13 June 2016

Dear Councillor

A meeting of the Healthier and Safer Scrutiny Committee will be held in **Committee Room 1 - Marmion House on Tuesday, 21st June, 2016 at 6.00 pm.** Members of the Committee are requested to attend.

Yours faithfully

![Signature]

**AGENDA**

**NON CONFIDENTIAL**

1. Apologies

2. Minutes from the Previous Meeting (Pages 1 - 2)

3. Declarations of Interest
To receive any declarations of Members’ interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.

When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.

4 Update from the Chair - To include confirmation of Tamworth Borough Council representation on Staffordshire Health Select Committee and confirmation of SCC Councillor sitting on Tamworth Borough Council's Healthier & Safer Scrutiny Committee

5 Work Programme Proposal - attached (Pages 3 - 4)

6 Update - Inequality of Life Expectancy Across the Borough - Report attached and new Work Programme Proposal (Pages 5 - 12)

7 Quarter Performance Report Review - Work Programme Proposal attached and Report to follow (Pages 13 - 14)

8 Update - Is Tamworth dementia friendly?

9 Forward Plan - 1 June - 30 September 2016 (Pages 15 - 24)

10 Review Work Plan 2016-17 (Pages 25 - 28)

Work Plan and Vision flyer

People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709264 or e-mail committees@tamworth.gov.uk preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.

To Councillors: T Clements, C Cooke, A Couchman, J Faulkner, M Gant, S Goodall, M Greatorex, A James, J Oates and M Summers
MINUTES OF A MEETING OF THE
HEALTHIER AND SAFER SCRUTINY
COMMITTEE
HELD ON 2nd JUNE 2016

PRESENT: Councillors T Clements, C Cooke, A Couchman, J Faulkner,
M Gant, S Goodall, M Greatorex, A James, J Oates and
M Summers

The following officers were present: Ryan Keyte (Senior Legal Officer)

1 APPOINTMENT OF CHAIR

RESOLVED: That Councillor A James be appointed Chair.

(Moved by Councillor S Goodall and seconded by
Councillor M Summers).

2 APPOINTMENT OF VICE-CHAIR

RESOLVED: That Councillor S Goodall be appointed Vice-Chair.

(Moved by Councillor A James and seconded by
Councillor T Clements).

3 APOLOGIES

There were no Apologies for absence.

4 MINUTES FROM THE PREVIOUS MEETING

The Minutes of the meeting held on 21 April 2016 were approved and signed as a
correct record.

(Moved by Councillor A Couchman and seconded by Councillor S Goodall).
5 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

6 WORK PLAN 2016 - 2017

Healthier and Safer Scrutiny Work Plan

<table>
<thead>
<tr>
<th>DATE</th>
<th>SUBJECT</th>
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</thead>
<tbody>
<tr>
<td>21.06.2016/20.04.2017 &amp; another</td>
<td>Inequality of Life Expectancy Across the Borough</td>
</tr>
<tr>
<td>21.06.2016</td>
<td>Quarter Performance Reports (the first H&amp;S meeting after the report goes to Cabinet)</td>
</tr>
<tr>
<td>TBC</td>
<td>Is Tamworth dementia friendly?</td>
</tr>
<tr>
<td>TBC</td>
<td>Retirement provision across the Borough of Tamworth</td>
</tr>
<tr>
<td>TBC</td>
<td>Alcohol Exclusion Zones prior to proposed adoption of PSPO</td>
</tr>
<tr>
<td>TBC</td>
<td>Dog Control Orders prior to proposed adoption of PSPO</td>
</tr>
<tr>
<td>15.09.16/23.03.17</td>
<td>Safeguarding Children and Vulnerable Adults Review</td>
</tr>
<tr>
<td>17.11.2016</td>
<td>Review the impact of the Public Protection Order on boy racers after summer period</td>
</tr>
<tr>
<td>20.04.2017</td>
<td>Anti-Social Behaviour – yearly review</td>
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</tbody>
</table>

Chair
## WORK PROGRAMME PROPOSAL

<table>
<thead>
<tr>
<th>Proposer</th>
<th>Proposed subject for Scrutiny Review</th>
<th>Reasons for Proposal</th>
<th>Purpose of proposal - What do you hope will be achieved?</th>
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Agenda Item 6

registered on the Council database of involvement through the activity of cooking and engagement with tenants.

