report of the Assistant Director – Assets to provide an update on the performance of the housing repairs and voids service, including Key Performance Indicators, tenant feedback data, void performance data, complaints and Member Enquiries.

The Chair requested that a working group was established to include the following members Councillors D Cook, B Price, D Maycock, S Doyle and G Coates also to include the Councillors R Kingstone, B Clarke

Assistant Director – Assets welcome a working group but be mindful we are working on the new Social Housing Act and there will be a project to address information coming out of that. There are some very clearly defined standards that we will have to meet, notably annual property inspections could be a requirement which will have a cost and resource implications. Right first-time fix looks as though that may be dropped from the requirements because of the level confusion across the industry on what this means.

Committee sought clarity on the following;

- What are the definitions for the repairs - Emergency, urgent and routine – confirmed a link in the report to the Housing Repairs Policy which sets out the definitions.
- What is the figure of the damp equipment we have. – there are two pieces of equipment, used when no cause can be identified, one is used in the property that is reported as damp with no identified cause and one in a similar property with no damp to identify the difference between the two properties, also use a damp survey company.
- There were concerns around where cases of damp and mould are closed is there a potential to re-open rather than start the process again. Officer confirmed that there is a piece of work ongoing to look at this issue.

The Chair will contact Members to organise an initial face to face working group meeting.

## **21 WORKING GROUP UPDATES**

None

## **22 FORWARD PLAN**

The Chair requested that the Local Plan Issues and Options report be looked at by Corporate Scrutiny on 4<sup>th</sup> October 2023

**23 CORPORATE SCRUTINY COMMITTEE WORK PLAN & ACTION LOG**

The workplan will be updated as follows.

Local Council Tax Reduction Scheme 2024/25 to be included on agenda 8<sup>th</sup> August 2023

Local plan Issues and Options to be included on agenda on 4<sup>th</sup> October 2023

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Chair

4 October 2023

**Report of the Interim Executive Director Resources****Medium Term Financial Strategy****Purpose**

To provide further information on the latest Medium Term Financial Strategy (MTFS) forecasts.

**Recommendations**

That Members consider the updated forecast and underlying financial position.

**Executive Summary**

At its meeting on 8<sup>th</sup> August 2023, Corporate Scrutiny Committee received the Quarter 1 Corporate Performance report including the updated MTFS forecasts as at 30 June 2023.

Updates to the MTFS are considered quarterly by Corporate Management Team, Corporate Scrutiny Committee and Cabinet on a quarterly basis – based on the financial information contained within the MTFS approved by council in February each year (following the detailed discussions held and information reported during the budget process) but informed by and in light of any developing financial issues as they arise (as detailed in the report).

As a result of the updated forecast at quarter 1, July 2023, the forecast projections now identify General Fund balances of £3.7m by 2025/26 (compared to £1.1m as part of the approved MTFS forecast in February 2023), a shortfall of £0.7m by 2026/27 (compared to a shortfall of £4.1m), a shortfall of £4.8m by 2027/28 (compared to a shortfall of £9m), with a shortfall of £9.5m by 2028/29.

Under the best case scenario, General Fund balances are forecast at £4.3m by 2025/26, £1.1m by 2026/27, with a shortfall of £2.9m by 2027/28, and £6.9m by 2028/29.

Under the worse case scenario, General Fund balances are forecast at £0.3m by 2025/26, with a shortfall of £5.3m by 2026/27, £10.7m by 2027/28, and £16.6m by 2028/29.

As members will be aware, savings are usually considered annually as part of the budget process. This update is the first step in reviewing the MTFS forecast during July as part of the Qtr 1 financial healthcheck report for Corporate Scrutiny and Cabinet - in light of the latest information available - including any further indications from government and those from the LGF Settlement for 23/24 & indications for 24/25. This will then inform the scale of the cost reductions needed as part of the budget process – **managers will again be asked to identify further areas for potential savings and growth opportunities for consideration by Members as part of the budget process.**

With the ongoing uncertainty around the fair funding review and business rates reset, it makes it difficult to plan in the longer term - which is what we have experienced for the past 10 years as the review has been deferred numerous times and now is a question of if rather than when it could happen.

