



**MINUTES OF A MEETING OF THE  
APPOINTMENTS AND STAFFING  
COMMITTEE  
HELD ON 28th JANUARY 2019**

PRESENT: Councillor D Cook (Chair), Councillors R Pritchard, M Cook and P Standen

The following officers were present: Andrew Barratt (Chief Executive) and Anica Goodwin (Executive Director Organisation)

**26 SUSPENSION OF COMMITTEE PROCEDURE RULES**

**RESOLVED** that the procedure rule in the Constitution that prevents the substitution of Members on the Appointments and Staffing Committee be suspended for this meeting.

*(Moved by Councillor M Cook and seconded by Councillor R Pritchard)*

**RESOLVED** that Councillor P Standen be the substitute at this meeting for Councillor Dr S People.

*(Moved by Councillor R Pritchard and seconded by Councillor M Cook)*

**27 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Dr S People and S Claymore.

**28 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 25 April 2018 were approved and signed as a correct record.

*(Moved by Councillor M Cook and seconded by Councillor R Pritchard)*

**29 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**30 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** that in accordance with the provisions of the Local Authorities (Executive Arrangements) (Meeting and Access to Information) (England) Regulations 2012, and Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

*(Moved by Councillor R Pritchard and seconded by Councillor M Cook)*

**31 ORGANISATIONAL REVIEW JANUARY 2019**

To seek Member approval for the implementation of an organisational staffing structure for Tamworth Borough Council. Following the implementation of a new senior management structure in April 2018, it was evident that further organisational change would be necessary in order to align the Council's overall staffing structure. In addition, this provided an opportunity to ensure that the Council's team structure supported the achievement of corporate objectives and service delivery requirements. The organisational structure proposed in this report was based on the continued delivery of the full range of current Council services and placed the organisation in a positive position to maintain and improve the quality of service provision.

**RESOLVED** that the Committee:

- Approved and adopted the proposed organisational structure for Tamworth Borough Council (detailed at *Appendix A*)
- Approved the deletion of the posts identified at *Appendix B*
- Approved the ring-fenced roles identified at *Appendix C*
- Delegated implementation of the new structure identified at *Appendix A* (including consultation) to the Chief Executive and Head of Paid Service

**RESOLVED** that the Chief Executive would prepare a briefing note to be issued to all Councillors to advise them of the organisational change.

*(Moved by Councillor D Cook and seconded by Councillor R Pritchard)*

---

Chair