



Borough of Tamworth

Marmion House,  
Lichfield Street, Tamworth,  
Staffordshire B79 7BZ.

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## CORPORATE SCRUTINY COMMITTEE

17 October 2017

Dear Councillor

A Meeting of the Corporate Scrutiny Committee will be held in **Committee Room 1 - Marmion House on Wednesday, 25th October, 2017 at 6.00 pm**. Members of the Committee are requested to attend.

Yours faithfully

A handwritten signature in black ink, consisting of a stylized 'A' followed by a long horizontal line that tapers to a point on the right.

### A G E N D A

#### NON CONFIDENTIAL

- 1 **Apologies for Absence**
- 2 **Minutes of the Previous Meeting (Pages 1 - 6)**
- 3 **Declarations of Interest**

*To receive any declarations of Members' interests (personal and/or personal and prejudicial) in any matters which are to be considered at this meeting.*

*When Members are declaring a personal interest or personal and prejudicial interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a personal and prejudicial interest in respect of which they do not have a dispensation.*

**4 2017/18 Forward Plan** (Pages 7 - 28)

**5 Work Plan 2017/18** (Pages 29 - 30)

*People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709264 or e-mail committees@tamworth.gov.uk preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.*

To Councillors: J Oates, R Ford, A James, R Kingstone, T Madge, S Peale, P Standen,  
M Summers and P Thurgood



## **MINUTES OF A MEETING OF THE CORPORATE SCRUTINY COMMITTEE HELD ON 21st JUNE 2017**

**PRESENT:** Councillors J Oates (Chair), R Ford (Vice-Chair), A James, T Madge, S People, P Standen, M Summers and P Thurgood

**CABINET:** Councillor D Cook (Leader of the Council)

The following officers were present: Ryan Keyte (Senior Legal Officer) and Janine Bryant (Scrutiny and Corporate Support Officer)

### **6 APOLOGIES FOR ABSENCE**

Apologies for Absence were received from Councillor R Kingstone.

### **7 MINUTES OF PREVIOUS MEETING**

The Minutes of the previous Corporate Scrutiny Committee held on the 14 June 2017 were approved and signed as a correct record.

*(Moved by Councillor A James and seconded by Councillor S People)*

### **8 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **9 2017/18 FORWARD PLAN**

**RESOLVED:** Under section 4.13 (c) that the 2017/18 Forward Plan be moved to point 9 on the Agenda.

*(Moved by Councillor J Oates and seconded by Councillor P Standen)*

The Chair proposed that the Quarter Four 2016/17 Performance Report was reviewed prior to being taken to Cabinet and The Leader of the Council Councillor D Cook was in attendance to answer questions raised by Members, this was to form part of the Forward Plan agenda item.

- **Capital Outturn Report – Members clarified the position with regards to rising building costs and the potential impact.**

Councillor Cook confirmed that this was covered by fixed tenders and the impact mitigated.

- **An update was requested with regards to boundary building by neighbouring Councils.**

Councillor Cook confirmed that Government intervention had been sought regarding the approved planning by Lichfield Council and that a call-in public enquiry was agreed with a proposed date of January 2018. Tamworth Borough Council has Rule 6 status ensuring that they are able to speak at the enquiry and have sought assurance from Stafford County Council that they had also served the correct Rule 6 notice. As anything further developed this would be updated to the committee.

- **Clarification was sought as to the Diversity and Equalities update.**

It was advised that this was in relation to the employment of staff and ensuring that Tamworth Borough Council conformed to this legislation.

- **Members discussed the size of the Forward Plan and the types of items that were expected to be included.**

Councillor Cook confirmed that policy stage of the Forward Plan had passed and it is now in delivery therefore it is expected to be lighter. In addition policy decisions are coming through but would not be an addition to the Forward Plan until a date for the decision has been passed.

### **Quarter Four 2016/17 Performance Report**

- Councillor A James sought clarification on the following areas of risk:

**What is being done to reduce the deficit on Housing arrears not recovered?**

The Leader of the Council confirmed that as a representation of the overall rents collected this deficit reflects approximately 1% and everything that is possible is done to collect the monies owing.

