








Action Plan Arising from the 2018/19 Assurance Process

Report Type: Actions Report
Report Author: Angela Struthers
Generated on: 22 May 2019


Action Code	Action Title	Priority	Current Status	Progress Bar	Due Date	Completed Date	Assigned To
AGS 19/20 1	Communication Strategy and Social Media Policy			<input type="text" value="0%"/>	31-Mar-2020		Zoe Wolicki
Description	Communication Strategy and Social Media Policy and media guidelines developed						
Desired Outcome							
All Notes	Angela Struthers 22-May-2019 Development is underway						


Action Code	Action Title	Priority	Current Status	Progress Bar	Due Date	Completed Date	Assigned To
AGS 19/20 2	Organisational Development Strategy			<input type="text" value="0%"/>	31-Dec-2019		Zoe Wolicki
Description	Organisational Development Strategy						
Desired Outcome							
All Notes							


Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed

Update on the Action Plan Arising from the 2017/18 Assurance Process


Report Type: Actions Report
Report Author: Angela Struthers
Generated on: 22 May 2019


Action Code	Action Title	Priority	Current Status	Progress Bar	Due Date	Completed Date	Assigned To
AGS1819 1	E-Induction			<div style="width: 75%;"><div style="background-color: #4f81bd; height: 10px;"></div></div> 75%	31-Mar-2019		Zoe Wolicki
Description	Review of E-induction programme						
Desired Outcome							
All Notes	Angela Struthers 21-May-2019 E-induction programme to be launched May 2019						
	Angela Struthers 27-Apr-2018 The review of the E-induction programme is currently being completed with roll out in 2018						


Action Code	Action Title	Priority	Current Status	Progress Bar	Due Date	Completed Date	Assigned To
AGS1819 2	PDR process			<div style="width: 50%;"><div style="background-color: #4f81bd; height: 10px;"></div></div> 50%	31-Mar-2019		Zoe Wolicki
Description	Review of the PDR process						
Desired Outcome							
All Notes	Angela Struthers 21-May-2019 To be rolled out shortly						
	Angela Struthers 27-Apr-2018 The PDR process is currently being reviewed						






Action Code	Action Title	Priority	Current Status	Progress Bar	Due Date	Completed Date	Assigned To
AGS1819 3	Scrutiny			<div style="width: 100%;"><div style="background-color: #4f81bd; height: 10px;"></div></div> 100%	31-Mar-2019	21-May-2019	Jane Hackett
Description	Review of Scrutiny Committees						
Desired Outcome							
All Notes	Angela Struthers 27-Apr-2018 On-going review of the effectiveness of the Scrutiny Committees. Training for members to improve effectiveness						

Action Code	Action Title	Current Status	Progress Bar	Due Date	Completed Date	Assigned To
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AGS1819 4	Communication Strategy	Priority		<input type="text" value="0%"/>	31-Mar-2019		Anica Goodwin
Description	Review of Communication Strategy						
Desired Outcome							
All Notes	Angela Struthers 21-May-2019 Moved to 2019/20 Angela Struthers 27-Apr-2018 Communication Strategy currently being reviewed						

Action Code	Action Title	Priority	Current Status	Progress Bar	Due Date	Completed Date	Assigned To
AGS1819 5	Workforce plan	Priority		<input type="text" value="100%"/>	31-Mar-2019	21-May-2019	Zoe Wolicki
Description	Review of workforce plan						
Desired Outcome							
All Notes	Angela Struthers 27-Apr-2018 Workforce plan to be presented to to CMT in June 2018						

Action Code	Action Title	Priority	Current Status	Progress Bar	Due Date	Completed Date	Assigned To
AGS1819 6	Organisational Development Plan	Priority		<input type="text" value="100%"/>	31-Mar-2019	21-May-2019	Zoe Wolicki
Description	Review of organisational development plan						
Desired Outcome							
All Notes	Angela Struthers 27-Apr-2018 Organisational development plan to be presented to CMT in June 2018						

Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed