



Borough of Tamworth

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**INFRASTRUCTURE, SAFETY AND GROWTH  
SCRUTINY COMMITTEE**

14 November 2022

Dear Councillor

A Meeting of the Infrastructure, Safety and Growth Scrutiny Committee will be held in **Town Hall, Market Street, Tamworth on Tuesday, 22nd November, 2022 at 6.00 pm.** Members of the Committee are requested to attend.

Yours faithfully

A handwritten signature in black ink, appearing to be 'A. B.', followed by a long horizontal line extending to the right.

**Chief Executive**

**A G E N D A**

**NON CONFIDENTIAL**

- 1 Apologies for Absence**
- 2 Minutes of the Previous Meetings (Pages 5 - 18)**

*To receive the minutes of the previous two meetings held on:  
26<sup>th</sup> September 2022; and  
10<sup>th</sup> October 2022*

### **3 Declarations of Interest**

*To receive any declarations of Members' interests (personal and/or personal and prejudicial) in any matters which are to be considered at this meeting.*

*When Members are declaring a personal interest or personal and prejudicial interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a personal and prejudicial interest in respect of which they do not have a dispensation.*

### **4 Update from the Chair**

### **5 Infrastructure Funding Statement 2021/22 (To Follow)**

*(Report of the Portfolio Holder for Skills, Planning, Economy & Waste)*

### **6 Responses to Reports of the Infrastructure Safety & Growth Committee**

### **7 Consideration of Matters referred to the Infrastructure Safety & Growth Committee from Cabinet or Council**

*(Discussion item)*

### **8 Forward Plan**

*(Discussion item – link to Forward Plan is attached)*

<http://democracy.tamworth.gov.uk/mgListPlans.aspx?RPId=120&RD=0&bcr=1>

### **9 Working Group Updates**

*To receive updates from any Working Groups*

### **10 Infrastructure Safety & Growth Scrutiny Committee Work Plan (Pages 19 - 20)**

*(Update and discussion on the Infrastructure Safety & Growth Scrutiny Work Plan)*

### **11 Exclusion of the Press and Public**

To consider excluding the Press and Public from the meeting by passing the following resolution:-

*“That in accordance with the provisions of the Local Authorities (Executive Arrangements) (Meeting and Access to Information) (England) Regulations 2012, and Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public”*

At the time this agenda is published no representations have been received that this part of the meeting should be open to the public.

## **12 Transport Integration Update**

*(To receive an update)*

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### **Access arrangements**

*If you have any particular access requirements when attending the meeting, please contact Democratic Services on 01827 709267 or e-mail [democratic-services@tamworth.gov.uk](mailto:democratic-services@tamworth.gov.uk). We can then endeavour to ensure that any particular requirements you may have are catered for.*

### **Filming of Meetings**

*The public part of this meeting may be filmed and broadcast. Please refer to the Council's Protocol on Filming, Videoing, Photography and Audio Recording at Council meetings which can be found [here](#) for further information.*

*If a member of the public is particularly concerned about accidental filming, please contact a member of Democratic Services before selecting a seat*

### **FAQs**

*For further information about the Council's Committee arrangements please see the FAQ page [here](#)*

To Councillors: S Goodall, R Ford, M Cook, J Harper, D Maycock, S People, B Price, R Rogers and P Turner

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## **MINUTES OF A MEETING OF THE INFRASTRUCTURE, SAFETY AND GROWTH SCRUTINY COMMITTEE HELD ON 11th OCTOBER 2022**

**PRESENT:** Councillor S Goodall (Chair), Councillors M Cook, J Harper, D Maycock, S People, R Rogers, P Turner and C Cooke

**CABINET:** Councillor Jeremy Oates  
Councillor Stephen Doyle

The following officers were present: Andrew Barratt (Chief Executive), Anna Miller (Assistant Director – Growth & Regeneration), Matthew Fletcher (Head of Economic Development and Regeneration), Nigel Harris (General Manager, Joint Waste Service), Victoria Woodhouse (Customer Relations and Performance Manager, Joint Waste Service), Laura Patrick (Regeneration Officer) and Jo Hutchison (Democratic Services, Scrutiny and Elections Officer)

### **51 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors R Ford and B Price. Councillor C Cooke attended as Councillor R Ford's substitute.

The Chair welcomed Councillors D Maycock and R Rogers as members of the Committee.

### **52 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **53 UPDATE FROM THE CHAIR**

The Chair noted there were no minutes of the previous meeting (26<sup>th</sup> September 2022) for approval at this meeting given the proximity of the two meetings.