**Information Management and IT Infrastructure is shown as a medium risk – failure to secure and manage data and IT infrastructure, why is this?**

Councillor Cook confirmed that Tamworth Borough Council does have back up sites and that part of the transformation review is to ensure that personnel are able to log on to computer systems that are effectively backed up.

**Failure to manage Health & Safety is shown as a medium risk.**

Councillor D Cook confirmed that this is a shared function with Lichfield District Council and as such there is a shared Health and Safety Officer.

**Taxi licensing process not followed, giving rise to licenses being issued to persons who are not fit and proper, is shown as a medium risk.**

Councillor D Cook believes that this is not a reflection on Tamworth Borough Council, but is representative of the licensing function outside of Tamworth Borough Council, however, he would confirm this and feedback to the committee.

- Councillor S People sought clarification on the following:

**Was there any evidence to suggest that there was a downward trend in respect of rent collection and the increase in debt now that tenants received monies directly?**

The Leader of the Council advised that this was being monitored with the introduction and implementation of Universal Credit, however there was nothing currently to suggest that this is the case.

**With reference to the Health and Safety Officer what risk is there in respect of the waste disposal scheme that operates with Lichfield?**

Councillor D Cook advised that Tamworth Borough Council were in the driving seat in respect of the waste disposal scheme and did not for see there to be any threat.

**Implementation of the General Data Protection Regulations coming into effect May 2018 how is this being managed?**

The Leader of the Council will request an update and briefing to be provided by Nikki Burton at which point he would welcome questions to be emailed with any concerns.

- Councillor J Oates sought clarification on the following:

**Under Delivering Quality Services in Tamworth – an update on working with customers to improve their access to Council services stated significant increase in hits on the website. How does this show an improvement and why is it there if it does not quantify this delivery?**

Councillor D Cook would look into the use of this measure and feedback to the committee.

There were no further points seeking clarification and the Chair thanked The Leader of the Council for coming. It was confirmed that when outstanding replies were received they would be circulated to everyone on the committee.

## 10 WORK PROGRAMME PROPOSAL

**RESOLVED:** That Members developed the Work Programme for 2017/18

*(Agreed by all Members in attendance.)*

- Forward Plan would always be at the top of each Agenda for future meetings.
- Quarterly Performance Report will be led in future by the calendar, to enable review prior to going to cabinet. It was proposed and agreed that a working party consisting of Councillors A James, S Peale and T Madge take this forward and feedback to the full Committee at the next meeting.
- Update on the Corporate Investment Strategy a discussion took place and it was agreed that Section 106 Briefing Paper would be sent out to all committee members.
- Post Creation of Company the committee to approach the Chief Executive requesting a report on the creation of the company and clarify the current position in terms of timescale for feedback at the next meeting.
- Local Plan Update was to be carried forward to March 2018 by which time the committee may have received an update regarding the Call-in on the Lichfield District Council planning application.
- Procurement Review was deemed to be a vast area to look at and it was agreed that a working party consisting of Councillors P Thurgood, P Standen, M Summers would be formed to establish the scope of the work in this area with an initial feedback date of January 2018.
- Tamworth Borough Council Properties direction review would take the form of a working group consisting of Councillors J Oates, S Peale, P Thurgood, R Ford and P Standen who would feedback findings to the committee in October 2017.
- Housing Revenue Account Tenants Group meets monthly, with representation from the Corporate Scrutiny Committee available to attend.

Nominations were received and it was agreed that Councillors P Standen and R Ford would attend with the caveat to allow substitutions.

- Housing Revenue Account Business Plan timeline to be confirmed.
- Local Infrastructure and connectivity to broadband and fibre providers be explored by way of a working group consisting of Councillors M Summers, P Standen, R Ford, P Thurgood and T Madge. An initial feedback of discussions to take place at the meeting in October 2017, with a view to requesting suppliers in for a Questions and Answer meeting involving the local press and utilising Democratic Services and Officer support in the scheduling of this meeting.

