



MINUTES OF A MEETING OF THE AUDIT AND GOVERNANCE COMMITTEE HELD ON 8th FEBRUARY 2018

PRESENT: Councillor M Summers (Chair), Councillors R Ford (Vice-Chair), C Cooke, J Faulkner, M Gant and M Greatorex

Officers John Wheatley (Executive Director Corporate Services), Jane Hackett (Solicitor to the Council and Monitoring Officer) and Angela Struthers (Head of Internal Audit Services)

Visitors Joan Barnett (Grant Thornton)

43 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor R Kingstone.

44 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 26th October 2017 were approved and signed as a correct record.

(Moved by Councillor M Greatorex and seconded by Councillor M Gant)

45 DECLARATIONS OF INTEREST

There were no declarations of Interest.

46 REVIEW OF ANTI-MONEY LAUNDERING POLICY

RESOLVED: That the Committee

- 1 Approved the revised Anti-Money Laundering Policy and refer to Council for adoption in the Council's Policy Framework.
- 2 Agreed to put the Policy on to net-consent for staff and

members.

(Moved by Councillor J Faulkner and seconded by Councillor M Gant)

47 REGULATION OF INVESTIGATORY POWERS ACT 2000

RESOLVED: That the Committee

- 1 Endorsed the RIPA monitoring report for the quarter to 31 December 2017.
- 2 Agreed to put the Policy on to net-consent for staff and members.
- 3 Congratulate Solicitor to the Council on her diligence.

(Moved by Councillor M Summers and seconded by Councillor M Greatorex)

48 AUDIT AND GOVERNANCE COMMITTEE TIMETABLE

The Committee reviewed the timetable.

49 GRANT THORNTON CERTIFICATION WORK

The Committee congratulated Joan Barnett on her service for the last 8 years and her professional support and dedication.

The Certificate letter for year ended 31 March 2107 for Grant Thornton was distributed for Members information.

50 COUNTER FRAUD UPDATE

RESOLVED: That the Committee

Approved the Counter Fraud work completed during the financial year 2017/18 to date.

(Moved by Councillor M Gant and seconded by Councillor C Cooke)

51 INTERNAL AUDIT UPDATE

RESOLVED: That the Committee

Endorsed the Internal Audit Quarter 3 Report 2017/18 and thanked the Head of Internal Audit Services for her diligence.

(Moved by Councillor M Summers and seconded by Councillor R Ford)

52 RESTRICTED

That members of the press and public be excluded from the meeting during consideration of the Community and Development Services Update on the grounds that the business involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

(Moved by Councillor M Greatorex and seconded by Councillor M Gant)

53 RISK BASED VERIFICATION

RESOLVED: That the Committee

Endorsed and approve the ongoing adoption of a Risk Based Verification (RBV) Policy in determining evidence requirements for the assessment of new Housing Benefit and Council Tax Reduction claims.

(Moved by Councillor J Faulkner and seconded by Councillor M Greatorex)

Chair