### **54 DUAL STREAM (RECYCLING SERVICE) QUARTERLY UPDATE**

The Chair welcomed the Portfolio Holder for Skills, Planning, Economy and Waste, Councillor Doyle and the Chief Executive, Mr Andrew Barratt, the General

Manager of the Joint Waste Service, Mr Nigel Harris, and the Customer Relations and Performance Manager of the Joint Waste Service, Ms Victoria Woodhouse to this meeting.

The General Manager provided an overview of the Report and confirmed that the service reliability remained good. He reported that the plans set out in the Report for the Christmas and new year period needed to be amended as the tipping facilities would not be open long enough on Saturday 24<sup>th</sup> and 31<sup>st</sup> December. He reported that revised plans would be recirculated to members.

The Committee commented and sought clarifications in the following areas:

1. The Committee commented that the data in the Report was helpful and the Committee requested data be shown in graphical form and to also include data from prior years to help show the trends, and it was agreed that this would be provided going forwards.
2. The Chief Executive reported that the next quarterly update would provide a written update on the report on the Interim Review which had been commissioned. In summary the report considered whether the service was fit for purpose, had sufficient capacity, looked at communications and whether this could be improved, looking at the utilisation of data and using data to drive the service forward and at the facilities used by the service. The report highlighted that contamination levels had reduced and there would be a measurable action plan from this report.
3. The Committee sought further information on the robustness / quality / lifecycle of the blue bags. It was reported that there had been no widespread issues reported. It was expected that over time there would be further information on this which could be reported. The service had modelled a 10% replacement of bags in each year, however there was no clear data as yet to assess whether this accurately reflected the position. The Committee requested whether there was any data related to this from neighbouring authorities which had adopted the bag strategy. The General Manager agreed that relevant statistics for this would be monitored going forwards.
4. Whether contaminated bins were from the same properties where it was reported that this data was not currently recorded. The Committee commented that going forwards they would like to see this data.
5. Whether there were any plans for proactive communication advising residents that additional bags were available prior to Christmas. It was reported that other authorities had adopted this strategy.
6. Clarification was requested on how the cost of the additional infrastructure was resourced from the additional income received and it was reported that the additional income resulted from a higher price for higher quality (uncontaminated) waste and this price had held up at the start of this year but there were signs that there could be some reductions in price going forwards, however, the quality of the waste was key.
7. How the level of contamination under the prior service compared with the current service, where it was reported that most of the contamination was in the blue bin and there were very low levels of contamination in the paper and card stream. It was agreed that further data would be provided and

would include data from the period prior to the implementation of the new service.

8. Whether there were other items of waste which could be recycled, for example tetra packs, where it was reported that the limitation for the joint waste service was the recycling facilities which currently had no local capacity to recycle this waste.

The Chair requested that the General manager take back the Committee's comments and, on behalf of the Committee, the Chair thanked the Portfolio Holder and the Officers for their attendance. The Officers then left the meeting.

## **55 RESPONSES TO REPORTS OF THE INFRASTRUCTURE SAFETY & GROWTH COMMITTEE**

None to report back on since the last meeting.

## **56 CONSIDERATION OF MATTERS REFERRED TO THE INFRASTRUCTURE SAFETY & GROWTH COMMITTEE FROM CABINET OR COUNCIL**

None.

## **57 FORWARD PLAN**

No further items were identified from the Forward Plan for this Committee's consideration at this time.

## **58 WORKING GROUP UPDATES**

It was reported that the Facilities for HGV Drivers working group meeting had to be rescheduled and would met shortly.

It was reported that information was awaited from the County Council prior to commencing the working group (in conjunction with the Health & Wellbeing Scrutiny Committee) on the travelling community.

There was a transport integration update later on the Agenda.

## **59 INFRASTRUCTURE SAFETY & GROWTH SCRUTINY COMMITTEE WORK PLAN**

The Committee considered its Work Plan and updated it as follows:

### **Infrastructure, Safety and Growth Scrutiny Work Plan**

<b>Work Plan</b>	
<b>DATE</b>	<b>SUBJECT</b>
<b>Date to be confirmed 2022/23</b>	Transport Integration working group report
<b>18 January 2023</b>	Future High Street Fund
<b>18 January 2023</b>	Dual Stream (recycling service) quarterly update
<b>Quarterly updates</b>	Future High Street Fund
<b>Quarterly updates</b>	Dual Stream (recycling service) updates
<b>Quarterly</b>	Reset & Recovery updates
<b>Date to be confirmed</b>	Council Housing Repairs Policy
<b>Date to be confirmed</b>	Review of policy / engagement with stakeholders relating to migrant travelling community
<b>Date to be confirmed</b>	Fire Safety Update
<b>Date to be confirmed</b>	Town Hall
<b>Date to be confirmed</b>	Review of Taxi Licensing Policy – Points System
<b>Date to be confirmed</b>	CCTV update

<b>Working Groups</b>		
<b>Topic</b>	<b>Possible WG Members</b>	<b>Target IS&amp;G Com meeting date</b>
Review of policy / engagement relating to migrant travelling community		
Facilities for HGV Drivers in Tamworth	Cllrs B Price (WG chair) Cllrs S Daniels and M Cook	
Transport integration	Cllrs R Ford (Chair), M Cook, S People and P Turner	

## 60 EXCLUSION OF THE PRESS AND PUBLIC

**RESOLVED:** That members of the press and public be now excluded from the meeting during consideration of the following item on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

*(Moved by Councillor S Goodall and seconded by Councillor C Cooke)*



## 61 MARMION HOUSE DISPOSAL ROUTES

The Committee received the report of the Leader of the Council which set out proposals which would be presented to Cabinet regarding the approaches to marketing and disposing of the Marmion house site for redevelopment.

**RESOLVED** that the Committee endorsed the proposals for Cabinet consideration.

*(Moved by Councillor S Goodall and seconded by Councillor M Cook)*

The Leader of the Council left the meeting.

## 62 AMINGTON LOCAL CENTRE UPDATE

The Committee received the report of the Portfolio Holder for Skills, Planning Economy and Waste which set out actions which would be presented to Cabinet regarding the future development of Amington Local Centre

**RESOLVED** that the Committee endorsed the proposals for Cabinet consideration.

*(Moved by Councillor S Goodall and seconded by Councillor M Cook)*

The Portfolio Holder for Skills, Planning, Economy and Waste, the Assistant Director, the Head of Economic Development and Regeneration and the Regeneration Officer left the meeting.

## 63 TRANSPORT INTEGRATION UPDATE

The Committee received an update from the working group members. It was agreed that Councillor M Cook joined the working group.

Following discussion the Committee requested that the working group undertake further work in terms of the demand for different transport options, engage further, including with local businesses and investigate possible funding streams available, including from the County Council and national Government.

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Chair

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**MINUTES OF A MEETING OF THE  
INFRASTRUCTURE, SAFETY AND  
GROWTH SCRUTINY COMMITTEE  
HELD ON 26th SEPTEMBER 2022**

PRESENT: Councillor S Goodall (Chair), Councillors R Ford, M Cook, A Cooper, S Daniels, J Harper, S Peple, B Price and P Turner  
CABINET: Councillor Jeremy Oates

The following officers were present: Anna Miller (Assistant Director – Growth & Regeneration), Alice Poulton (Future High Streets Fund Project Officer) and Jo Hutchison (Democratic Services, Scrutiny and Elections Officer)

Guests: Ms Kirsten May, Ms Courtney Szanto and Ms Liz Warren

**40 APOLOGIES FOR ABSENCE**

There were no apologies.

**41 MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on 23 August 2022 were approved as a correct record.

*(Moved by Councillor R Ford and seconded by Councillor J Harper)*

**42 DECLARATIONS OF INTEREST**

Councillor S Peple declared a non-pecuniary interest in the Future High Streets Fund Quarterly Update item, as a Director of Tamworth Co-operative Ltd.

**43 UPDATE FROM THE CHAIR**

There was no update from the Chair on any items not otherwise covered on the Agenda.

**44 RESPONSES TO REPORTS OF THE INFRASTRUCTURE SAFETY & GROWTH COMMITTEE**

The Chair reported that at the August meeting, the Committee had considered 2 local plan related reports;

(i) Statement of Community Involvement and Local Development Scheme Report, and

(ii) Local Plan Issues and Options Consultation Report

The recommendations from this Committee relating to item (i) in terms of the time for / number of public speakers at Planning Committee were made and were supported by Cabinet.

#### **45 CONSIDERATION OF MATTERS REFERRED TO THE INFRASTRUCTURE SAFETY & GROWTH COMMITTEE FROM CABINET OR COUNCIL**

None.

#### **46 NET ZERO CARBON - BASELINE REPORTING**

The Chair invited the Leader of the Council and the Assistant Director, Regeneration and Growth to introduce the Net Zero Carbon – baseline report.

The Assistant Director highlighted that the baseline report had been commissioned following a competitive tender around a year ago and the Consultants were in attendance to provide an overview of the findings of the report to the meeting.

The Consultants explained the following aspects from the baseline report:

1. Key definitions used;
2. An overview of the declarations of net zero emissions made by local authorities across the United Kingdom
3. The Declaration made by Tamworth Borough Council to make the Council's activities net-zero carbon by 2050 with aspiration to achieve that by 2030 should the council be financially able to do so;
4. The process followed by the Consultants to compile the evidence base;
5. The areas of emissions within scope, which included council owned operational buildings, the communal areas of council owned property, relevant streetlighting, waste, the council fleet and other forms of council travel and direct emissions from specific suppliers;
6. The process undertaken to collect the relevant data;
7. The baseline data for 2019/20 where the two key areas identified as the largest sources of emissions were building related and related to the council waste collection service;
8. Recommendations for improving the evidence base, in terms of collecting data from missing sources, for example working from home emissions and better seeking improved data from procurement activities.
9. In terms of Housing, energy efficiency and decarbonisation of housing stocks was reported to be a thread of housing management over a 30 year

- plan, and it would be important to have projects ready to move as funding became available from central Government
10. In terms of non-domestic council building, the importance of undertaking an energy audit of the estate and to explore the building stock required.
  11. In terms of business transport and travel where the core objective would be to reduce the number and distance of such journeys and replacing short journeys with alternative methods of travel; cycle and walking and use of public transport.
  12. In terms of leisure and street lighting, the programme to replace street lights with LED lights would positively impact, and whilst the council did not operate leisure services currently if it did this would tend to be a large contributor to emissions and would need to be accounted for.
  13. In terms of waste this was a significant part of the carbon baseline and a shared service with Lichfield District Council and therefore recommendations would be to work jointly. Areas to consider; the transport side looking at ultra low vehicles and ensuring any depot had the ability to charge those vehicles and to look at the location of the depot to minimise emissions to the joint service, and also to consider other areas of waste recycling which could be available.
  14. In terms of procurement, to look at working with neighbouring authorities to increase purchasing power in procuring low carbon goods and services, and look at national frameworks, such as the National Social Value Taskforce framework and also directly engaging with suppliers.
  15. Consideration had also been given to methods for embedding low carbon in policies and decision making, and suggestions included building carbon literacy throughout the organisation and using tools to raise the visibility of climate considerations into decision making, and working in partnerships across other councils and also the health and voluntary sectors.

The Chair thanked the Consultants on behalf of the Committee for their report and attendance and the Consultants left the meeting at 7.10pm.

The Committee commented and sought clarifications in the following areas:

1. How this authority compared with other authorities where it was reported that it was very difficult to compare, and different council's included different areas of activities within their methodologies for compiling their baseline data.
2. The date of finalisation of the report given some data sets were estimated and the request to include a note to reflect the date of finalisation within the report.
3. Further information on the methodology for collecting better data on procured activities, where it was reported that for the Council to receive better data in this area would require significant additional data from

contractors and there was a recommendation on how the council could start to collect that.

4. The importance of embedding in the Council's decision making process not just cost and delivering requirements but also climate aspects.
5. The importance of waste disposal in terms of the council's carbon footprint and the need to look at the disposal service not just from a cost neutral or profiting making aspect, but also from a climate aspect, and considering waste disposal from a carbon neutral perspective. The Leader agreed that there needed to be a fundamental review of waste at a national level, and there was expected to be new requirements in terms of food waste, and there was flexibility to respond to that.
6. That Tamworth Climate Action had been in contact with the Assistant Director, who had assisted with signposting to the relevant county council officer for some aspects and to officers within this council for others.
7. It was confirmed that whilst most streetlight was a county council responsibility, Tamworth Borough Council had streetlighting in our estates and in the Castle Grounds.
8. Whether any work had yet been started on the costings of the recommendations where it was reported that this would be the focus of the next phase of work to create the Action Plans.
9. The Committee sought clarification on the timescales for the next piece of work for the delivery of the Action Plans, where it was reported that this would depend upon the procurement process for this piece of work. However the Leader confirmed that there were aspects which could be addressed now in terms of our procurement processes and which could contribute without having an Action Plan.

The Committee considered the Report and **RESOLVED** that:

1. The baseline assessment was endorsed.
2. It recommended to Cabinet that an Action Plan be prepared by 31 December 2024.