## 11 WORK PLAN

**RESOLVED:** That Members approved the Work Plan for 2017/18.

*(Agreed by all Members in attendance.)*

### Corporate Scrutiny Work Plan

| Work Plan 2017 - 2018 |   |
|-----------------------|---|
| DATE                  | SUBJECT   |
| August 2017           | Forward Plan review   |
| August 2017           | Update on Corporate Investment Strategy                     |
| August 2017           | Post Creation of Company update                             |
| August 2017           | Housing Revenue Account Business Plan                       |
| Quarterly             | Quarterly Performance Report Review                         |
| October 2017          | Tamworth Borough Council Properties direction review update |
| October 2017          | Local Infrastructure and Connectivity working group update  |
| January 2018          | Procurement Review working group update                     |
| March 2018            | Local Plan update   |

| <b>Upcoming Corporate Scrutiny Committee Meetings</b> |
|---|
| Wednesday 30 <sup>th</sup> August 2017                |
| Wednesday 25 <sup>th</sup> October 2017               |
| Wednesday 31 <sup>st</sup> January 2018               |
| Wednesday 14 <sup>th</sup> March 2018                 |

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Chair





## TAMWORTH BOROUGH COUNCIL

### FORWARD PLAN

#### Executive and Key Decisions for the period 1 October 2017 - 31 January 2018

Published by Janine Bryant on 3<sup>rd</sup> October 2017 (amended on 6<sup>th</sup> October; 10<sup>th</sup> October; 16<sup>th</sup> October)  
01827 709616

| Conf/Non-<br>on<br>Page 7 | Decision to<br>be taken<br>by/Date | Key<br>Decision | Subject  | Portfolio and Contact<br>Officer details/Author  | Principal Groups &<br>Organisations proposed to<br>be consulted prior to making<br>the decision and the means<br>of consultation | Background<br>Papers ( <i>All<br/>Papers are<br/>available for<br/>inspection via the<br/>Contact Officer</i> ) |
|---------------------------|------------------------------------|-----------------|--|--|--|---|
| Open                      | <b>Cabinet<br/>19/10/17</b>        | Yes             | Mandatory and<br>Discretionary Rate<br>Relief Policy<br><br>To seek Cabinet<br>approval for the<br>proposed Mandatory<br>and Discretionary Rate<br>Relief Policy | Portfolio Holder for<br>Assets and Finance<br>Michael Buckland<br>Head of Revenues<br>michael-<br>buckland@tamworth.gov.<br>uk |  | Mandatory and<br>Discretionary<br>Rate Relief Policy  |

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|------|-----------------------------|-----|--|--|---|---|
| Open | <b>Cabinet<br/>19/10/17</b> | Yes | <p>Council Tenants Fire Safety Strategy</p> <p>The Council landlord service has a robust approach to managing fire risk in conjunction with its partners. The strategy will set out the overall approach within its own landlord stock including high rise fire safety along with provisions in sheltered and general flatted estates.</p> | <p>Portfolio Holder for Housing Services<br/>Tina Mustafa<br/>Head of Landlord Services<br/>tina-mustafa@tamworth.gov.uk</p> | <p>The approach to fire safety is being reviewed by scrutiny on the 8th August 2017.</p> <p>Staffordshire Fire and Rescue Service (SFARS)</p> | <p>Council Tenants Fire Safety Strategy</p> |
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|------|-----------------------------|-----|---|---|--|--|
| Open | <b>Cabinet<br/>19/10/17</b> | Yes | <p>Future Delivery of the Disabled Facilities Grant Programme</p> <p>Report sets out proposals for the delivery of the new disabled facilities grant contracts that will be run across the County. The report will detail the participation agreement and delivery arrangements as well as seeking approval to enter into contract at the end of the procurement process.</p> | <p>Portfolio Holder for Assets and Finance<br/>Paul Weston<br/>Head of Asset Management - Property Services paul-weston@tamworth.gov.uk</p> |  | Future Delivery of the Disabled Facilities Grant Programme |
| Open | <b>Cabinet<br/>19/10/17</b> | Yes | <p>Anti-Social Behaviour Policy</p> <p>Proposed adoption of a corporate ASB policy to Tamworth Borough Council</p>  | <p>Portfolio Holder for Communities and Wellbeing<br/>Joanne Sands<br/>Head of Community Safety joanne-sands@tamworth.gov.uk</p>            |  | Anti-Social Behaviour Policy                               |

