



MINUTES OF A MEETING OF THE CABINET HELD ON 29th JUNE 2023

PRESENT: Councillor P Turner (Chair), Councillors T Jay, A Cooper, S Smith, P Thompson and M Summers

Chair of Corporate Scrutiny, Councillor D Cook

The following officers were present: Andrew Barratt (Chief Executive), Nicola Hesketh (Monitoring Officer), Tracey Pointon (Legal Admin & Democratic Services Manager) and Tracey Smith (Democratic Services Assistant)

9 APOLOGIES FOR ABSENCE

There were no apologies for absence

10 MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held on 8th June 2023 were approved and signed as a correct record.

(Moved by Councillor T Jay and seconded by Councillor A Cooper)

11 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

12 QUESTION TIME:

There were no Questions.

13 MATTERS REFERRED TO THE CABINET IN ACCORDANCE WITH THE OVERVIEW AND SCRUTINY PROCEDURE RULES

Report of the Chair of the Corporate Scrutiny Committee to update Cabinet and to make recommendations to it following consideration of the Housing Repair Performance Update by Corporate Scrutiny Committee on 20th June 2023.

RESOLVED: That Cabinet endorsed the recommendation that all avenues of complaints are fed in through the Tell Us process.

(Moved by Councillor T Jay and seconded by Councillor S Smith)

14 QUARTER FOUR 2022/23 PERFORMANCE REPORT

Report of the Leader of the Council to provide the Committee with an overview of Council performance, risk and financial health-check towards achieving the strategic projects detailed within the Corporate Plan and Medium-Term Financial Strategy. The information contained within the report covers performance for the final quarter of the financial year (January to March 2023). Corporate Scrutiny considered the report on 20th June 2023.

Members asked for the following updates within the Quarter Four report:

Layout of document, page 23/15 - current risk matrix calculation – requested additional numbers around this on a separate page for better visualisation.

From page 25/17 - target dates required.

Page 26/18 – Risk control measure status - arrow to right but nothing to identify what this means (key on page 21/13 represents something different).

Warning statuses – would like to see action plans built in as well against those items deemed as issues - either as an appendix or notes to a further action plan (as with the corporate risk on the original matrix).

RESOLVED: That Cabinet

1. endorsed the contents of the report and;
2. Approved for each of the projects detailed with the capital outturn section of the Financial Health check report (Appx 1), the re-profiling of the budget into the authority's Capital Programme for 2023/24 (total £29.154m)

(Moved by Councillor T Jay and seconded by Councillor A Cooper)

15 TAMWORTH BOROUGH COUNCIL GRANT SCHEMES

Report of the Portfolio Holder for Environmental Health and Community Partnerships to inform Members of the Community Grants, Councillor Grants, and Festive Grants awards made during 2022/23.

RESOLVED: *That Cabinet endorsed the outturn of the funding approved by the Nominations and Grants Sub-Committee in 2022/23.*

(Moved by Councillor M Summers and seconded by Councillor A Cooper)

16 AUTHORITY TO RELEASE PROCESS

Report of the Portfolio Holder for Operations and Finance to provide Councillors with a revised process and guidance to enable access to personal information processed by the Council with respect to constituents.

RESOLVED: That Cabinet approved the Authority to Release procedure and guidance for Councillors requesting access to information from the Council for immediate implementation.

(Moved by Councillor T Jay and seconded by Councillor A Cooper)

Leader