*(Moved by Councillor S Goodall and seconded by Councillor S Peaple)*

The Chair thanked the Leader and Assistant Director for their report.

#### **47 FUTURE HIGH STREETS FUND QUARTERLY UPDATE**

The Leader introduced the Future High Streets Fund Project Officer who provided an overview of the report which updated the Committee on the progress of the Future High Streets Fund programme.

Councillor Sheree Peaple declared a non-pecuniary interest, as a Director of Tamworth Co-operative Ltd.

The Committee commented and sought clarifications in the following areas:

1. To understand how the team was seeking to continue to deliver the project within budget. It was reported that they would carefully scrutinise designs and if there were opportunities, through the iterative design process, to design aspects differently which could reduce costs, for instance in terms of internal layouts, whilst not impacting the overall scheme deliverables, these would be pursued.
2. The Committee sought further reassurance and further oversight. The Assistant Director reported that the Programme Board had the whole oversight of the project and that Board met monthly and received detailed dashboards through which all designs and cost decisions were considered.
3. The Committee sought clarification on activities which were running concurrently and whether that affected the budget or funding from Government, if we were not ready by 2024. The Leader reported that the project remained on target to deliver the relevant aspects funded by the Government on schedule noting that work in the town centre would continue beyond 2024 which was not funded by Government but funded by the Council. The Assistant Director further reported that it was now that the project was in RIBA stage 3 that detailed costings were becoming clearer.
4. The timeline for works in Middle Entry and the demolition to start and how this would affect the businesses in Middle Entry. It was reported that some of the assets remained in the ownership of Peer Group and that some aspects were in the Council's ownership and it was therefore possible that works would be undertaken at different times. However, the logistics had not yet been detailed in this area, but the aim would be to minimise the impact on local businesses.
5. The retention of the heritage parts of the Co-operative building, where it was confirmed that the heritage features were to be retained and it was hoped that additional features would be revealed through the works.

**RESOLVED** that the report be endorsed.

*(Moved by Councillor S Goodall and seconded by Councillor P Turner)*

The Committee thanked the Leader and Officers for their attendance who then left the meeting.

#### **48 FORWARD PLAN**

No further items were identified for the Committee's consideration at this time.

#### **49 WORKING GROUP UPDATES**

It was agreed that the Committee would receive an update from the Transport Integration working group at its next meeting. Councillor M Cook offered to join the working group. The Committee supported further work being undertaken by the working group in this area and noted that there were multiple forms of transport and transport providers in the locality.

**50 INFRASTRUCTURE SAFETY & GROWTH SCRUTINY COMMITTEE WORK PLAN**

The Committee updated its work plan as follows:

**Infrastructure, Safety and Growth Scrutiny Work Plan**

<b>Work Plan</b>	
<b>DATE</b>	<b>SUBJECT</b>
<b>11 October 2022</b>	Amington local centre
<b>11 October 2022</b>	Dual Stream (recycling service) quarterly update
<b>11 October 2022</b>	Marmion House Disposal Routes
<b>11 October 2022</b>	Transport Integration working group report
<b>Quarterly updates</b>	Future High Street Fund
<b>Quarterly updates</b>	Dual Stream (recycling service) updates
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<b>Topic</b>	<b>Possible WG Members</b>	<b>Target IS&amp;G Com meeting date</b>
Review of policy / engagement relating to migrant travelling community		
Facilities for HGV Drivers in Tamworth	Cllrs B Price (WG chair) Cllrs S Daniels and M Cook	
Transport integration	Cllrs R Ford (Chair), M Cook, S People and P	



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<p style="text-align: center;"><b>Upcoming Infrastructure, Safety and Growth Scrutiny Committee Meetings</b></p>
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Meeting dates:

11 October 2022

22 November 2022

18 January 2023

23 March 2023

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Chair

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## Infrastructure, Safety and Growth Scrutiny Work Plan

<b>Work Plan</b>	
<b>DATE</b>	<b>SUBJECT</b>
<b>22 November 2022</b>	Infrastructure Funding Statement
<b>22 November 2022</b>	Transport Integration update
<b>18 January 2023</b>	Future High Street Fund
<b>18 January 2023</b>	Dual Stream (recycling service) quarterly update
<b>Quarterly updates</b>	Future High Street Fund
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<b>Upcoming Infrastructure, Safety and Growth Scrutiny Committee Meetings</b>
Meeting dates: 22 November 2022 18 January 2023

23 March 2023