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| Open | <b>Cabinet<br/>19/10/17</b> | Yes | <p>Public Space Protection Orders (Renewal of Dog Control and Designated Public Place Orders)</p> <p>To consider proposals for the renewal of existing Dog Control order and Designated Public Place Orders as Public Space Protection Orders in accordance with the ASB, Crime and Policing Act 2014</p> | <p>Portfolio Holder for Communities and Wellbeing<br/>Joanne Sands<br/>Head of Community Safety<br/>joanne-sands@tamworth.gov.uk</p> | <p>Cabinet to approve proposals for the outline orders prior to public consultation and consideration by Scrutiny as per process</p> <p>Staffordshire POlice Councillors<br/>Public</p> | <p>Public Space Protection Orders (Renewal of Dog Control and Designated Public Place Orders)</p> |
| Open | <b>Cabinet<br/>19/10/17</b> | Yes | <p>Staffordshire Pilot for 100% Business Rates Retention in 2018/19</p> <p>To consider proposals for retention of the DCLG growth element of Business Rates in 2018/19 through a Staffordshire Wide 100% Business Rates Retention Pilot Scheme</p>  | <p>Portfolio Holder for Assets and Finance<br/>Stefan Garner<br/>Director of Finance<br/>stefan-garner@tamworth.gov.uk</p>           |   | <p>Staffordshire Pilot for 100% Business Rates Retention in 2018/19</p>                           |

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|------|----------------------------|-----|---|---|------------------------------------|---|
| Open | <b>Cabinet<br/>2/11/17</b> | No  | Budget Consultation<br>2018/19  | Leader of the Council<br>John Day<br>Corporate Performance<br>Officer john-<br>day@tamworth.gov.uk                            |                                    | Budget<br>Consultation<br>2018/19                                 |
| Open | <b>Cabinet<br/>2/11/17</b> | Yes | Pilot - Use of Council<br>stock for temporary<br>accommodation<br><br>Under the 'Tenancy'<br>national consumer<br>standard; landlords are<br>required to co-operate<br>with LA's strategic<br>housing function to<br>support and meet<br>identified local housing<br>needs. This pilot is<br>therefore designed to<br>demonstrate and<br>evidence how its<br>landlord service is<br>supporting its overall<br>attempts to reduce the<br>use of B&B for<br>homeless households<br>requiring temporary<br>accommodation | Portfolio Holder for<br>Housing Services<br>Tina Mustafa<br>Head of Landlord<br>Services tina-<br>mustafa@tamworth.gov.<br>uk | Tenant Consultative Group<br>(TCG) | Pilot - Use of<br>Council stock for<br>temporary<br>accommodation |

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| Open | <b>Cabinet<br/>2/11/17</b> | Yes | <p>Lettable Standard for Council Tenants</p> <p>The efficient management of void/empty properties within the Councils housing stock is crucial to reducing rent loss as well as minimising applicants time on the housing register. The void lettable standard will set out the service offer for prospective council tenants aimed at improving overall tenancy satisfaction and sustainment of people in their own homes.</p> | <p>Portfolio Holder for Housing Services<br/>Tina Mustafa<br/>Head of Landlord Services<br/>tina-mustafa@tamworth.gov.uk</p> | <p>Tenant Consultative Group (TCG)</p> | <p>Lettable Standard for Council Tenants</p> |
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| Open | <b>Cabinet<br/>2/11/17</b> | Yes | <p>Purchase Of New Build Properties Under The Council's Acquisitions Policy</p> <p>To agree financial arrangements to support the purchase of 8 new build units from Waterloo Housing Group.</p>  | <p>Portfolio Holder for Regeneration<br/>Steve Pointon<br/>Head of Strategic Housing Services<br/>stephen-pointon@tamworth.gov.uk</p>                       |   | <p>Purchase Of New Build Properties Under The Council's Acquisitions Policy</p> |
| Open | <b>Cabinet<br/>2/11/17</b> | Yes | <p>Temporary Reserves, Retained Funds and Provisions</p> <p>To seek approval for the establishment or retention of Temporary Reserves, Retained Funds and Provisions, to write back to balances those reserves that have been identified as no longer being required.</p> | <p>Portfolio Holder for Assets and Finance<br/>Barbara Cox, Lynne Pugh<br/>barbara-cox@tamworth.gov.uk,<br/>Chief Accountant lynne-pugh@tamworth.gov.uk</p> | <p>CMT following requests from budget managers</p> <p>CMT<br/>Budget Managers</p> | <p>Temporary Reserves, Retained Funds and Provisions</p>                        |