Estate inspections will:
- cover all estates across the borough between April to December.
- An annual programme of estate inspections is developed to contribute to the improvement of estates and wellbeing of residents through regular audits of tenancies.

Outcomes - Health & Wellbeing

<table>
<thead>
<tr>
<th>Activity</th>
<th>Tenant Regulation &amp; Involvement/Community Development Activity</th>
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Within their tenants,
- Ensure all inspections are conducted for issues identified.
- Clear common areas of belongings.
- Clean potential nuisance estates.
- Improve the physical condition of estates through quick repairs and estate cleanliness.
- Provide a high profile presence on estates.

Estate inspections will:
- Include identifying potential issues and environmental works.
- Improvement of residents through regular audits of tenancies.

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Disabilities are well as general awareness of symptoms and mental health.

- Increased awareness of the risk factors around Type 2 diabetes among residents.
- Social skills, confidence, interaction and knowledge about the issues of social isolation, loneliness and increases in community activity within the schemes activities to tackle home independence in an ageing population.
- Personal care and maximise people's confidence and the benefits of home to reduce the risk of falls. 
- Increased awareness on how to prevent falls from the physical and mental wellbeing and general health and lifestyle choices.
- Increased knowledge and understanding of healthy eating.
- Increased awareness of the impact of healthy food intake.
- Increased awareness of the importance of healthy food intake.

The Meridian Flag to be displayed on Tamworth Castle as a reminder to the residents to keep the castle clean. The Community Safety Officer from Bagnall Fire Station will reduce the risk of falling within the home and provide advice on how to reduce the risk of falls. Details of how to maintain a healthy diet and lifestyle will be given from the Meridian World Reassurance on eating healthy and high calorie sugar.

Presentation from EAT Well Stafordsire, with information on maintaining a healthy diet:

Following:

Over the last 12 months the Form have been involved in the Tenancy Regulation and involvement team: Tenancy Regulation and involvement team.

Tenant Regulation and involvement team:

This is a forum for sheltered housing tenants to get together.

Seniors United

The aims of the programme are to:

- Increase the availability and promotion of healthy food choices.
- Increase the numbers of residents taking part in healthy eating programmes.
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<table>
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</table>
| • Promoting mental wellbeing. It is an important social-economic status work for an important role in improving mental well-being through improved housing standards and community areas. This ensures community areas are maintained to a high standard of living within communal areas. Providing the wellbeing of residents is paramount. This improves the wellbeing of residents. They are empowered to call managers to undertake on-site inspections. Tenant Inspectors monitor the quality of service delivery.

<table>
<thead>
<tr>
<th>Tenant Inspectors - communal cleaning audits</th>
</tr>
</thead>
</table>
| The delivery of estate cleaning and cleaning services. Council Housing Inspectors are key to tenant inspectors. This programme has an innovative scheme to empower tenant inspectors. Tenant Inspectors - communal cleaning audits - As part of the Council's housing strategy and soon-to-be implemented tenant involvement and co-regulation programme.

<table>
<thead>
<tr>
<th>Tenant Consultative Group - The Tenant Consultative Group</th>
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</table>
| • Improving Tamworth Borough Council's Landlord Services provides the opportunity for tenants to play their part in the consultation process. It is also important to Tamworth's Strategic Planning. The Council's housing strategy and business plan.