A further consideration is the potential scale and scope of any government funding reductions, which need to be forecast. **There needs to be a balance between hoping for the best and**

**planning for the worst - which would include consideration of cost efficiencies, increased income and ultimately service reductions.** Therefore it is suggested that the focus be on achieving a balanced 3 year MTFS, pending further clarification regarding the planned reforms to local government finance.

## Housing Revenue Account

With regard to the Housing Revenue Account, a 5 year MTFS was approved by Council including significant investment in meeting future housing needs to sustain the HRA in the longer term.

As a result of the updated forecast at quarter 1, July 2023, the forecast projections now identify HRA balances of £1.5m by 2025/26 (compared to £2.8m as part of the approved MTFS forecast in February 2023), £1.3m by 2026/27 (compared to £2.4m), £1.2m by 2027/28 (compared to £2.2m), with balances of £1m by 2028/29.

Under the best case scenario, HRA balances are forecast at £3.5m by 2025/26, £4.3m by 2026/27, £5.3m by 2027/28, and £6.2m by 2028/29.

Under the worse case scenario, HRA balances are forecast at £1.4m by 2025/26, £1.2m by 2026/27, £1m by 2027/28, and £0.9m by 2028/29.

However, this does not include the anticipated cost pressures for the HRA capital programme arising from the ongoing work in updating the 30 year HRA business plan. Previous indications from the modelling are a potential shortfall over 30 years of £42m plus a significant and unsustainable increase in HRA debt levels arising from the capital programme pressures (of over £200m over 30 years).

## Options Considered

None

## Resource Implications

The latest forecasts are detailed below.

## General Fund

	General Fund						
MTFS Projections 2022/23 - 2028/29	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Projected Balances per MTFS Council February 2023</b>	(9,170)	(7,962)	(5,865)	(1,101)	3,577	8,506	8,506
<b>Revised Stress Tested Forecasts:</b>							
Best Case Revised Forecast Balances - July 2023	(9,615)	(9,097)	(7,970)	(4,275)	(1,094)	2,387	6,446
Central Case Revised Forecast Balances - July 2023	(9,615)	(9,097)	(7,678)	(3,691)	205	4,351	9,020
Worse Case Revised Forecast Balances - July 2023	(9,615)	(8,179)	(5,519)	(290)	4,851	10,241	16,157

## Housing Revenue Account

	Housing Revenue Account						
MTFS Projections 2022/23 - 2028/29	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Projected Balances per MTFS Council February 2023</b>	(4,431)	(3,608)	(3,331)	(2,849)	(2,434)	(2,152)	
<b>Revised Stress Tested Forecasts:</b>							
Best Case Revised Forecast Balances - July 2023	(2,762)	(1,802)	(2,744)	(3,485)	(4,314)	(5,298)	(6,222)
Central Case Revised Forecast Balances - July 2023	(2,762)	(1,802)	(1,738)	(1,470)	(1,268)	(1,198)	(1,047)
Worse Case Revised Forecast Balances - July 2023	(2,762)	(1,802)	(1,711)	(1,414)	(1,183)	(1,084)	(902)

### Legal/Risk Implications Background

There remains a high degree of uncertainty arising from the most significant changes in Local Government funding for a generation - arising from the Fair Funding Review, review of the Business Rates Retention (BRR) scheme, reset of the Business Rates baseline and the ongoing uncertainty over the funding for the New Homes Bonus scheme.

While we are aware of these forthcoming change, little to no information is available on the potential impact for individual Councils' finances.

We will therefore need to consider the approach to forecasting and planning for these uncertainties balancing the risk to the MTFS against the need for savings and potential service reductions.

The Key Risks are:

- Future Government financial support and Revenue Support Grant levels for future years - the budget setting process has faced significant constraints in Government funding in recent years - following years of austerity.