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| Open | <b>Cabinet<br/>2/11/17</b> | Yes | <p>Council Support For The Starfish Winter Nightshelter For The Homeless</p> <p>To outline arrangements for the provision of a Winter Night Shelter for homeless people for 3 months from December 2017 to February 2018. To request that Council support be given to the setting up and running of the scheme. Specifically, to request that £6,000.00 Homelessness Prevention Grant is provided as a grant to the Starfish Project Trustees and the Tamworth Covenanted Churches to support the employment of a part time project coordinator to oversee the setting up and operation of the project to March 2018.</p> | <p>Portfolio Holder for Housing Services<br/>Steve Pointon<br/>Head of Strategic Housing Services<br/>stephen-pointon@tamworth.gov.uk</p> |  | <p>Council Support For The Starfish Winter Nightshelter For The Homeless</p> |
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| Open   | <b>Cabinet<br/>2/11/17</b>  | Yes | <p>The Council's Approach To Emergency Accommodation</p> <p>To seek approval for the approach to using emergency accommodation to assist homeless households.</p> | <p>Portfolio Holder for Housing Services<br/>Steve Pointon<br/>Head of Strategic Housing Services<br/>stephen-pointon@tamworth.gov.uk</p> |  | The Council's Approach To Emergency Accommodation   |
| Exempt | <b>Cabinet<br/>30/11/17</b> | No  | <p>Tamworth Enterprise Centre Budget and Business Plan</p> <p>Business Plan for TEC up to March 2021 with associated budgets</p>                                  | <p>Portfolio Holder for Regeneration<br/>Matthew Fletcher<br/>Economic Development Officer<br/>matthew-fletcher@tamworth.gov.uk</p>       |  | Tamworth Enterprise Centre Budget and Business Plan |

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| Open | <b>Cabinet<br/>30/11/17</b> | Yes | <p>Variable Rent Policy for Council Tenants</p> <p>Affordable housing development allows for social and affordable rents to be charged. This report will detail the overall income management policy to maximise rent and commercial opportunity within the Housing Revenue Account (HRA)</p> | <p>Portfolio Holder for Housing Services<br/>Tina Mustafa<br/>Head of Landlord Services<br/>tina-mustafa@tamworth.gov.uk</p> | <p>Part of statutory rent setting process</p> <p>Tenant Consultative Group (TCG)</p> | Variable Rent Policy for Council Tenants |
| Open | <b>Cabinet<br/>30/11/17</b> | Yes | <p>Arts and Events Delivery 2018/19</p> <p>Proposed service delivery for 2018/19</p>  | <p>J Goodall<br/>Elanor Hazlehurst<br/>Arts and Events Manager<br/>elanor-hazlehurst@tamworth.gov.uk</p>                     |  | Arts and Event Delivery 2018/19          |

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| Open            | <b>Cabinet<br/>30/11/17</b> | Yes | <p>Tamworth Borough Council CCTV Resilience and Development</p> <p>To consider the resilience and future development of the public CCTV system in line with the Surveillance Camera Commissioner Code of Practice</p> | <p>Portfolio Holder for Communities and Wellbeing<br/>Joanne Sands<br/>Head of Community Safety<br/>joanne-sands@tamworth.gov.uk</p> | <p>Councillors<br/>Police<br/>Surveillance<br/>Commissioner</p> <p>Camera</p> | <p>Tamworth Borough Council CCTV Resilience and Development</p> |
| Open<br>page 17 | <b>Cabinet<br/>30/11/17</b> | No  | <p>Write Offs 01/04/17 - 30/09/17</p> <p>To provide Members with details of Write Offs from 01 April 2017 to 30 September 2017</p>  | <p>Portfolio Holder for Assets and Finance<br/>Michael Buckland<br/>Head of Revenues<br/>michael-buckland@tamworth.gov.uk</p>        |   | <p>Write Offs 01/04/17 - 30/09/17</p>                           |

