



Borough of Tamworth

Marmion House,
Lichfield Street, Tamworth,
Staffordshire B79 7BZ.

Enquiries: 01827 709 709
Facsimile: 01827 709 271

AUDIT & GOVERNANCE SUB-COMMITTEE

19 January 2022

Dear Councillor

A meeting of the Audit & Governance Sub-Committee will be held in **Council Chamber, Marmion House, Lichfield Street, Tamworth, B79 7BZ on Thursday, 27th January, 2022 at 6.00 pm.** Members of the Committee are requested to attend.

Yours faithfully

A handwritten signature in black ink, consisting of a stylized 'A' and 'S' followed by a long horizontal line.

Chief Executive

A G E N D A

NON CONFIDENTIAL

- 1 Appointment of Chair**
- 2 Apologies for absence**
- 3 Declarations of Interest**
- 4 Exclusion of the Press and Public**

To consider excluding the Press and Public from the meeting by passing the following resolution:-

“That in accordance with the provisions of the Local Authorities (Executive Arrangements) (Meeting and Access to Information) (England) Regulations 2012, and Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public”

At the time this agenda is published no representations have been received that this part of the meeting should be open to the public.

5 FHSF Risk Report (Pages 3 - 16)

(Report of the Assistant Director for Growth & Regeneration)

Access arrangements

If you have any particular access requirements when attending the meeting, please contact Democratic Services on 01827 709267 or e-mail democratic-services@tamworth.gov.uk. We can then endeavour to ensure that any particular requirements you may have are catered for.

Filming of Meetings

The public part of this meeting may be filmed and broadcast. Please refer to the Council's Protocol on Filming, Videoing, Photography and Audio Recording at Council meetings which can be found [here](#) for further information.

If a member of the public is particularly concerned about being filmed, please contact a member of Democratic Services before selecting a seat.

FAQs

For further information about the Council's Committee arrangements please see the FAQ page [here](#)

To Councillors: M Summers, A Cooper, R Ford and Dr S People.

AUDIT & GOVERNANCE SUB-COMMITTEE

THURSDAY, 27 JANUARY 2022

FHSF RISK REPORT

EXEMPT INFORMATION

N/A

PURPOSE

To update the Audit and Governance Sub Committee on FHSF risk strategy.

RECOMMENDATIONS

It is recommended that the committee review this report and attached risk register.

EXECUTIVE SUMMARY

Since the last update, McBains have been appointed as the multi-disciplinary consultancy team for the FHSF Project. Since their appointment in September, the TBC FHSF project team have worked with the McBains project manager to consolidate risks into one risk register (see appendix 1 for a copy of the register).

As part of the governance structure for managing risk, the FHSF project team review the register once a month with the McBains Project Manager. Prior to this meeting, the McBains Project Manager consults with the multi-disciplinary teams to ensure any risks are updated. During these reviews, the FHSF project team look at the risk ratings and ensure that actions are up to date and add new risks to the register. Closed risks have been preserved on the register for transparency and are shown as greyed out.

In addition to the monthly risk review meetings, there is a standing agenda item at the monthly programme board meetings in which top risks are highlighted and discussed as part of a project specific update. Top risks refer specifically to risks that are currently an issue for the FHSF Project at the time the update is delivered to the programme board, not those that are rated highest across the overall FHSF Programme. These top risks are also discussed at the monthly delivery team meetings. The table below shows our current top risks:

Top Risks	
1	Poor quality survey information delays design process or hinders planning process.
2	Inability to find a solution to Nationwide fire escape concerns. Currently being reviewed by design team.
3	Price increases/scope gaps increase budget deficit. Understanding costs and FHSF outputs is current focus.

As agreed at the Audit and Governance Committee on 28th October, a new sub committee was formed and will meet quarterly to review FHSF project risk.

At the recent full council on 14th December, the leader made some minor amendments to the portfolios of the cabinet members. As such, Councillor Marie Bailey the cabinet member for Finance, Risk and Customer Services, added FHSF Finance and Risk to her portfolio. This includes a seat on the FHSF Programme Board. The Terms of Reference will be amended to reflect this change.

RESOURCE IMPLICATIONS

N/A

LEGAL/RISK IMPLICATIONS BACKGROUND

See Report

EQUALITIES IMPLICATION

N/A

ENVIRONMENT AND SUSTAINABILITY IMPLICATIONS (INCLUDING CLIMATE CHANGE)

N/A

BACKGROUND INFORMATION

N/A

REPORT AUTHOR

Anna Miller- Assistant Director - Growth and Regeneration
Alice Poulton – Future High Streets Fund Project Officer

LIST OF BACKGROUND PAPERS

N/A

APPENDICES

FHSF Risk Register (Exempt Information - Not for publication because the report contains exempt information as defined in Paragraph 3 in Part 1 of Schedule 12A of the Local Government Act 1972)

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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