On 12<sup>th</sup> December 2022, the Secretary of State for Levelling Up, Communities and Local Government published a written ministerial statement which was accompanied by a policy statement on the 2023/24 local government finance settlement and assumptions about the 2024/25 local government finance settlement.

This statement came ahead of the 2023/24 provisional local government finance settlement announcement, which was published in December 2022, detailing local authority-level figures for 2023/24.

The Government has set out some planning assumptions for the 2024/25 local government finance settlement as follows:

- The Review of Relative Needs and Resources ('Fair Funding Review') and a reset of Business Rates growth will not be implemented in the next two years.
- The council tax referendum principles will continue the same as 2023/24.

- Revenue support grant will continue and be uplifted in line with baseline funding levels (assumed now to be now based on September 2023 CPI), while social care grants will increase as set out in the table above.
- Business rates pooling will continue.
- The Government will set out the future position of New Homes Bonus ahead of the 2024/25 local government finance settlement.

This settlement represents a 'holding position' until the next Parliament, aiming at stability. The ruling out of a business rates reset, or a fair funding review, means that the funding distribution will stay fairly stable (with the exception of Extended Provider Responsibility funding). But this means that the big questions about the future of the funding system remain unaddressed one way or another.

While this means the Council will be able to retain its business rate growth for 2023/24 and 2024/25, it also means that the uncertainty continues and potentially the Council still faces losing this growth from 2025/26.

**There is a high risk that these reforms will have a significant effect on the Council's funding level from 2025/26.**

- There are also further uncertainties arising from current cost pressure and inflationary increases which have compounded the likely price increases for supplies that are required for building or construction/maintenance works.

In addition, and following the mini budget on 23<sup>rd</sup> September, there are cost pressures due to the financial markets' response to the contents of that budget. There have been significant increases in interest rates, and it can be expected that this will have a negative effect on the price of goods and services but a positive effect from the return from the Council's Treasury investments.

Energy efficiency is likely to be a significant feature across all of our property portfolio including Council Housing. The commitment to achieve zero carbon within our own operations will present difficulties when considering our historic buildings like the Assembly Rooms, Castle and Town Hall. It is likely that investment in the property portfolio will be needed which has not yet been quantified and will need to be considered in future, in line with the Corporate Capital Strategy objectives.

It is anticipated that amendments to the Decent Homes Standard will look at building safety and energy efficiency for Council Housing. The cost is likely to be significant and could mean exploration of new ways of funding such as the application of service charges and as included within the 2022/23 capital programme, through grants available.

An increase in the cost of repairs has been included in the MTFS due to the current market cost pressures. The RICS through their Building cost indicator service (BCIS) are predicting increasing tender prices over the next 5 years so this is likely to impact on existing contracts. There is the risk that if costs continue to increase in excess of CPI, contractors will seek further uplifts. The impact on planned work is that less work will be done, this will extend the renewal period for key components which will increase demand on responsive repairs. The volume of responsive repairs is unlikely to change.

Income from the commercial/industrial portfolio has held up during the pandemic, but underlying market issues and the increase in online shopping (increased by the pandemic) mean that there is an immediate risk in relation to the income achievable from the Council's commercial property portfolio, which could result in a significant loss of income.

- For 2021/22 a 1.75% increase in Local Government pay was agreed. For 2022/23, an offer of a £1,925 increase on all pay points has been subject to union ballot and has



been agreed. Future years remain uncertain but a 4.0% increase has been assumed for 2023/24 with annual increases of 2.5% p.a. from 2024/25.

- Challenge to continue to achieve high collection rates for council tax, business rates and housing rents – in light of the welfare benefit reforms and the impact of the current cost pressures on economic conditions and uncertainty.

### **Equalities Implications**

None

### **Environment and Sustainability Implications (including climate change)**

None

### **Background Information**

- a) The Government's **Fair Funding Review (FFR)** of the distribution methodology includes:
  - a. changes to the needs assessment (which will determine each Council's share of the national funding for Local Government – it is likely that this will reflect the impact of Social Care demands and that funding will be redistributed to Unitary and County Councils to the detriment of District Councils);
  - b. treatment of relative resources (to determine how much each Council can fund locally through income from fees and charges and council tax);
  - c. any transitional arrangements to protect Councils from significant reductions in funding – and the impact from their unwinding.
- b) **Spending Review** – where the total spending allocation for Government Departments will be set – including national control totals for Local Government spending. It sets UK Government departments' resource budgets.
- c) The ongoing **review of the Business Rates Retention (BRR) scheme** –work on the design of the new system including the impact of 'rolling in' grants such as Housing Benefit administration and Hew Homes Bonus.
- d) The planned **reset of the Business Rates baseline** for each Council could mean redistribution of the growth, or a proportion of such, achieved since 2013.
- e) **New Homes Bonus scheme** - review planned on operation of the scheme including local growth in housing numbers and share of the national pool (including the 'deadweight' for which Councils no longer receive grant).

### **Report Author**

Joanne Goodfellow - Interim Executive Director Finance

### **List of Background Papers**

Quarter One 2023/24 Performance Report, Corporate Scrutiny Committee, 8<sup>th</sup> August 2023.

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### Corporate Scrutiny Work Plan

<b>Work Plan</b>		
<b>TARGET MEETING DATE</b>	<b>SUBJECT</b>	<b>MEETING WHEN ITEM ADDED TO WORK PLAN</b>
June 2023	Working group feedback - Review of Quarterly Performance Report	
4 <sup>th</sup> October 2023	Financial Strategy	July 2023
	Leaseholder Services Charges	September 2023
16 <sup>th</sup> November 2023	Quarter 2 2023/2024 Performance report	
7 <sup>th</sup> December 2023		
7 <sup>th</sup> February 2023	Quarter 3 2023/2024 Performance report	
7 <sup>th</sup> March 2023		
TBC	Quarter 4 2023/2024 Performance report	
<b>Dates to be agreed</b>		
TBC	Update on corporate prioritisation	August 2020
TBC (September 2023)	Joint Waste contract update	June 2021
TBC	Staffordshire Leaders Board (next meeting Nov 23)	February 2024
TBC	Corporation Street (Gateway project) – review	September 2022
TBC	Draft Improvement Plan (Regulation of Social Housing)	March 2023

### Working Groups

Set up date	Item	Target Meeting
July 2023	<b>Housing Repairs Performance</b>  <b>Members, D Cook, C Bain, B Price D Maycock, S Doyle, G Coates</b> R Kingstone, J Wadrup, C Dean, B Clarke (Non Committee)	
June 2022	<b>Review of Quarterly Performance Report</b> to align with new Corporate Plan 2022-2025  Members: To be confirmed	<b>Aiming for June 2023</b> – which meeting Working Group to report back to
October 2022	<b>Review of Leaseholder Charges Communications</b> following referral from full council meeting on 27.09.2022 meeting  Members: To be confirmed	<b>Ongoing</b>

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### Items Considered/Follow up actions

Date of meeting	Item	Action
27.07.23	Council Tax reduction Scheme 2024/2025	Referred back to Committee on the 8 <sup>th</sup> August 2023
27.07.23	Housing Repairs Performance Update	Endorsed report and Working Group Established
08.08.23	Quarter 1 2023/2024 Performance report	Endorsed the contents of the report
08.08.23	Local Council Tax Reduction Scheme 2024/2025 (Follow up from 27.07.23)	The committee agreed they happy for the scheme to go out for public consultation

**Upcoming Corporate Scrutiny Committee Meetings**

Meeting dates:

4<sup>th</sup> Oct 23

16<sup>th</sup> November 23

7<sup>th</sup> Dec 23

7<sup>th</sup> Feb 24

7<sup>th</sup> March 24

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