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| Open | <b>Cabinet<br/>30/11/17</b> | Yes | <p>Draft Base Budget Forecasts 2018/19 to 2022/23</p> <p>To inform Members of the re-priced base budget for 2018/19, base budget forecasts for the period 2018/19 to 2022/23 and the underlying assumptions and to consider the future strategy to address the financial trends</p> | <p>Leader of the Council<br/>Stefan Garner<br/>Director of Finance<br/>stefan-garner@tamworth.gov.uk</p>                      | <p>Discussions with EMT following Budget Consultation with local stakeholders</p> <p>Local residents, businesses and stakeholders</p> | Draft Base Budget Forecasts 2018/19 to 2022/23 |
| Open | <b>Cabinet<br/>30/11/17</b> | Yes | <p>Council Tax Base 2018/19</p> <p>To report the Council Tax Base for the Borough Council for 2018/19</p>   | <p>Portfolio Holder for Assets and Finance<br/>Michael Buckland<br/>Head of Revenues<br/>michael-buckland@tamworth.gov.uk</p> |   | Council Tax Base 2018/19                       |

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| Exempt | <b>Cabinet<br/>30/11/17</b> | Yes | <p>Community Development Review</p> <p>The review will detail the options for the service and the opportunities available to build community resilience and connectivity. Supporting the councils operating model around demand management</p> | <p>Portfolio Holder for Communities and Wellbeing, Portfolio Holder for Housing Services<br/>Tina Mustafa<br/>Head of Landlord Services tina-mustafa@tamworth.gov.uk</p> | Scrutiny will be reviewing the proposals to inform the cabinet recommendations | Community Development Review           |
| Open   | <b>Cabinet<br/>30/11/17</b> | No  | Quarter Two 2017/18 Performance Report   | <p>Leader of the Council<br/>John Day<br/>Corporate Performance Officer john-day@tamworth.gov.uk</p>   |  | Quarter Two 2017/18 Performance Report |

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| Open | <p>Cabinet 30<br/>Nov 2017</p> <p><b>Cabinet</b></p> <p><b>Council</b><br/><b>30/11/17</b></p> <p><b>12/12/17</b></p> | Yes | <p>Local Council Tax<br/>Reduction Scheme<br/>2018/19 onwards</p> <p>To advise Members of the results and feedback from the recently undertaken consultation on the proposed Local Council Tax Reduction Scheme from 2018 onwards. To review the consultation feedback when considering potential changes to be applied in the 2018/19 onwards Local Council Tax Reduction Scheme</p> | <p>Portfolio Holder for<br/>Assets and Finance<br/>Michael Buckland</p> <p>Stefan Garner, John<br/>Wheatley, Jane Smith<br/>Head of Revenues<br/>michael-<br/>buckland@tamworth.gov.<br/>uk</p> <p>Director of Finance<br/>stefan-<br/>garner@tamworth.gov.uk<br/>, Executive Director<br/>Corporate Services john-<br/>wheatley@tamworth.gov.<br/>uk, Interim Head of<br/>Benefits Jane-<br/>Smith@tamworth.gov.uk</p> | Online consultation process | Local Council<br>Tax Reduction<br>Scheme 2018/19<br>onwards |
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| Open            | <b>Cabinet<br/>30/11/17</b>                                       | Yes | <p>Urgent Renewal of Peel House Lift</p> <p>This report sets out proposals for the urgent renewal of the passenger lift in Peel House. The report also sets out proposals around procurement and financial implications.</p> | <p>Portfolio Holder for Housing Services<br/>Tina Mustafa, Paul Weston<br/>Head of Landlord Services tina-mustafa@tamworth.gov.uk, Head of Asset Management - Property Services paul-weston@tamworth.gov.uk</p> | <p>Consultation with housing repairs team, relevant Directors, and Members.</p> <p>Ward Councillors<br/>Portfolio Holder</p> | Urgent Renewal of Peel House Lift     |
| Open<br>Page 21 | <p>Cabinet 30<br/>Nov 2017</p> <p><b>Council<br/>12/12/17</b></p> | Yes | <p>Commercial Investment Strategy Update</p> <p>To create a capital fund to allow agreed investments be made in land or property</p>   | <p>Leader of the Council<br/>Andrew Barratt<br/>Corporate Director<br/>Growth, Assets and Environment andrew-barratt@tamworth.gov.uk</p>  | <p>Part of the Commercial Investment Strategy Process</p>  | Commercial Investment Strategy Update |

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| Open | Cabinet 30<br>Nov 2017<br><br><b>Council<br/>12/12/17</b> | Yes | <p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2017/18</p> <p>This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice</p> | Portfolio Holder for Assets and Finance<br>Joanne Goodfellow<br>joanne-goodfellow@tamworth.gov.uk |  | Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2017/18 |
|------|---|-----|---|---|--|--|



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|--------|-----------------------------|-----|--|--|---------------------------------|--|
| Open   | <b>Council<br/>12/12/17</b> | Yes | Constitution Review and Update   | Portfolio Holder for Assets and Finance<br>Jane Hackett<br>Solicitor to the Council and Monitoring Officer<br>jane-hackett@tamworth.gov.uk |                                 | Constitution Review and Update           |
| Exempt | <b>Cabinet<br/>14/12/17</b> | Yes | Council Housing Repairs Delivery Options<br><br>The report will detail the options for the future delivery of the repairs and investment service for its councils housing stock. | Portfolio Holder for Housing Services<br>Tina Mustafa<br>Head of Landlord Services tina-mustafa@tamworth.gov.uk                            | Tenant Consultative Group (TCG) | Council Housing Repairs Delivery Options |

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| Open | <b>Cabinet<br/>25/01/18</b> | Yes | <p>Draft Budget &amp; Medium Term Financial Strategy 2018/19</p> <p>To approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 24th January 2017 and receive their feedback on:</p> <p>General Fund Revenue Budget and Council Tax for 2018/19;<br/>Housing Revenue Account budget for 2018/19;<br/>Capital Programme; &amp; Medium Term Financial Strategy.</p> | <p>Leader of the Council<br/>Stefan Garner<br/>Director of Finance<br/>stefan-garner@tamworth.gov.uk</p> | <p>Discussions with Cabinet following Budget Consultation with local residents, businesses and stakeholders</p> <p>Local residents, businesses and stakeholders<br/>Joint Scrutiny Committee (Budget)</p> | Draft Budget & Medium Term Financial Strategy 2018/19 |
|------|-----------------------------|-----|---|--|---|---|

|      |                             |     |   |   |  |   |
|------|-----------------------------|-----|---|---|--|---|
| Open | <b>Cabinet<br/>25/01/18</b> | Yes | <p>Business Rates<br/>Income Forecast<br/>2018/19</p> <p>To report to and seek<br/>endorsement from<br/>Members on the<br/>Business Rates<br/>income forecast for<br/>2018/19 under the<br/>Business Rates<br/>Retention Scheme</p> | <p>Portfolio Holder for<br/>Assets and Finance<br/>Michael Buckland<br/>Head of Revenues<br/>michael-<br/>buckland@tamworth.gov.<br/>uk</p> |  | <p>Business Rates<br/>Income Forecast<br/>2018/19</p> |
|------|-----------------------------|-----|---|---|--|---|

**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

|   |   |
|---|---|
| 1 | Information relating to any individual.   |
| 2 | Information which is likely to reveal the identity of an individual.  |
| 3 | Information relating to the financial or business affairs of any particular person (including the authority holding that information).  |
| 4 | Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority. |
| 5 | Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.   |
| 6 | <p>Information which reveals that the authority proposes</p> <p>(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or</p> <p>(b) to make an order or direction under any enactment.</p>                             |

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.



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## Corporate Scrutiny Work Plan

| <b>Work Plan 2017 - 2018</b> |   |
|------------------------------|---|
| <b>DATE</b>                  | <b>SUBJECT</b>  |
| <b>October 2017</b>          | Tamworth Borough Council Properties direction review update |
| <b>October 2017</b>          | Local Infrastructure and Connectivity working group update  |
| <b>January 2018</b>          | Procurement Review working group update                     |
| <b>March 2018</b>            | Local Plan update   |

| <b>Upcoming Corporate Scrutiny Committee Meetings</b> |
|---|
| Wednesday 25 <sup>th</sup> October 2017               |
| Wednesday 31 <sup>st</sup> January 2018               |
| Wednesday 14 <sup>th</sup> March 2018                 |

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