



MINUTES OF A MEETING OF THE INFRASTRUCTURE, SAFETY AND GROWTH SCRUTINY COMMITTEE HELD ON 12th JULY 2023

PRESENT: Councillor C Dean (Chair), Councillors B Clarke, R Claymore, T Clements, J Jones, R Pritchard and L Wood

CABINET:

The following officers were present: Anna Miller (Assistant Director – Growth & Regeneration), Lara Rowe (Castle Museum and Archive Manager), Leanne Costello (Democratic and Executive Support Officer) and Tracey Smith (Democratic Services Assistant)

13 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor B Price and Councillor J Oates

14 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 15th June 2023 were approved and signed as a correct record.

(Moved by Councillor R Claymore and seconded by Councillor T Clements)

15 DECLARATIONS OF INTEREST

Councillor R Pritchard declared that due to his previous responsibilities he would remove himself for item 7.

16 UPDATE FROM THE CHAIR

The Chair updated the Committee that she has had a meeting with Officers and added some items to the workplan which they would look at toward the end of the meeting.

17 RESPONSES TO REPORTS OF THE INFRASTRUCTURE SAFETY & GROWTH COMMITTEE

There were no new updates.

**18 CONSIDERATION OF MATTERS REFERRED TO THE INFRASTRUCTURE
SAFETY & GROWTH COMMITTEE FROM CABINET OR COUNCIL**

No new items referred.

19 MUSEUM ACCREDITATION

18:02 Councillor R Pritchard left the meeting,

Report of the Assistant Director, Regeneration and Growth to seek Committee endorsement for the adoption and implementation of documents relating to the 2023 Accreditation review (Arts Council England) in respect of Tamworth Castle Museum and Collections.

The Castle, Museum and Archive Manager introduced the report, advising the Committee that as part of Tamworth Castle's Accreditation review they were required to update their policies, and highlighted the Museum Forward Plan where they had focussed the action plan to link with the Corporate Priorities.

The Committee made the following comments/observations and asked the following questions:

1. Whether, as part of the plan, they would be liaising with the historic and heritage groups within Tamworth? The Officers explained that under the Partnership Working Section, the plan detailed more information about the local history and heritage groups they would be working with.
2. Would they be using the Accreditation to seize any opportunities for extra funding? The Officer confirmed that Accreditation was key to some of their grant funding, and that they had previously applied for funding on the basis of this. The Officer also commented that they had recently applied to 'MEND' which is a repairs grant process, through the Arts Councils that is specifically for Accredited Museums.
3. The Committee acknowledged that the report was extremely comprehensive and thanked officers for their hard work. Committee Members also commented that they had been on the Castle Tour and acknowledged the passion of the staff working at the Castle.

RESOLVED: That the Committee endorsed the report and the two recommendations going to Cabinet on 20th July 2023 as below:

1. Approve the adoption of the Forward Plan for Tamworth Castle and Museum 2023-28 and the following supporting policies and plans: Access Policy, Collections Development

Policy, Collections Care and Conservation Policy and Plan, Collections Management Policy, Documentation Policy and Emergency Response Plan.

2. Approve authorisation for the Assistant Director, Regeneration and Growth, in conjunction with the Portfolio Holder for Entertainment and Leisure, to progress the Castle's Museum Accreditation process and make minor change to the documents if required.

(Moved by Councillor B Clarke and seconded by Councillor R Claymore)

The Chair thanked the Officers and invited them to leave the meeting.

20 FORWARD PLAN

There were no new items identified by the Committee.

21 WORKING GROUP UPDATES

Review of Policy engagement to relating to Migrant Communities

It was agreed that a meeting would be scheduled for the end of August. The aim of the working group was discussed and agreed that now the Policy has been implemented the group would look at how the Policy was working.

Facilities for HGV Drivers

In the absence of Councillor Price it was agreed that there are a number issues that could be addressed including lack of space for HGV Drivers, where there is space there is a charge that they are unwilling to pay and the litter created.

Councillor Clements agreed to discuss this with Councillor Price and also find out more information about the HGV Drivers Forum via Staffordshire County Council

22 INFRASTRUCTURE SAFETY & GROWTH SCRUTINY COMMITTEE WORK PLAN

The Chair highlighted the items that had been added to the Work Plan since the last meeting.

EV charging update - The Committee requested that this item be bought forward, the Chair confirmed that following her meeting with Officers it was confirmed that the item would not be ready for an earlier meeting. The Committee challenged that Scrutiny should be able to request this be bought back sooner, the Chair agreed to take this away.

Council Housing Repairs – the Committee requested that this be brought to the Committee in September. The Chair confirmed that she is going to discuss with the other Scrutiny Chairs as to where this item would be best addressed and come back and bring it back to the Committee.

Chair