<table>
<thead>
<tr>
<th>Regeneration - Timber Green and Kemera Estates</th>
</tr>
</thead>
</table>
| • This will significantly contribute to achieving economically sustainable communities and will significantly reduce energy and cost of residents. Increased property local authority. This will contribute to the improvement of the health and wellbeing of residents. Also improve supply and housing standards. Tinkers Green and Kemera Estates. 12.6% of new build properties are provided. Providing the opportunity for tenants to play their part in the consultation process.
|)** | General engagement activities such as summer events and workshops**
| --- | --- |
| **Involving physical activity** | **Environmental projects in Glebe, Ambridge and Staynfold**
<p>| Encourage others to engage in similar activity | Belgravia Community Allotment &amp; Garden |
| For most people, work provides their main source of income | Social interaction, opportunities for social interaction, sense of fulfillment and opportunities for social interaction, if can provide a sense of self-esteem and identity |
| <strong>Promote healthy living</strong> | <strong>Promote healthy living</strong> |
| This ensures that members of the public have a higher level of awareness of their own health and well-being | This ensures that members of the public have a higher level of awareness of their own health and well-being |
| Promoting physical activity and mental health and well-being | Promoting physical activity and mental health and well-being |
| <strong>Promote community involvement</strong> | <strong>Promote community involvement</strong> |
| Encourage community groups to transfer skills and knowledge to others | Encourage community groups to transfer skills and knowledge to others |
| From outdoor exercises to educational workshops, people can benefit from a range of activities that support mental and physical health | From outdoor exercises to educational workshops, people can benefit from a range of activities that support mental and physical health |
| <strong>Promote creative and cultural activities</strong> | <strong>Promote creative and cultural activities</strong> |
| Encourage participation in creative and cultural activities | Encourage participation in creative and cultural activities |
| This can include music, art, drama, and other forms of creative expression | This can include music, art, drama, and other forms of creative expression |
| <strong>Promote environmental sustainability</strong> | <strong>Promote environmental sustainability</strong> |
| Encourage community groups to take on environmental projects | Encourage community groups to take on environmental projects |
| This can include tree planting, garden projects, and other initiatives that promote biodiversity and sustainability | This can include tree planting, garden projects, and other initiatives that promote biodiversity and sustainability |</p>
<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Benefits</th>
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<tbody>
<tr>
<td>- Improvement and increased satisfaction for residents.</td>
<td>- Aiding the building of local community through residents.</td>
</tr>
<tr>
<td>- Encouraging and enabling organisations to deliver services</td>
<td>- Assistance feel more tangible and achievable for clients</td>
</tr>
<tr>
<td>- Skills and self-esteem of individuals.</td>
<td>- Helping to reduce isolation and increasing social</td>
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<tr>
<td>- Community spirit; reducing isolation and increasing social</td>
<td>- People to interact with others, adding to a better</td>
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<tr>
<td>- Activity initiatives for residents to get together helps</td>
<td>- Providing</td>
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This can naturally bring about thoughtful reflection on how
<table>
<thead>
<tr>
<th>Officer Support (if any)</th>
<th>Proposal – What might be achieved?</th>
<th>Purpose of Proposal - Objectives of Borough</th>
<th>Stakeholders (if required)</th>
<th>Scrutiny Review for Proposal</th>
<th>Proponent</th>
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<tbody>
<tr>
<td></td>
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<td></td>
<td>James</td>
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<td>Gil Andrew</td>
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Committee to consider

To ensure that the work carried out by Tamsworth Borough Council is part of the Tamsworth Borough Council Community

To receive a report on the work carried out by Tamsworth Borough Council

To improve the lives of the residents of Tamsworth

Borough

Because of the expertise, which can lead to the improvement and extended life expectancy, which can lead to both physical and mental health improvements for people living in Tamsworth.

The review is to include work carried out by Tamsworth Development Officers, which can lead to the improvement and extended life expectancy, which can lead to both physical and mental health improvements for people living in Tamsworth.

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<td>The Healthier and Safer scrutiny committee to receive a copy of Tamworth Borough Council’s Quarter Performance report at its next meeting following the presentation of the report to Cabinet</td>
<td>To review the items / projects reported in the up to date Quarter Performance report, which come under the remit of the Healthier and Safer scrutiny committee, are on target and or improving</td>
<td>To ensure all items / projects reported in the Quarter Performance report, which come under the remit of the Healthier and Safer scrutiny committee, are on target and or improving</td>
<td>Possible improvements in the performance and deliverance of all items / projects reported in the Quarter Performance report, which come under the remit of the Healthier and Safer scrutiny committee</td>
<td>None at the first meeting when the report is reviewed by members, however, attendance may be required at future meetings to respond to questions / queries put by the committee members</td>
</tr>
</tbody>
</table>
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## Agenda Item 9

<table>
<thead>
<tr>
<th>Conf/Non-Con</th>
<th>Decision to be taken by/Date</th>
<th>Key Decision</th>
<th>Subject</th>
<th>Portfolio and Contact Officer details/Author</th>
<th>Principal Groups &amp; Organisations proposed to be consulted prior to making the decision and the means of consultation</th>
<th>Background Papers (All Papers are available for inspection via the Contact Officer)</th>
</tr>
</thead>
</table>

**TAMWORTH BOROUGH COUNCIL**

**FORWARD PLAN**

Executive and Key Decisions for the period 1 June 2016 - 30 September 2016

*Published by Janice Clift on 31 May 2016 and updated on 3 June 2016 and 8 June 2016 01827 709264*
<table>
<thead>
<tr>
<th>Exempt</th>
<th>Cabinet 16/06/16</th>
<th>Yes</th>
<th>Combined Repairs &amp; Investment Contractual Arrangements for Council Housing Stock</th>
<th>Portfolio Holder for Housing Services Tina Mustafa Head of Landlord Services <a href="mailto:tina-mustafa@tamworth.gov.uk">tina-mustafa@tamworth.gov.uk</a></th>
<th>The Tenant Consultative Group will be consulted as part of the national regulatory standard - Home.</th>
<th>Combined Repairs &amp; Investment Contractual Arrangements for Council Housing Stock</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open</td>
<td>Cabinet 16/06/16</td>
<td>Yes</td>
<td>Capital Outturn Report 2015/16 To advise members on the final outturn of the Authority's Capital Programme for 2015/16 (subject to audit confirmation) and to request formal approval to re-profile specific programme budgets into 2016/17</td>
<td>Portfolio Holder for Assets and Finance Barbara Cox <a href="mailto:barbara-cox@tamworth.gov.uk">barbara-cox@tamworth.gov.uk</a></td>
<td>Identification of requests for re-profiling of Capital Budgets in liaison with Budget Managers / CMT CMT Budget Managers</td>
<td>Capital Outturn Report 2015/16</td>
</tr>
<tr>
<td>Open</td>
<td>Cabinet 16/06/16</td>
<td>No</td>
<td>Write Offs from 01/04/15 - 31/03/16 Members endorse Write Offs from 01/04/15 to 31/03/16</td>
<td>Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues <a href="mailto:michael-buckland@tamworth.gov.uk">michael-buckland@tamworth.gov.uk</a></td>
<td>Write Offs from 01/04/15 - 31/03/16</td>
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<tr>
<td>Open</td>
<td>Cabinet 16/06/16</td>
<td>No</td>
<td>Quarter Four 2015/16 Performance Report</td>
<td>Leader of the Council John Day Corporate Performance Officer <a href="mailto:john-day@tamworth.gov.uk">john-day@tamworth.gov.uk</a></td>
<td>Quarter Four 2015/16 Performance Report</td>
<td></td>
</tr>
<tr>
<td>Open</td>
<td>Cabinet 16/06/16</td>
<td>No</td>
<td>Working Towards Tamworth Becoming A Dementia Friendly Community The processes and plans necessary to achieve the Council’s stated ambition “To Work Towards Becoming a Dementia Friendly Community”</td>
<td>Portfolio Holder for Communities Anthony E Goodwin Chief Executive <a href="mailto:tony-goodwin@tamworth.gov.uk">tony-goodwin@tamworth.gov.uk</a></td>
<td>Working Towards Tamworth Becoming A Dementia Friendly Community</td>
<td></td>
</tr>
<tr>
<td>Open</td>
<td>Cabinet 16/06/16</td>
<td>No</td>
<td>Tamworth Commercial Investment Strategy to promote growth and regeneration</td>
<td>Leader of the Council Andrew Barratt, Anthony E Goodwin Corporate Director Growth, Assets and Environment <a href="mailto:andrew-barratt@tamworth.gov.uk">andrew-barratt@tamworth.gov.uk</a>, Chief Executive <a href="mailto:tony-goodwin@tamworth.gov.uk">tony-goodwin@tamworth.gov.uk</a></td>
<td>Tamworth Commercial Investment Strategy to promote growth and regeneration</td>
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<tr>
<td>Open</td>
<td>Cabinet 16/06/16</td>
<td>No</td>
<td>GBSLEP – Planning Guidance Notes To consider a set of guidance notes prepared by the Greater Birmingham and Solihull Local Enterprise Partnership (GBSLEP) that they wish each Local Planning Authority in the GBSLEP area to adopt</td>
<td>Portfolio Holder for Regeneration John Gunn Development Manager <a href="mailto:john-gunn@tamworth.gov.uk">john-gunn@tamworth.gov.uk</a></td>
<td>GBSLEP – Planning Guidance Notes</td>
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</tr>
<tr>
<td>Open</td>
<td>Cabinet 16/06/16</td>
<td>No</td>
<td>Conservation Grant - 102 - 105 Lichfield Street, Tamworth For members to consider and approve an application for a conservation grant for roof repairs to 102-105 Lichfield Street.</td>
<td>Portfolio Holder for Regeneration John Gunn Development Manager <a href="mailto:john-gunn@tamworth.gov.uk">john-gunn@tamworth.gov.uk</a></td>
<td>Conservation Grant - 102 - 105 Lichfield Street, Tamworth</td>
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<tr>
<td>Open</td>
<td>Cabinet 7/07/16</td>
<td>Yes</td>
<td>Mobile Homes Fees and Charging Policy Development of a Fees and Charging Policy for Mobile Home Parks in relation to the Mobile Homes Act 2013.</td>
<td>Portfolio Holder for Housing Services Steve Pointon Head of Strategic Housing Services <a href="mailto:stephen-pointon@tamworth.gov.uk">stephen-pointon@tamworth.gov.uk</a></td>
<td>Consultation with site owners and residents undertaken and closes on 31st May 2016. Site owners, residents living on Mobile Homes Parks in Tamworth and general public via TBC website.</td>
<td>Mobile Homes Fees and Charging Policy</td>
</tr>
<tr>
<td>Open</td>
<td>Cabinet 7/07/16</td>
<td>Yes</td>
<td>Affordable Housing Development Programme This report updates members on the progress so far in providing new affordable housing supply in Tamworth through the garage development programme and acquisition of units built through section106 agreements. It requests approval to continue to deliver new supply through Council new build, acquisition and partnership working with registered providers. This report also considers the plans for retained garage sites which are unsuitable for development.</td>
<td>M Thurgood Rob Barnes, Deborah Casey, Steve Pointon Corporate Director Communities, Partnerships and Housing <a href="mailto:rob-barnes@tamworth.gov.uk">rob-barnes@tamworth.gov.uk</a>, Housing Conditions and Supply Manager <a href="mailto:deborah-casey@tamworth.gov.uk">deborah-casey@tamworth.gov.uk</a>, Head of Strategic Housing Services <a href="mailto:stephen-pointon@tamworth.gov.uk">stephen-pointon@tamworth.gov.uk</a></td>
<td>Affordable Housing Development Programme</td>
<td></td>
</tr>
<tr>
<td>Open</td>
<td>Cabinet 28/07/16</td>
<td>Yes</td>
<td>Tamworth Borough Council Commissioning of Services and Tamworth Strategic Partnership Commissioning Prospectus Update</td>
<td>To seek approval to undertake a commissioning exercise to invest Council funds in the provision of local services. To update Cabinet on the contracts awarded under the Tamworth Strategic Partnership Locality Commissioning exercise which automatically cease on 31st March 2017.</td>
<td>S Doyle Karen Adderley Head of Partnerships and Commissioning <a href="mailto:karen-adderley@tamworth.gov.uk">karen-adderley@tamworth.gov.uk</a></td>
<td>Discussions with key stakeholders. Portfolio Holder, TBC Managers, Commissioners from partner organisations, Service Providers.</td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th></th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Information relating to any individual.</td>
</tr>
<tr>
<td>2</td>
<td>Information which is likely to reveal the identity of an individual.</td>
</tr>
<tr>
<td>3</td>
<td>Information relating to the financial or business affairs of any particular person (including the authority holding that information).</td>
</tr>
<tr>
<td>4</td>
<td>Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.</td>
</tr>
<tr>
<td>5</td>
<td>Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.</td>
</tr>
<tr>
<td>6</td>
<td>Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.</td>
</tr>
<tr>
<td>7</td>
<td>Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.</td>
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</tbody>
</table>
## Healthier and Safer Scrutiny Work Plan

