



Borough of Tamworth

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AUDIT AND GOVERNANCE COMMITTEE

23 May 2017

Dear Councillor

A meeting of the Audit and Governance Committee will be held in **Committee Room 1 - Marmion House on Thursday, 1st June, 2017 at 6.00 pm**. Members of the Committee are requested to attend.

Yours faithfully

A G E N D A

NON CONFIDENTIAL

- 1 Appointment of Chair
- 2 Appointment of Vice-Chair
- 3 Apologies for Absence
- 4 Minutes of the Previous Meeting (Pages 1 - 6)
- 5 Declarations of Interest

To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.

When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.

6 Presentation on the Role of the Audit and Governance Committee

Presentation by Grant Thornton (External Auditor)

7 Fee Letter 2017/18 (Pages 7 - 10)

The Report of Grant Thornton (External Auditor)

8 Audit and Governance Committee Update

Verbal Update to be given by Grant Thornton (External Auditor)

9 Proposed Changes to the Constitution and Scheme of Delegation (Pages 11 - 12)

(The Report of the Solicitor to the Council and Monitoring Officer)

10 Regulation of Investigatory Powers Quarterly Report June 2017 (Pages 13 - 16)

(The Report of the Solicitor to the Council and Monitoring Officer)

11 Standard Allegation Complaint 1 (Pages 17 - 18)

(The Report of the Solicitor to the Council and Monitoring Officer)

12 Standard Allegation Complaint 2 (Pages 19 - 20)

(The Report of the Solicitor to the Council and Monitoring Officer)

13 Annual Governance Statement & Code of Corporate Governance (Pages 21 - 92)

(The Report of the Head of Internal Audit Services)

14 Counter Fraud Update (Pages 93 - 116)

(The Report of the Head of Internal Audit Services)

15 Financial Guidance (Pages 117 - 214)

(The Report of the Head of Internal Audit Services)

16 Internal Audit Annual /Quarterly Report (Pages 215 - 232)

(The Report of the Head of Internal Audit Services)

17 Public Sector Internal Audit Standards/Quality Assurance & Improvement Programme (Pages 233 - 278)

(The Report of the Head of Internal Audit Services)

18 Risk Management Update (Pages 279 - 284)

(The Report of the Head of Internal Audit Services)

19 Audit & Governance Committee Self-Assessment (Pages 285 - 288)

For Information only

20 Audit and Governance Committee Timetable (Pages 289 - 292)

(Discussion Item)

People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709264 or e-mail committees@tamworth.gov.uk preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.

To Councillors: J Chesworth, C Cooke, J Faulkner, R Ford, M Greatorex, R Kingstone and M Summers