



Borough of Tamworth

Marmion House,
Lichfield Street, Tamworth,
Staffordshire B79 7BZ.

Enquiries: 01827 709 709
Facsimile: 01827 709 271

AUDIT AND GOVERNANCE COMMITTEE

29 May 2019

Dear Councillor

A meeting of the Audit and Governance Committee will be held in **Committee Room 1 - Marmion House on Thursday, 6th June, 2019 at 6.00 pm**. Members of the Committee are requested to attend.

Yours faithfully

CHIEF EXECUTIVE

A G E N D A

NON CONFIDENTIAL

- 1 Apologies for Absence**
- 2 Appointment of Vice-Chair**
- 3 Minutes of the Previous Meeting (Pages 5 - 8)**
- 4 Declarations of Interest**

To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.

When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.

5 Role of the Audit Committee

To receive a presentation from the external auditors on the role of the Audit Committee.

6 Update from External Auditors

(To receive any updates from the external auditors)

7 External Auditors Fee Letter (Pages 9 - 12)

(To receive the external auditors fee letter)

8 Annual Governance Statement & Code of Corporate Governance (Pages 13 - 110)

(Report of the Head of Audit & Governance & Monitoring Officer)

9 Internal Audit Update Report 2018/19 Quarter 4 and Annual Report (Pages 111 - 128)

(Report of the Head of Audit & Governance & Monitoring Officer)

10 Internal Audit Customer Satisfaction Results (Pages 129 - 130)

(Report of the Head of Audit & Governance & Monitoring Officer)

11 Public Sector Internal Audit Standards and Quality Assurance & Improvement Programme (Pages 131 - 144)

(Report of the Head of Audit & Governance & Monitoring Officer)

12 Counter Fraud Update (Pages 145 - 162)

(Report of the Head of Audit & Governance & Monitoring Officer)

13 Audit & Governance Committee Self-Assessment (Pages 163 - 166)

(For information)

14 Regulation of Investigatory Powers Act 2000 (Pages 167 - 170)

15 Audit and Governance Committee Timetable (Pages 171 - 176)

(Discussion Item)

Access arrangements

If you have any particular access requirements when attending the meeting, please contact Democratic Services on 01827 709267 or e-mail democratic-services@tamworth.gov.uk. We can then endeavour to ensure that any particular requirements you may have are catered for.

Filming of Meetings

The public part of this meeting may be filmed and broadcast. Please refer to the Council's Protocol on Filming, Videoing, Photography and Audio Recording at Council meetings which can be found [here](#) for further information.

The Protocol requires that no members of the public are to be deliberately filmed. Where possible, an area in the meeting room will be set aside for videoing, this is normally from the front of the public gallery. This aims to allow filming to be carried out whilst minimising the risk of the public being accidentally filmed.

If a member of the public is particularly concerned about accidental filming, please consider the location of any cameras when selecting a seat.

FAQs

For further information about the Council's Committee arrangements please see the FAQ page [here](#)

To Councillors: M Summers, M Bailey, C Cooke, J Faulkner, M Greatorex, M Oates and
P Thurgood