### Work Plan 2016/17

<table>
<thead>
<tr>
<th>DATE</th>
<th>SUBJECT</th>
</tr>
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<tbody>
<tr>
<td>21.06.2016/20.04.2017 &amp; another</td>
<td>Inequality of Life Expectancy Across the Borough</td>
</tr>
<tr>
<td>21.06.2016</td>
<td>Quarter Performance Reports (the first H&amp;S meeting after the report goes to Cabinet)</td>
</tr>
<tr>
<td>TBC</td>
<td>Is Tamworth dementia friendly?</td>
</tr>
<tr>
<td>TBC</td>
<td>Retirement provision across the Borough of Tamworth</td>
</tr>
<tr>
<td>TBC</td>
<td>Alcohol Exclusion Zones prior to proposed adoption of PSPO</td>
</tr>
<tr>
<td>TBC</td>
<td>Dog Control Orders prior to proposed adoption of PSPO</td>
</tr>
<tr>
<td>15.09.2016/23.03.2017</td>
<td>Safeguarding Children and Vulnerable Adults Review</td>
</tr>
<tr>
<td>17.11.2016</td>
<td>Review the impact of the Public Protection Order on boy racers after summer period</td>
</tr>
<tr>
<td>20.04.2017</td>
<td>Anti-Social Behaviour – yearly review</td>
</tr>
</tbody>
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Vision: “One Tamworth, perfectly placed”
A simple and succinct point of focus that represents one community that is ideally located.

Strategic Priority 1 - To Aspire and Prosper in Tamworth

**Primary Outcome**
To create and sustain a thriving local economy and make Tamworth a more aspirational and competitive place to do business.

**To achieve this, we will:**
- Raise the aspiration and attainment levels of young people;
- Create opportunities for business growth through developing and using skills and talent;
- Promote private sector growth and create quality employment locally;
- Brand and market “Tamworth” as a great place to “live life to the full”; and
- Create the physical and technological infrastructure necessary to support the achievement of this primary outcome.

Strategic Priority 2 - To be Healthier and Safer in Tamworth

**Primary Outcome**
To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

**To achieve this, we will:**
- Address the causes of poor health in children and young people;
- Improve the health and well being of older people by supporting them to live active, independent lives;
- Reduce the harm and wider consequences of alcohol abuse on individuals, families and society;
- Implement ‘Total Place’ solutions to tackling crime and ASB in designated localities;
- Develop innovative early interventions to tackle youth crime and ASB; and
- Create an integrated approach to protecting those most vulnerable in our local communities.

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